



Anjana Murthy M <anjan.tnp@gmail.com>

Fwd: NJ Group - Congratulations !

Pradeep M. <pradeep.a@njgroup.in>
To: Anjana Murthy M <anjan.tnp@gmail.com>

Wed, Mar 2, 2022 at 12:10 PM

Dear Sir,

Please find the below offer mail for Ms Hanna for your reference.

And Request you to inform her to upload documents in the provided link.

Thanks and Regards

Pradeep A M

Sr Assistant Manager - HR

NJ INDIA INVEST PVT LTD

Ph: 9916006654

Web: www.njgroup.in / www.njwealth.in

----- Forwarded message -----

From: **NJ Acquisition Team** <hr@info.njgroup.in>

Date: Wed, Mar 2, 2022 at 11:40 AM

Subject: NJ Group - Congratulations !

To: hannalidia45@gmail.com <hannalidia45@gmail.com>Cc: hemanshu.mevawala@njgroup.in <hemanshu.mevawala@njgroup.in>, zaid.multani@njgroup.in <zaid.multani@njgroup.in>, nitin.surati@njgroup.in <nitin.surati@njgroup.in>, vikram.champaneria@njgroup.in <vikram.champaneria@njgroup.in>, keta.desai@njgroup.in <keta.desai@njgroup.in>, pradeep.a@njgroup.in <pradeep.a@njgroup.in>**NJ GROUP - CONGRATULATIONS !!!**

Dear Hanna lidia S,

Welcome to NJ Family!

You have successfully cleared our selection process and you are selected for the post of "**Sr. Executive - Sales - NJFN**" for "**BANGALORE - HSR LAYOUT**". You have been offered an annual Cost to Company (CTC) worth Rs. **3,93,120/-** P.A. (Fix CTC of Rs. 2,94,840/- P.A. + Variable CTC up to Rs. 98,280/- P.A.) including all the perks and other benefits. And the other perks and reimbursement attached to your employment are:

- Rs 10,00,000/- Sum Assured Life Insurance
- Rs 5,00,000/- Sum Assured Personal Accident
- Rs 1,00,000/- Sum Assured Mediciam Policy (If ESI not applicable)
- Performance Incentive subject to your eligibility.
- Mobile Expense Rs. 1500/- and Petrol Reimbursement at 3.50/- per Km. for Business Development

As a part of the joining process, you have to submit the listed documents in the Candidate Joining Formality Portal [Candidate Portal Link](#). Our entire joining process will be online, which includes, filling of personal information, documentation upload, acceptance of offer & appointment letter via E-sign. To complete the joining formalities, kindly refer the [help videos](#).

List of Documents to be uploaded in the portal: -

- Photo Identity Proof / Driving License / Election Card / PAN Card / Passport
- Aadhar card for PF registration.
- Mark sheet/Degree Certificate for 10th, 12th, Graduation, Masters / Bonifide / Provisional Certificate
- Birth Date Proof - Driving License/PAN Card/School Leaving Certificate
- Permanent Address Proof - Driving License/Election Card/Ration Card/Electricity Bill/Telephone Bill
- Last month Salary Slip of the previous company
- All Previous organization's relieving letters
- Passport size photographs in White Background. (For Male - either in Suit or at least a tie & For Female - in Saree/ Blazer/Salwar Suit)
- If ESIC is applicable - Family member's Passport size photograph.
- Fitness Certificate from any MBBS Doctor (Format given in the portal)

The Candidate has to fill complete Profile along with the above documents.

Note : Offer Letter will be issued to you only on receipt of the above documents within two days from this email. Failure in providing the same will be considered as your disinterest in this offer.

We trust that you will keep this offer confidential. For any confusion or query, you can contact on 9099018297.

Request you not to reply on this email You can write to us at zaid.multani@njgroup.in

Wish you all the best.

**Warm Regards,
NJ Human Resource Department**

Disclaimer: Privileged & confidential information is contained in this message (including all attachments). If you are not an intended recipient of this message, please destroy this message immediately and kindly notify the sender by reply e-mail. Any unauthorized use or dissemination of this message in any manner whatsoever, in whole or in part, is strictly prohibited. This e-mail, including all attachments hereto, is for discussion purposes only and shall not be deemed or construed otherwise unless expressly stated. Any views or opinions presented in this email are solely those of the author and do not necessarily represent that of NJ Group of Companies. This communication, including any attachments may not be free of viruses, interceptions or interference, and may not be compatible with your systems. You should carry out your own virus checks before opening any attachment to this e-mail. The sender of this e-mail and NJ Group of Companies shall not be liable for any damage that you may sustain as a result of viruses, incompleteness of this message, a delay in receipt of this message or computer problems experienced. This message has been scanned for viruses and dangerous content by NJGroup Email Server, and is believed to be clean.