

Shridevi Institute of Engineering and Technology

(Recognized by Govt of Karnataka, Affiliated to VTU, Belagavi &

Approved by AICTE, New Delhi)

Sira Road, Tumakuru – 572 106



GRIEVANCES REDRESSAL CELL

Ref:SIET/GRC/2017-18/

Date:23/11/2017

A Grievances Redressal Cell (GRC) has been formed with the approval of the Management and the following members are nominated for the same.

Sl. No.	Name of the Faculty	Designation	Position	Contact Details
1	Dr. Phani Raju H.B	Principal	Chairman	9686114899
2	Dr. Ramakrishna K S	Prof. &HOD – MBA	Chief Coordinator	9449863468
3	Prof. Raghavendra D	Asst. Prof. - ECE	Member	7780440815
4	Mr. Kiran G M	AP – CSE	Member	6360575459
5	Mrs. Swetha T M	AP – EE	Member	9611870989
6	Ms. Prathibha TS	AP-ISE	Member	9844492525
7	Ms. Veena ND	AP – CSE	Member	9743641862
8	Mr. Raghavendra N	System Admin	Member	9886144733

Functions and Objectives of GRC, Procedure to lodge the Grievances by the Stakeholders and Procedure to Redress the Grievances by the GRC as follows:

a. Functions:

The function of the GRC is to look into the Grievances lodged by any stakeholder and provide suitable redressals for the aggrieved stakeholder.

b. Objectives:

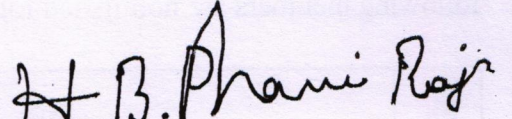
- To encourage the Stakeholders to express their grievances freely and frankly, without any fear of being victimized.
- To develop a responsive and accountable attitude towards the stakeholders in order to provide a good educational atmosphere in the institute.
- To develop cordiality between the Institute and its stakeholders

c. Procedure for lodging the grievances by the stakeholders:

- The students and their parents are considered as the stakeholders of the Institute.
- The stakeholders can approach any member of the GRC in person and lodge his/her Grievances.
- If the stakeholders are hesitant to approach in person, they can drop their written grievances in the Letter / Suggestion Box installed at the Main Entrance of the Administrative Block of the Institute.
- If the stakeholders are inconvenient with the above two possibilities they can lodge their grievances through on-line mechanism provided by the Institute.

Procedure for redressing the Grievances by GRC:

- i. The awareness about the GRC setup in the Institution will be given to its stake holders through widely publication and hence they a given free hand to lodge their grievances
- ii. The receipt of the Grievances will be checked on a daily basis by the Chief Coordinator.
- iii. On receipt of the Grievances the Chief Coordinator will prepare an action plan to redress the Grievances and bring the same to the notice of the Chairman.
- iv. The Chairman along with his team of members will implement the action plan and finally redresses the Grievances.



(Dr. Phani Raju H.B)
Principal
















To,
All Members for Information and Confirmation of Acceptance


Copy for kind information to:

The Hon'ble Managing Trustee

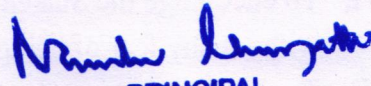
The Hon'ble Director (HR & IT)

Dean Academics 

Heads of the Departments of: CV /  /  /  /  /  /  /  /  /  /  /  /  /  /  / 

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PRINCIPAL
SIET. TUMKUR.

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Sira Road, Tumakuru - 572 106



GRIEVANCES REDRESSAL CELL



Ref: SIET/GRC/2018-19/001

Date: 24/08/2018

MINUTES OF THE MEETING

A meeting of the Grievances Redressal Committee (GRC) Members was convened by the Principal Dr T Hemadri Naidu, on 23rd August 2018, in his Chamber at 3-00 pm.

The meeting was attended by the following members:

1. Mr B H Vasudevamurthy - HOD of Mech Engg
2. Mr H Rangaswamy - Assistant Professor, Dept of ME
3. Ms Uma Bai - Assistant Professor, Dept of EEE
4. Mr Raghunandan - Assistant Professor, Dept of CSE
5. Mr Raghavendra - System Admin

Following are the Proceedings:

1. The meeting commenced with a welcome note by the Principal.
2. The Principal who is also the Chairman of the GRC formally announced that the GRC constituted for the Academic Year 2018 - 19 is as follows:

Sl No	Name of the Faculty	Designation	Position	Contact Details
1	Dr T Hemadri Naidu	Principal	Chairman	9901138138
2	Mr B H Vasudevamurthy	HOD - ME	Chief Coordinator	9611859047
3	Mr H Rangaswamy	AP - ME	Member	9844122648
4	Ms Uma Bai	AP - EEE	Member	9986000458
5	Mr Raghunandan	AP - CSE	Member	9620161331
6	Mr Raghavendra	System Admin	Member	9886144733

3. The Principal notified the detailed description with regard to the Functions and Objectives of GRC, Procedure to lodge the Grievances by the Stakeholders and Procedure to Redress the Grievances by the GRC as follows:

(i) **Functions:**

The function of the GRC is to look into the Grievances lodged by any stakeholder and provide suitable redressals for the aggrieved stakeholder.

(ii) **Objectives:**

- To encourage the Stakeholders to express their grievances freely and frankly, without any fear of being victimized.
- To develop a responsive and accountable attitude towards the stakeholders in order to provide a good educational atmosphere in the institute.
- To develop cordiality between the Institute and its stakeholders

(iii) **Procedure for lodging the grievances by the stakeholders:**

- The students and their parents are considered as the stakeholders of the Institute.

(Signature)

PRINCIPAL
SIET., TUMAKURU.

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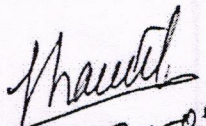
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- The stakeholders can approach any member of the GRC in person and lodge his/her Grievances.
- If the stakeholders are hesitant to approach in person, they can drop their written grievances in the Letter / Suggestion Box installed at the Main Entrance of the Administrative Block of the Institute.
- If the stakeholders are inconvenient with the above two possibilities they can lodge their grievances through on-line mechanism provided by the Institute.

(iv) **Procedure for redressing the Grievances by GRC:**


- The awareness about the GRC setup in the Institution will be given to its stakeholders through wide publication and hence they are given a free hand to lodge their grievances.
- The receipt of the Grievances will be checked on daily basis by the Chief Coordinator.
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
All the members agreed to abide by the policies of the GRC and the meeting concluded with a vote of thanks by the Principal.



(Dr T Hemadri Naidu)
Principal


Copy to: The Hon'ble Managing Trustee – for kind information.

The Hon'ble Director (HR & IT) – for kind information

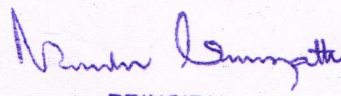
Dean Academics 

Dean R & D 

Heads of the Departments of: CV / ME / EEE / ESE / SSE / ISE / MBA / Phy / Chem / 

Maths / T&P / Library / OS 




PRINCIPAL
SIET., TUMAKURU.



GRIEVANCES REDRESSAL CELL



Ref: SIET/GRC/2019-20/

Date: 25/09/2019

MINUTES OF THE MEETING

A meeting of the Grievances Redressal Committee (GRC) Members was convened by the Principal Dr Narendra Viswanath, on 23rd September 2019, in his Chamber at 3-00 pm.

The meeting was attended by the following members:

1. Mr B H Vasudevamurthy – HOD of Mech Engg
2. Mr Maltesh P J – Assistant Professor, Dept of ME
3. Ms Uma Bai – Assistant Professor, Dept of EEE
4. Mr Kiran G M – Assistant Professor, Dept of CSE
5. Mr Raghavendra – System Admin

Following are the Proceedings:

2. The meeting commenced with a welcome note by the Principal.
3. The Principal who is also the Chairman of the GRC formally announced that the GRC constituted for the Academic Year 2019 – 20 is as follows:

Sl No	Name of the Faculty	Designation	Position	Contact Details
1	Dr Narendra Viswanath	Principal	Chairman	9686114899
2	Mr B H Vasudevamurthy	HOD – ME	Chief Coordinator	9611859047
3	Mr Maltesh P J	AP – ME	Member	9686467936
4	Ms Uma Bai	AP – EEE	Member	9986000458
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a. Functions:

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Narendra Viswanath

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PRINCIPAL
SIET, TUMAKURU

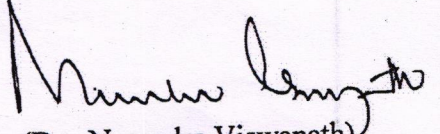


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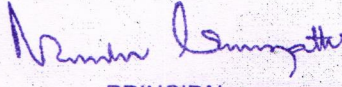
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- iv. The Chairman along with his team of members will implement the action plan and finally redresses the Grievances.

All the members agreed to abide by the policies of the GRC and the meeting concluded with a vote of thanks by the Principal.


(Dr. Narendra Viswanath)
Principal 25/9/19

Copy to: The Hon'ble Managing Trustee – for kind information.
The Hon'ble Director (HR & IT) – for kind information
Dean Academics
Dean R & D
Heads of the Departments of: CV / ME / EEE / ECE / CSE / ISE / MBA / Phy / Chem /
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GRIEVANCES REDRESSAL CELL



An ISO 9001:2015 Certified Institution

Ref:SIET/GRC/2020-21/

Date:23/11/2020

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5. Mrs. Amthul Naseeb – Assistant Professor, Dept of MBA
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Following are the Proceedings:

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Sl No	Name of the Faculty	Designation	Position	Contact Details
1	Dr Narendra Viswanath	Principal	Chairman	9686114899
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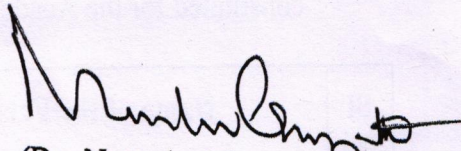
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- iii. To develop cordiality between the Institute and its stakeholders

- ii. The stakeholders can approach any member of the GRC in person and lodge his/her Grievances.
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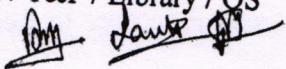
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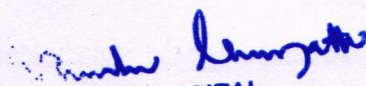
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GRIEVANCES REDRESSAL CELL



An ISO 9001:2015 Certified Institution

Ref: SIET/GRC/2021-22/ 71(4)

Date: 23/11/2021

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Narendra Viswanath PTO

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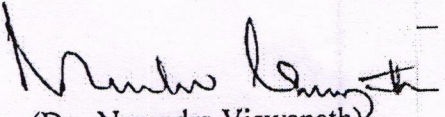
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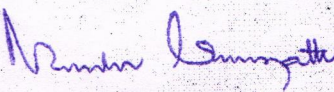
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(Dr . Narendra Viswanath)
Principal

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Dean Academics
Heads of the Departments of: CV / ME / EEE / ECE / CSE / ISE / MBA / Phy / Chem /
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