

## **Offer Letter from Seventh Sense**

**19.07.2021**

Dear Aishwarya A Adurajur

Seventh Sense People Development Solutions Pvt. Ltd. is excited to take you on board as "**HR (Learning & Development)**"

This offer letter provides a few important details such as: work from home internship requirement, compensation, joining date etc. of your employment. Detailed terms and conditions will be provided to you on the date of joining.

This role requires you to intern with us for a couple of months. The commencement date of internship will be communicated to you shortly. This internship will have a stipend of Rs. 5000.00 per month. Incentives would also be provided in case of exceptional work. We are happy to extend work from home options for the term of your internship. On satisfactory performance in the internship, you will be converted into a permanent employee with no probation period.

Once you are successfully on boarded as a permanent employee, you have to join at our Bengaluru office situated at #4, 23rd 'A' main, J P Nagar 2nd Phase, Bengaluru - 560078 Ph: 080 4174 4141. You will have to report to work at the above address unless you are visiting our clients on assignments.

You will receive Rs. 252,012 (CTC) annually with one year bond with reimbursements of expenses made on behalf of the company.

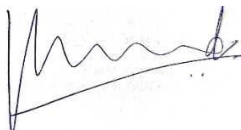
If you accept this offer, your work agreement with us will have to be executed for one year from the date of joining as a permanent employee. Please send the signed (with date) copy of this offer letter and scanned copy of the documents mentioned in the annexure on or before **24.07.2021** and send it to [info@seventhsensetalent.com](mailto:info@seventhsensetalent.com)

You have also to bring hard copy of these documents together (for verification) with Original 10th standard marks cards (for submission) at the time of joining as a permanent employee.

If your acceptance letter is not received before **25.07.2021** we presume that you are not interested in this offer and the offer of employment would automatically be cancelled.

Yours sincerely,

I accept the offer



Director  
Seventh Sense Talent Solutions

Aishwarya A Adurajur

Date.....

ANNEXURE TO OFFER LETTER OF Aishwarya A Adurajur

Scanned copy of the following documents is to be sent to the email address mentioned above

1. Signed copy of the offer letter with name and date
2. PAN Card with photo clearly visible
3. Graduation and Post graduation certificate, if any.
4. Colour Passport Size Photograph - 2
5. Phone Number and contact details including address and emergency contact details (in a word document)
6. Bank Account details with photo, name, account number and IFSC being clearly visible
7. Updated resume
8. Address proof (Permanent and present address)
9. **Aadhar Card & Laptop (Mandatory)**
10. Last 3 months pay slips, relieving letter from the previous employer, Experience letter (if applicable)

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