

Anjana Murthy M <anjan.tnp@gmail.com>

# **Confirmation Required**

Aashrita V <aashrita.v@slkgroup.com> To: "anjan.tnp@gmail.com" <anjan.tnp@gmail.com> Wed, Jun 27, 2018 at 5:33 PM

Hello Sir,

Request you to kindly confirm if the below mentioned candidates who were selected from your college are ready to join us. Also, request you to kindly share the list of documents mentioned below for these candidates.

Divya	shree	KV	BE/Btech (ECE)
Della	Merin	Justus	BE/Btech (CSE)

#### Documents:

Please fill the pre-employment form attached in the mail.

Also, share the mandatory documents in a pdf format. Each document has to be separately in pdf format (not together )in the order given below at the earliest.

- 1. 10<sup>th</sup> marksheet
- 2. 12<sup>th</sup> marksheet
- 3. All semester marksheets
- 4. Degree Certificate
- 5. Passport (Including Visa Copy, If Any), Voters Id / Driving License
- 6. Aadhar Card and PAN Card (Please refer the note below)
- 7. Recent photograph with white background (Please refer the note below)
- 8. Resume (in word format)
- 9. Pre-Employment Form (in word format)

## Note :

Mandatory Instruction for Photo: Men - Formals with Blazer and Tie Women - Formals with blazer/ Saree

### Mandatory Instruction for Aadhar:

Aadhar Card - Has to be of full copy(full size) with enrolment no. visible - No smart card Alternatively, E-copy of Aadhar can be downloaded at www.eaadhar.uidai.gov.in

Warm Regards,

Aashrita V

Executive Trainee - HRM | Extn: 1157 | Corporate Office - 080-46175721

www.slkgroup.com | aashrita.v@slkgroup.com



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Pre-employment form\_New.doc 60K



Anjana Murthy M <anjan.tnp@gmail.com>

# July 5th 2018, Joining Details

Aashrita V <aashrita.v@slkgroup.com>

Mon, Jul 2, 2018 at 6:23 PM

Respected Sir,

The candidates need to report to the below mentioned venue on 5<sup>th</sup> July, 2018. Request you to share the address for with the candidates. The time details will be communicated along with the offer letter.

Address:

SLK Software Services Pvt. Ltd.

SLK Green Park, SEZ UNIT II, 4th, 5th, 6th & 7th Floor Tower-A

Amin Properties LLP SEZ, Sy No.19,20,20/1

Pujanahalli Village, Devanahalli Taluk

Bangalore Rural - 562110, Karnataka, India

Warm Regards,

Aashrita V

Executive Trainee - HRM | Extn: 1157 | Corporate Office - 080-46175721

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Anjana Murthy M <anjan.tnp@gmail.com>

# July 5th 2018

Aashrita V <aashrita.v@slkgroup.com> To: "anjan.tnp@gmail.com" <anjan.tnp@gmail.com> Cc: Parvathy Menon K <parvathy.k@slkgroup.com> Mon, Jul 2, 2018 at 12:43 PM

Hello Sir,

As discussed, the candidate has to apply in the portal today, so that we can take it to the next steps so that the candidates can upload their documents in the portal today.

Among those 2, Della is yet to apply in the portal, request you to kindly check and look into.

Warm Regards,

Aashrita V

Executive Trainee - HRM | Extn: 1157 | Corporate Office - 080-46175721

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