From

Dr. Chandrashekara N Professor Department of Chemistry Shridevi Insitute of Engineering & Technology Tumkur

То

The Principal Shridevi Institute of Engineering & Technology Tumkur,

Respected Sir,

Sub: Requesting Permission to conduct a Six Days Faculty Training Programme -Reg.

With subject to the above, we have planned to conduct a Six Days Faculty Training Programme on "**The Role NEP in Higher Education**" from 02/12/2021 to 07/12/2021. In this regard we kindly request you to grant us permission for conducting the event.

Thanking you Sir

Yours faithfully

Date: 22/11/2021

(Dr. Chandrashekara N)

SHRIDEVI INSTITUTE OF ENGINEERING & TECHNOLOG (Recognised by Govt. of Karnataka, Affiliated to VTU, Belagavi and Approved by AICTE, New Delhi) Sira Road, Tumakuru - 572 106. Karnataka.



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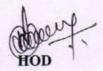
Date: 29/11/2021

The Department of Chemistry Organizing a Six Days Faculty Training Programme on "The Role NEP in Higher Education". Dr. Narendra Viswanath, Principal and Dr. Chandrashekara N from Department of Chemistry are resource persons to share their valuable insights. The training will be scheduled from 02/12/2021 to 07/12/2021. The interested faculties register their names to the coordinator Department of Chemistry.

Programme Coordinator

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Principal 29/2/21



Faculty Development Program on

"The Role National Education Policy (NEP) in Higher Education"

Introduction:

The National Education Policy (NEP) is a comprehensive framework for the transformation of the education system in India. A Faculty Development Program (FDP) was organized on 2nd December 2021 to 7th December 2021 on NEP aims to equip faculty members with the knowledge and skills required to understand and implement the policy effectively.

Program Objectives:

The objective of an FDP on NEP is to create awareness among faculty members about the key features of the policy, such as:

- Holistic and Multidisciplinary Education: The NEP emphasizes the importance of a holistic and multidisciplinary approach to education that will develop students' cognitive, social, emotional, creative, and physical skills.
- Flexible Curriculum and Pedagogy: The policy advocates for a flexible curriculum and pedagogy that encourages active and experiential learning, critical thinking, and problem-solving skills.



- Technology-enabled Learning: The NEP recognizes the importance of technology in education and proposes the integration of digital tools to enhance learning outcomes.
- Teacher Development: The policy stresses the need for continuous professional development of teachers to keep up with changing pedagogical practices and emerging technologies.

The topics that may be covered in an FDP on NEP can vary depending on the duration, objectives, and target audience of the program. However, some possible topics that may be included in a report on an FDP on NEP are:

- Introduction to the National Education Policy: A comprehensive overview of the NEP, its vision, key features, and implementation strategies.
- 2. Holistic and Multidisciplinary Education: Understanding the concept of holistic education and its implications for curriculum design, teaching, and assessment.
- **3.** Flexible Curriculum and Pedagogy: Exploring different pedagogical approaches, such as experiential learning, project-based learning, and blended learning, and their alignment with the NEP's recommendations.
- 4. Technology-enabled Learning: Understanding the role of technology in education, exploring the latest digital tools and platforms, and discussing best practices for integrating technology in teaching and learning.
- 5. Teacher Development: Identifying the key competencies and skills required for effective teaching in the 21st century, exploring different professional development models, and designing a personalized professional development plan.



- 6. Assessment and Evaluation: Understanding the NEP's recommendations on assessment and evaluation, exploring different assessment methods and tools, and discussing strategies for aligning assessment with learning outcomes.
- 7. Governance and Institutional Reforms: Exploring the NEP's recommendations for governance and institutional reforms, discussing the challenges and opportunities for implementing the policy at the institutional level, and identifying strategies for effective collaboration and communication.
- 8. Stakeholder Engagement: Understanding the role of stakeholders, such as parents, students, and community members, in implementing the NEP, exploring different strategies for stakeholder engagement, and discussing the importance of building partnerships for successful implementation.

Resource Person:

1. Dr. Narendra Viswanath

Principal,

SIET Tumkur

2. Dr. Chandrashekar N C

Professor, Dept of Chemistry,

SIET Tumkur



Participants:

The program was attended by 70 faculty members from various departments from the college. The participants were from different specializations, including mechanical engineering, electrical engineering, civil engineering, and computer science engineering.

Outcome:

The outcome of an FDP on NEP can be manifold, depending on the goals and objectives of the program. However, some possible outcomes of an FDP on NEP are:

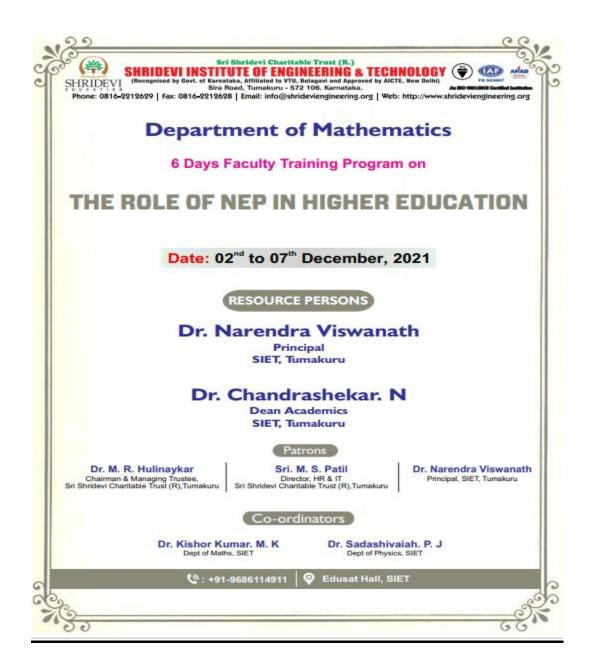
1. Enhanced Understanding of NEP: Faculty members who attend the FDP can gain a deeper understanding of the NEP, its vision, and its key features. They can learn about the policy's implications for curriculum design, pedagogy, assessment, teacher development, and institutional governance.

2. Improved Pedagogical Practices: The FDP can provide faculty members with opportunities to explore new pedagogical approaches and teaching strategies aligned with the NEP's recommendations. They can learn how to design student-centric, activity-based, and experiential learning experiences that promote critical thinking, problem-solving, and creativity.

3. Increased Digital Literacy: The FDP can enhance faculty members' digital literacy skills by providing hands-on training on the latest digital tools and platforms for teaching and learning. They can learn how to integrate technology into their teaching practices to enhance learning outcomes and engage students.



FDP Brochure





Participation Certificate

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Glimpses of the Event



PC: Six days Faculty Training Program on The Role of NEP in Higher education conducted from 02nd December to 07th December 2021



PC: Six days Faculty Training Program on The Role of NEP in Higher education conducted from 02nd December to 07th December 2021



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FDP PARTICIPATION LIST ON THE ROLE OF NEP IN HIGHER EDUCATION

2021-2022

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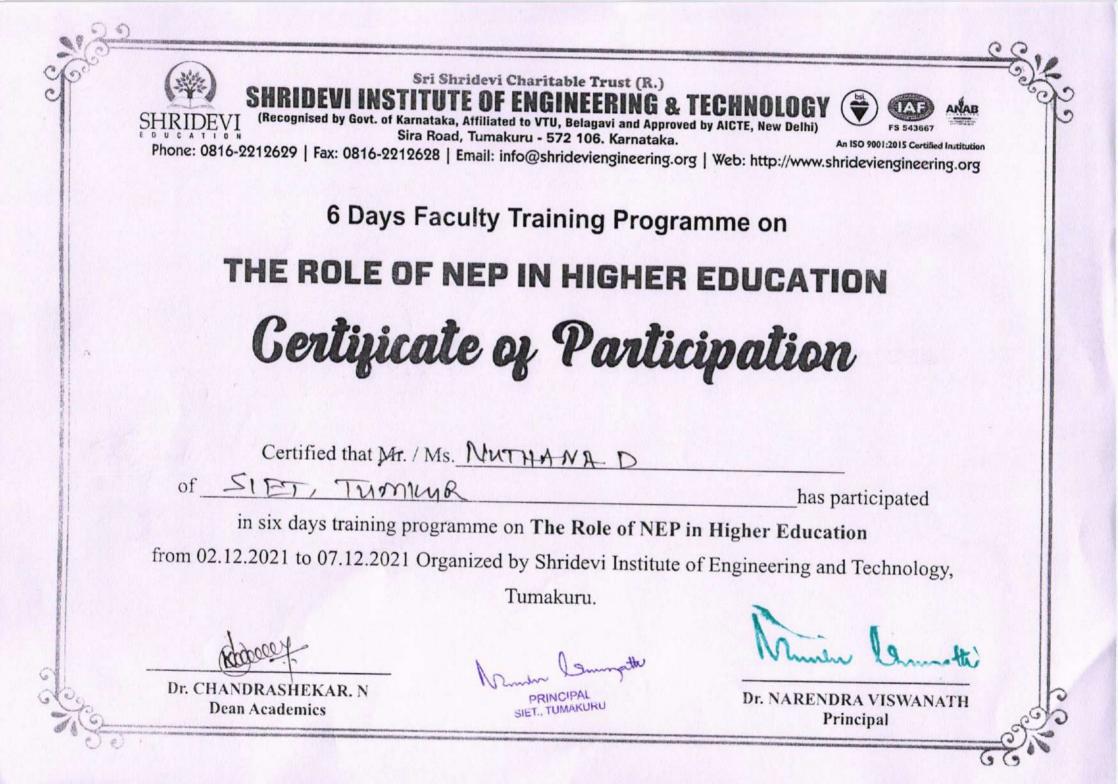
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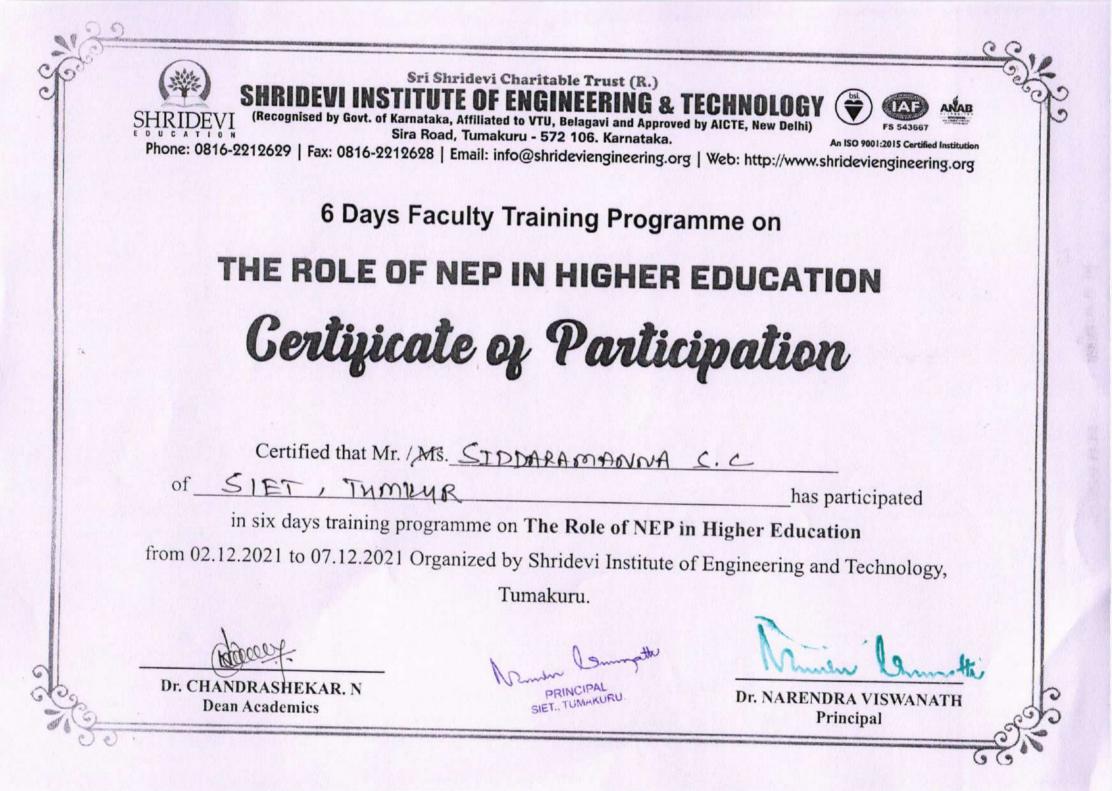
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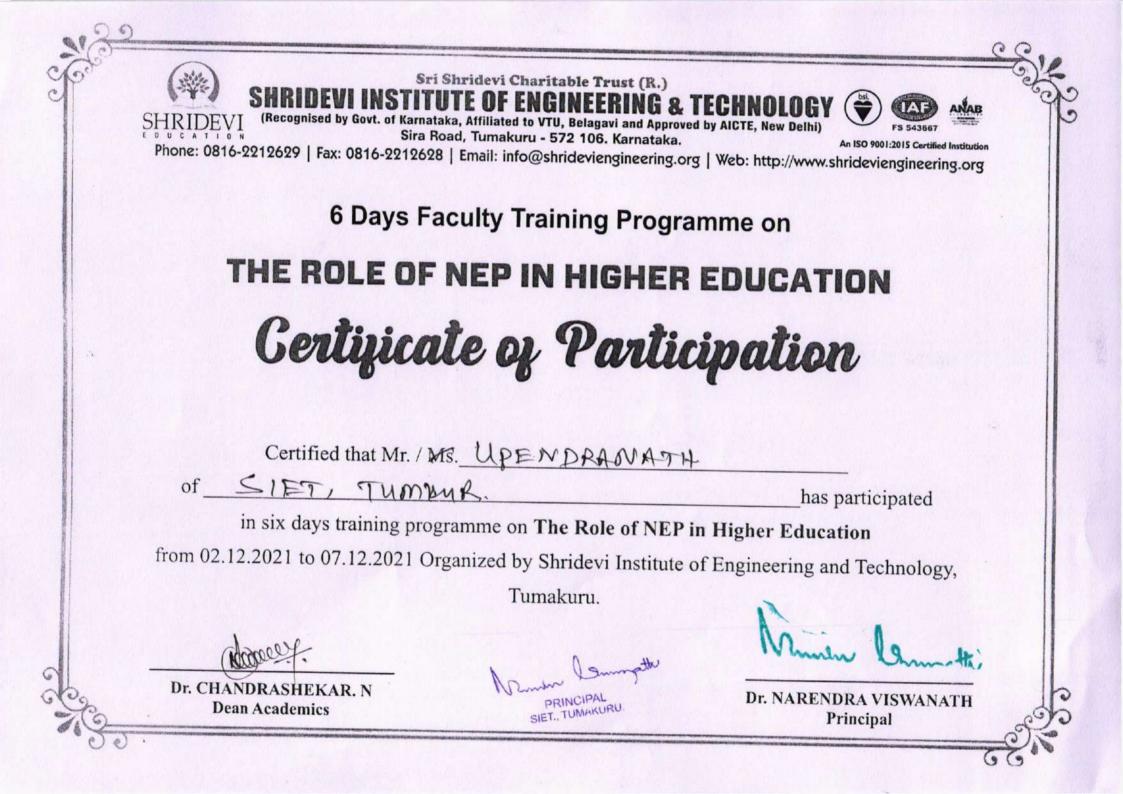
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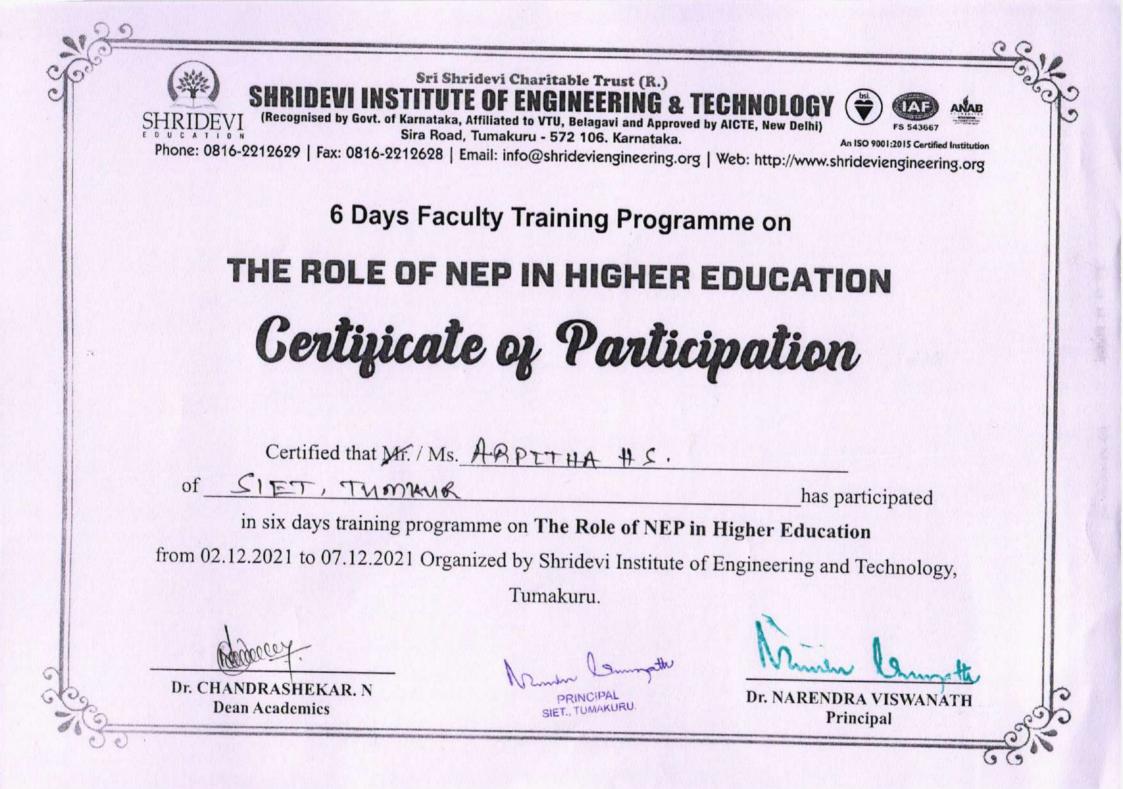
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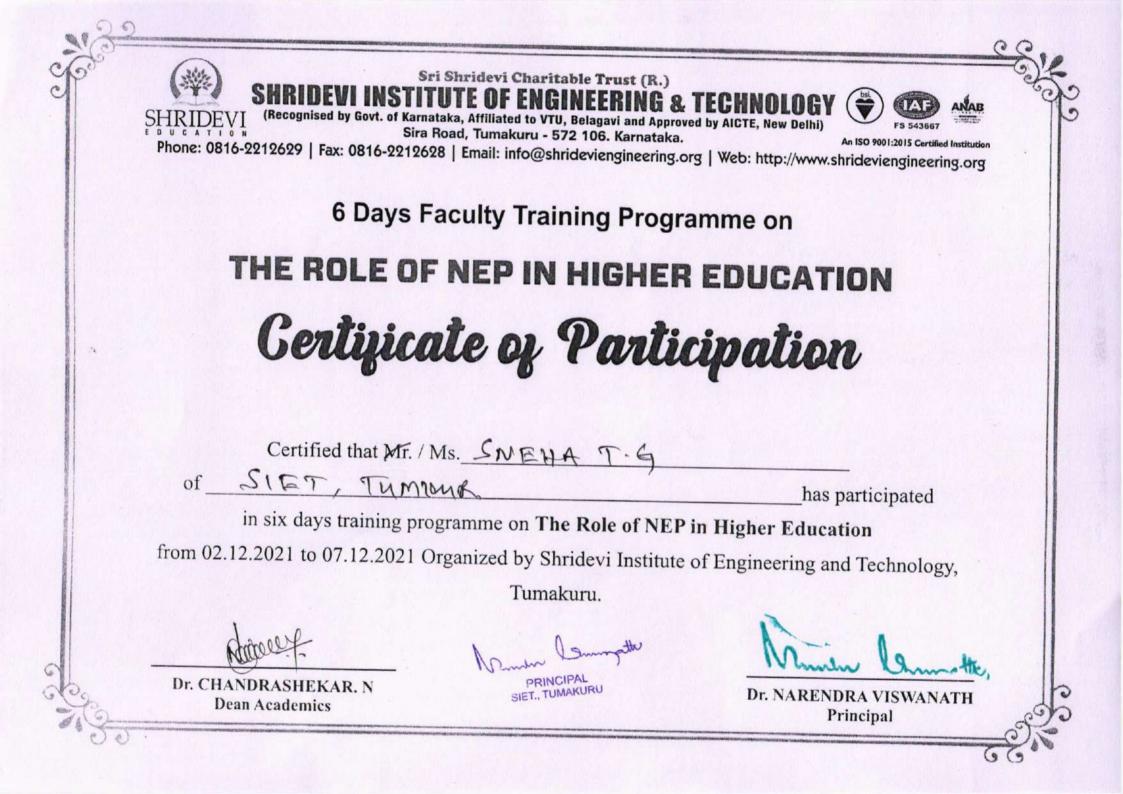
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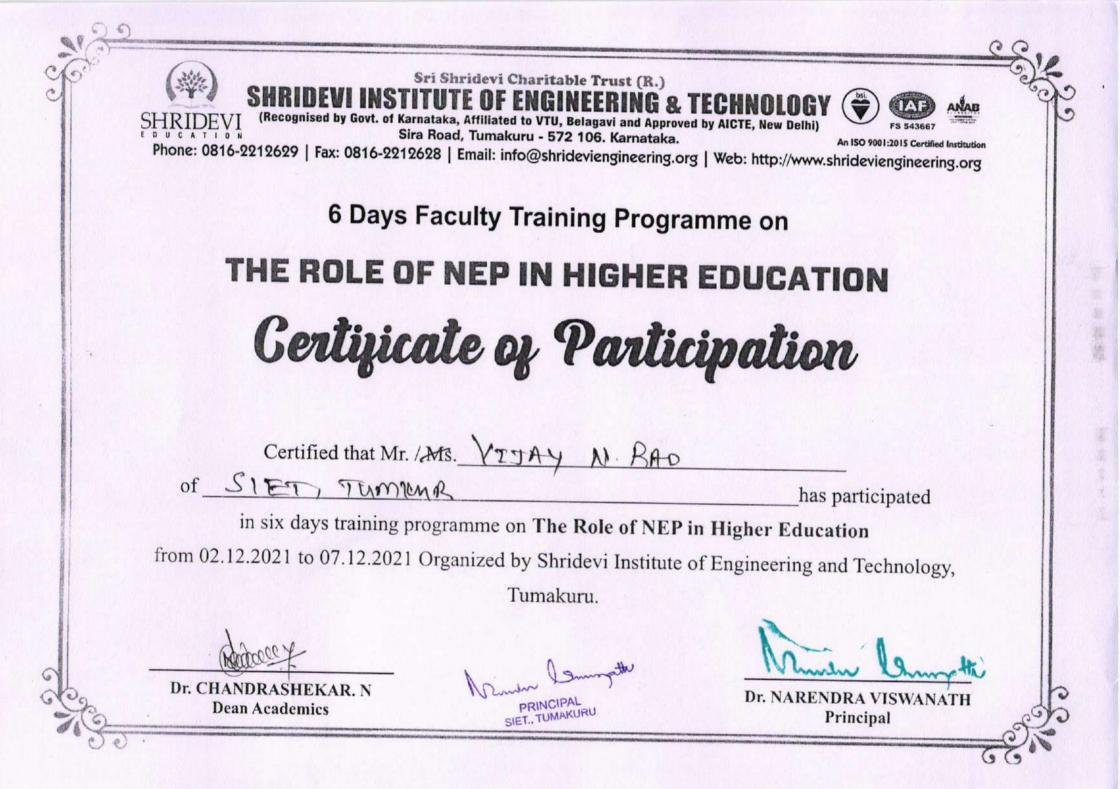


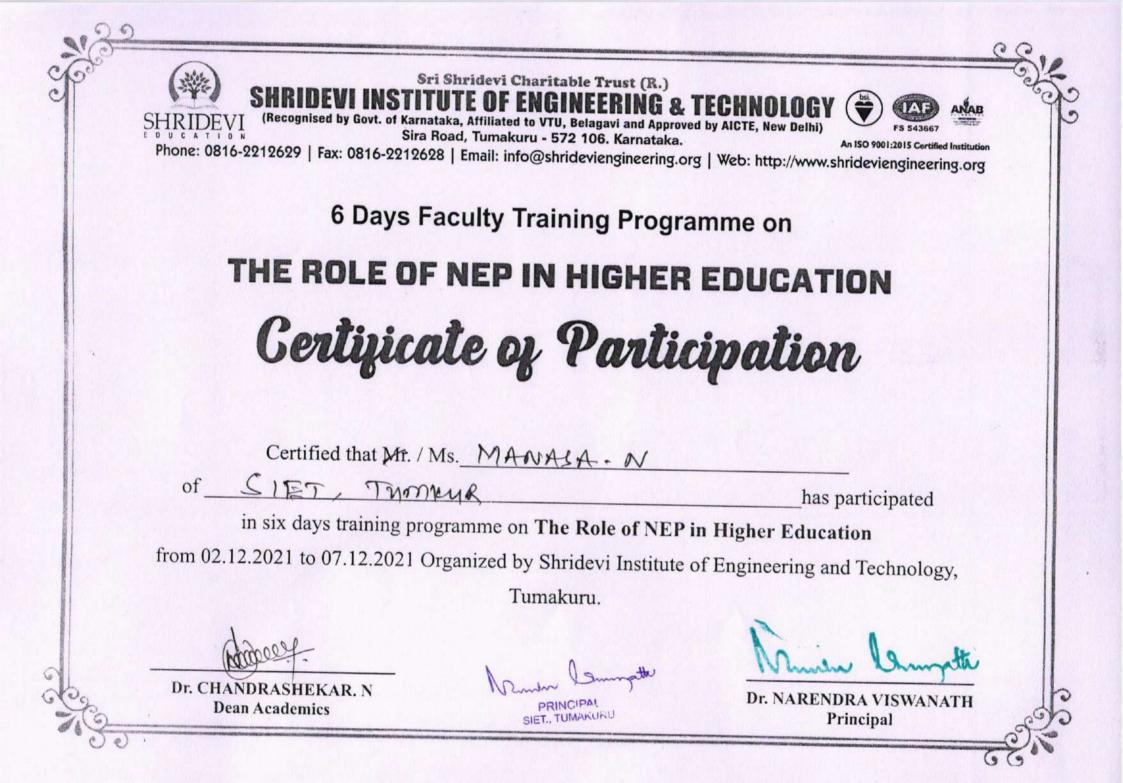


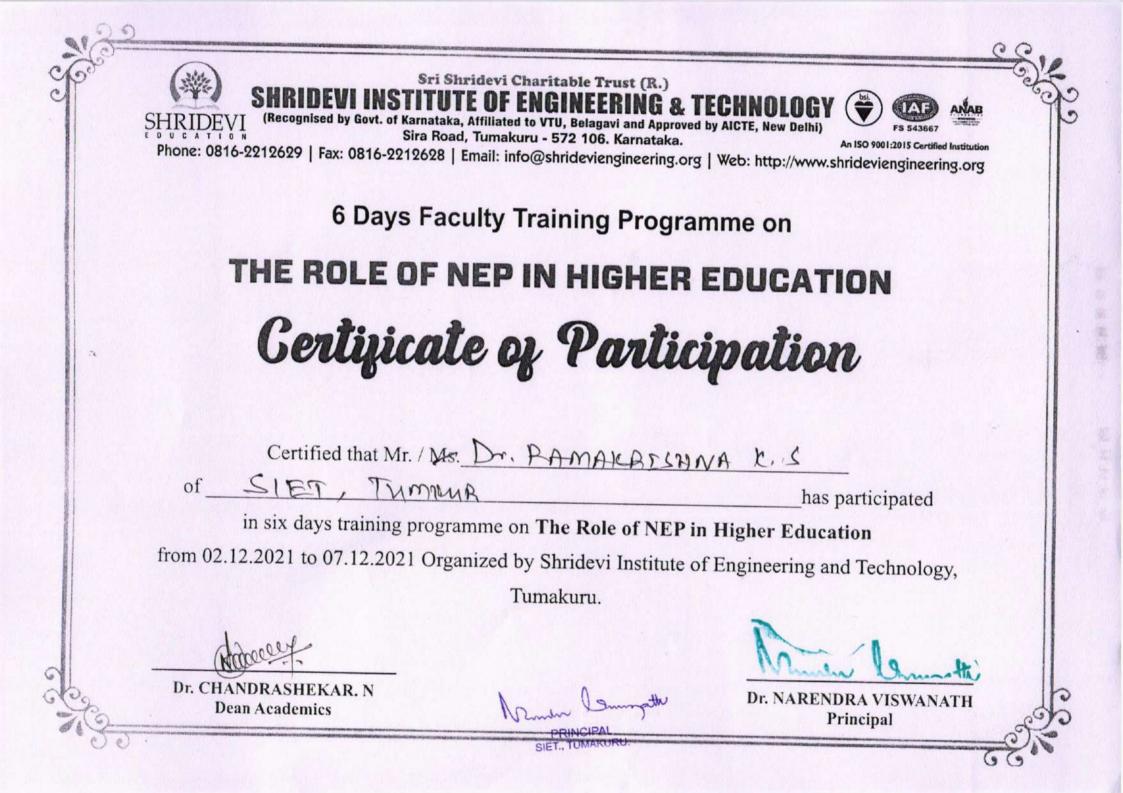


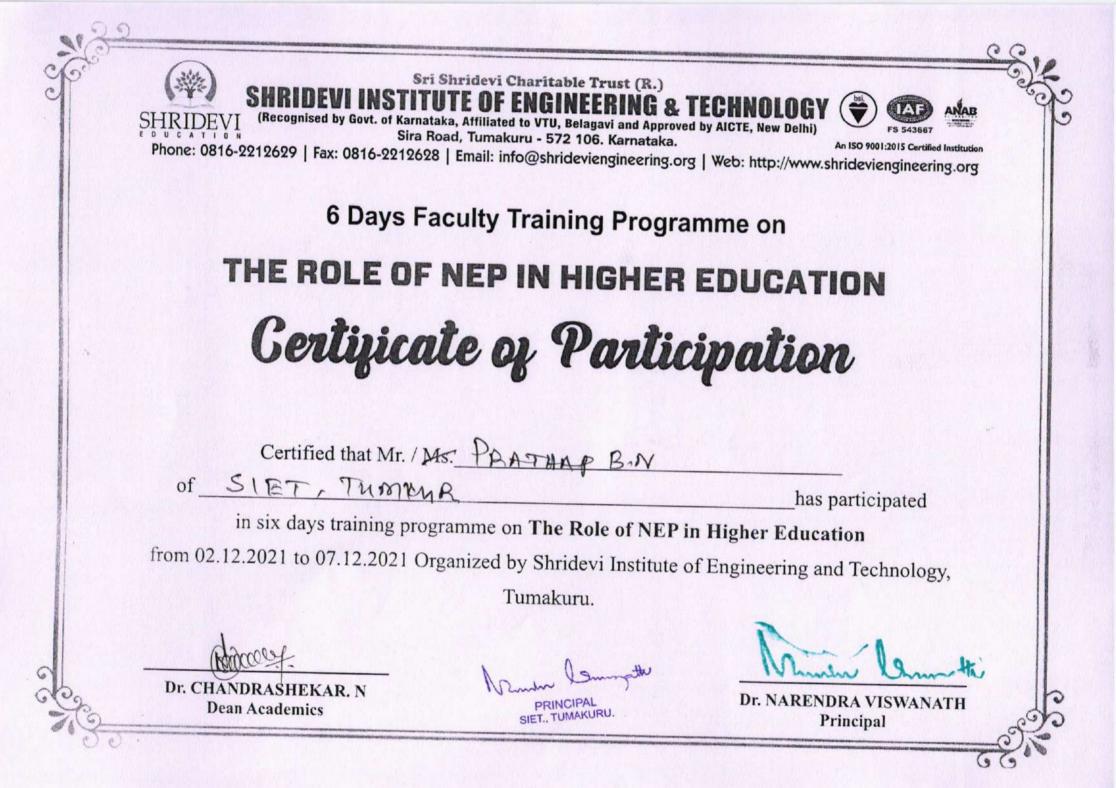


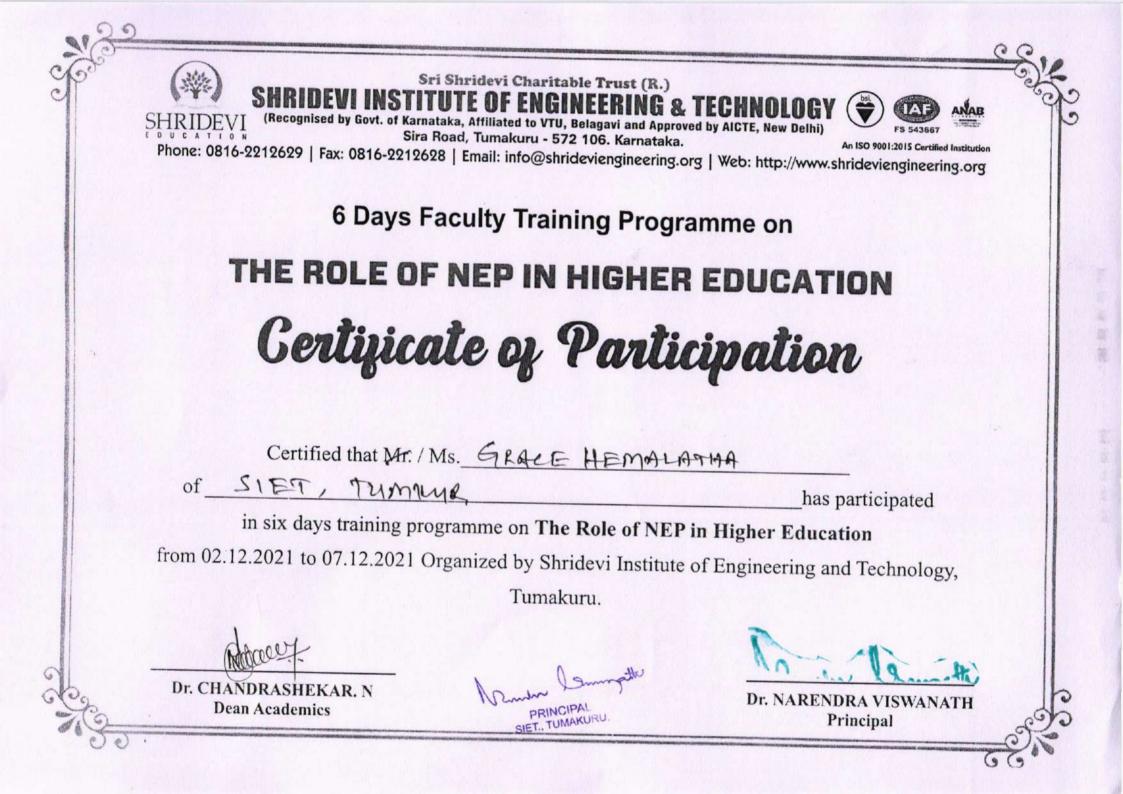


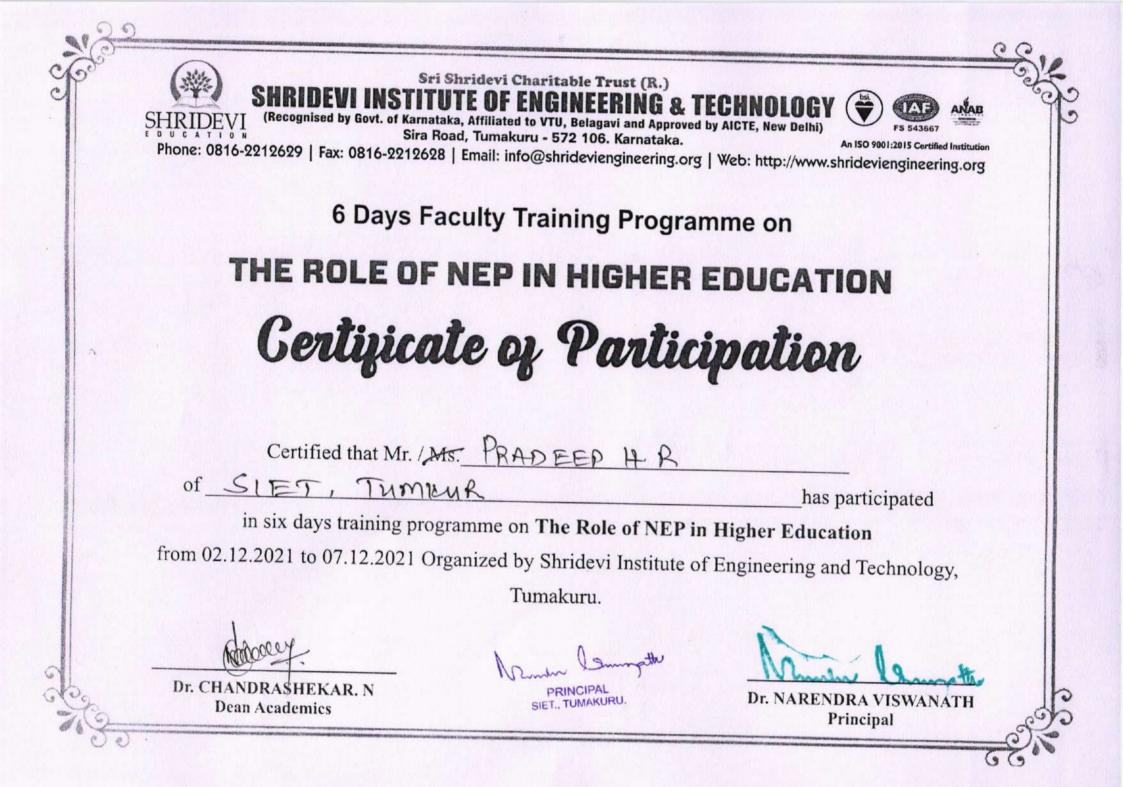


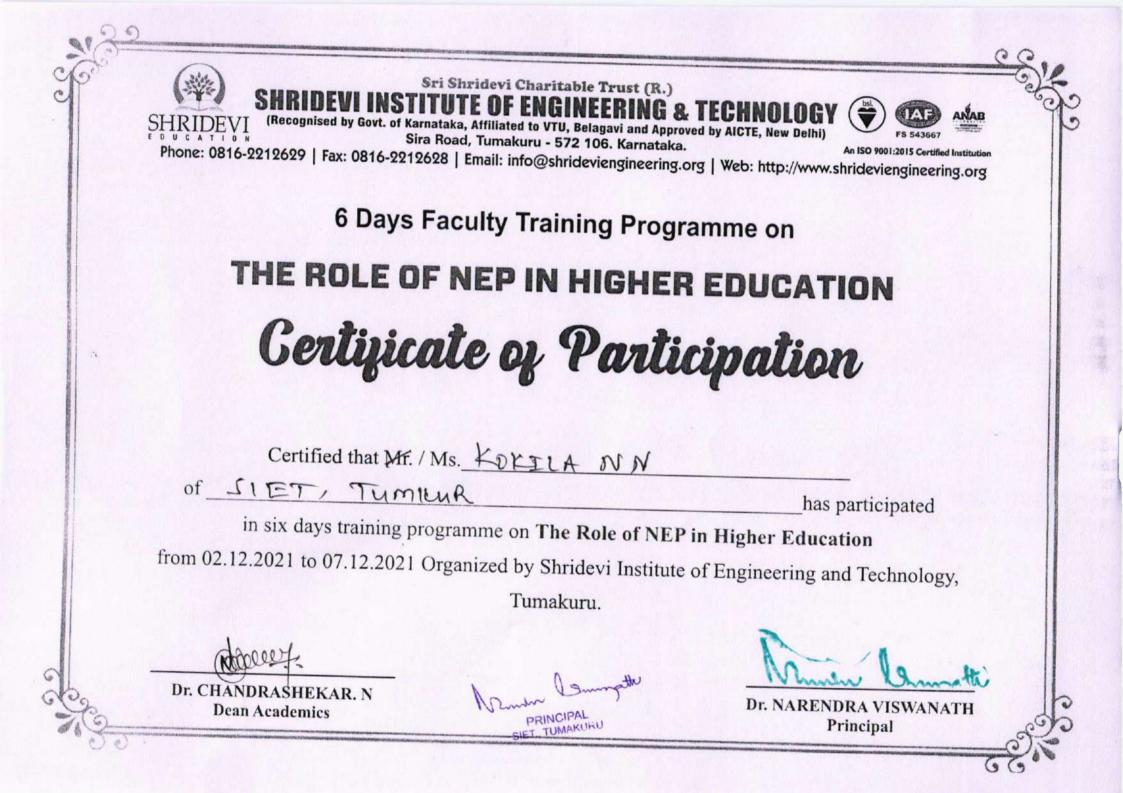


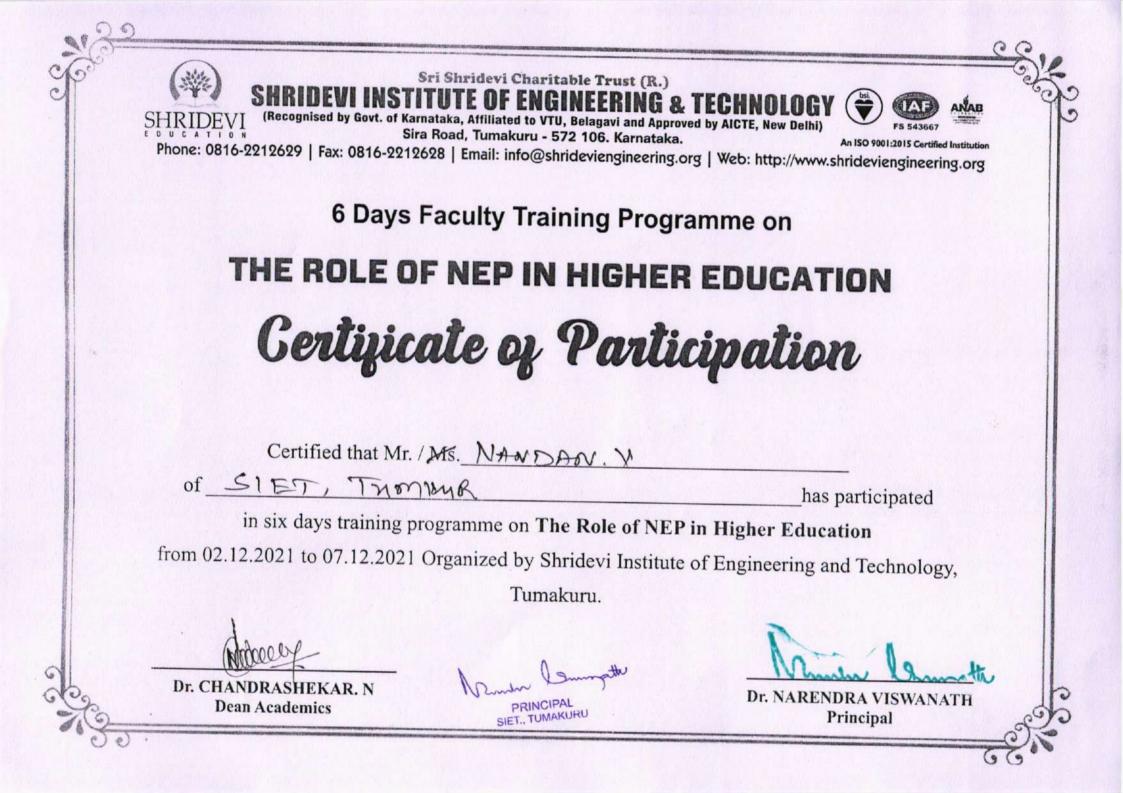




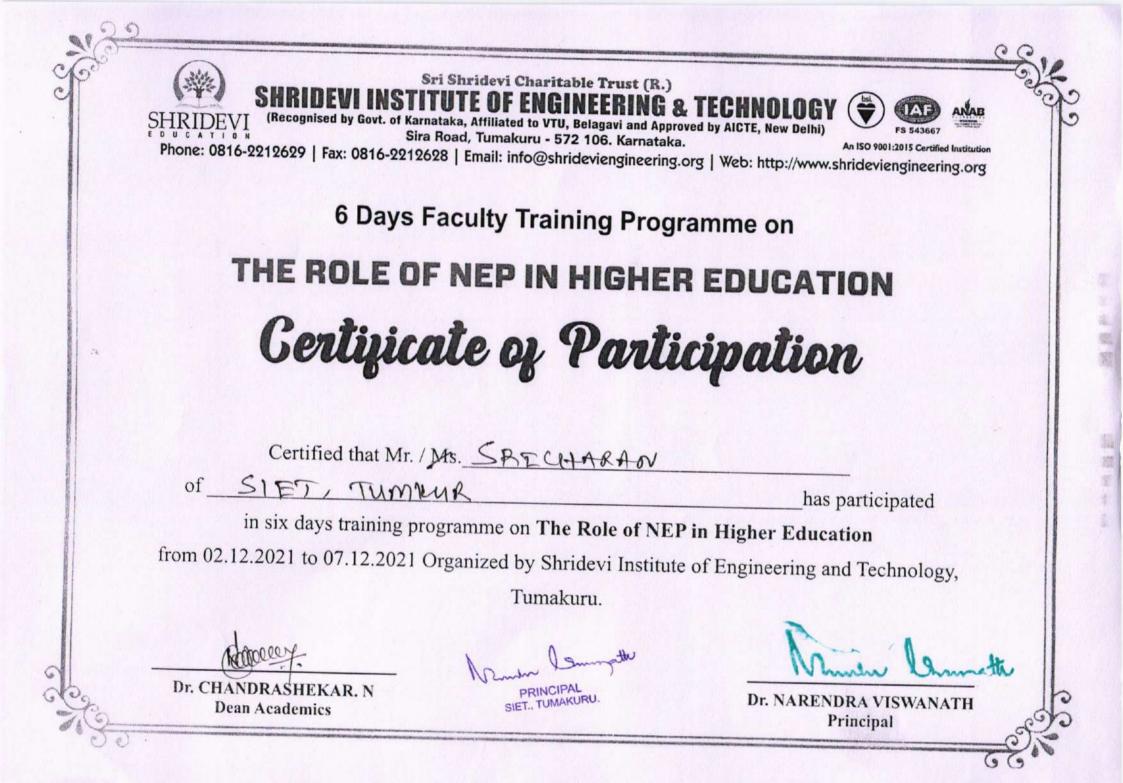


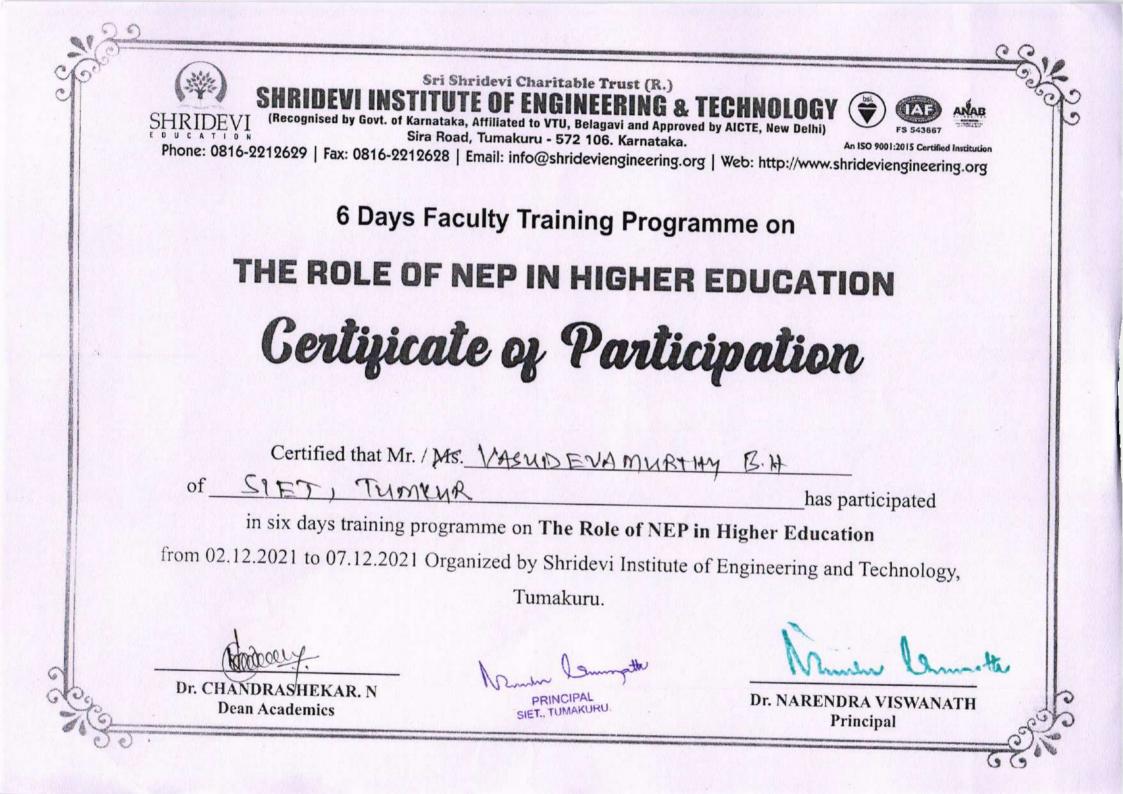


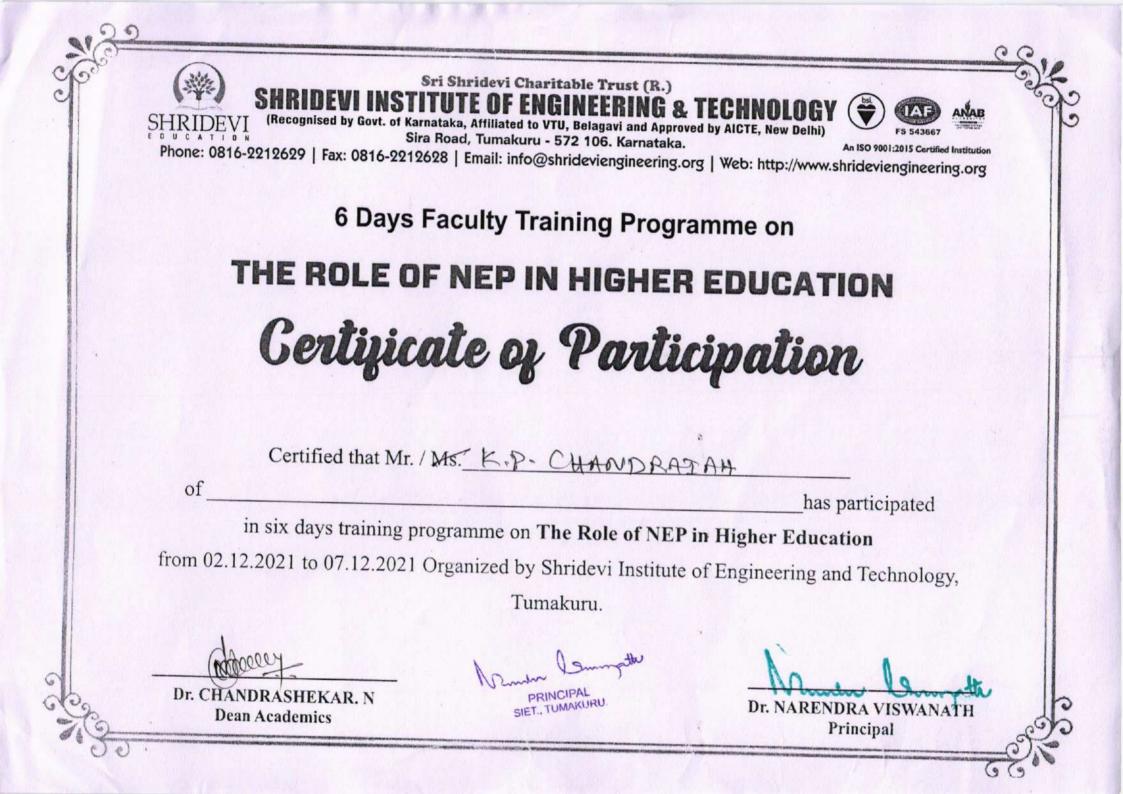


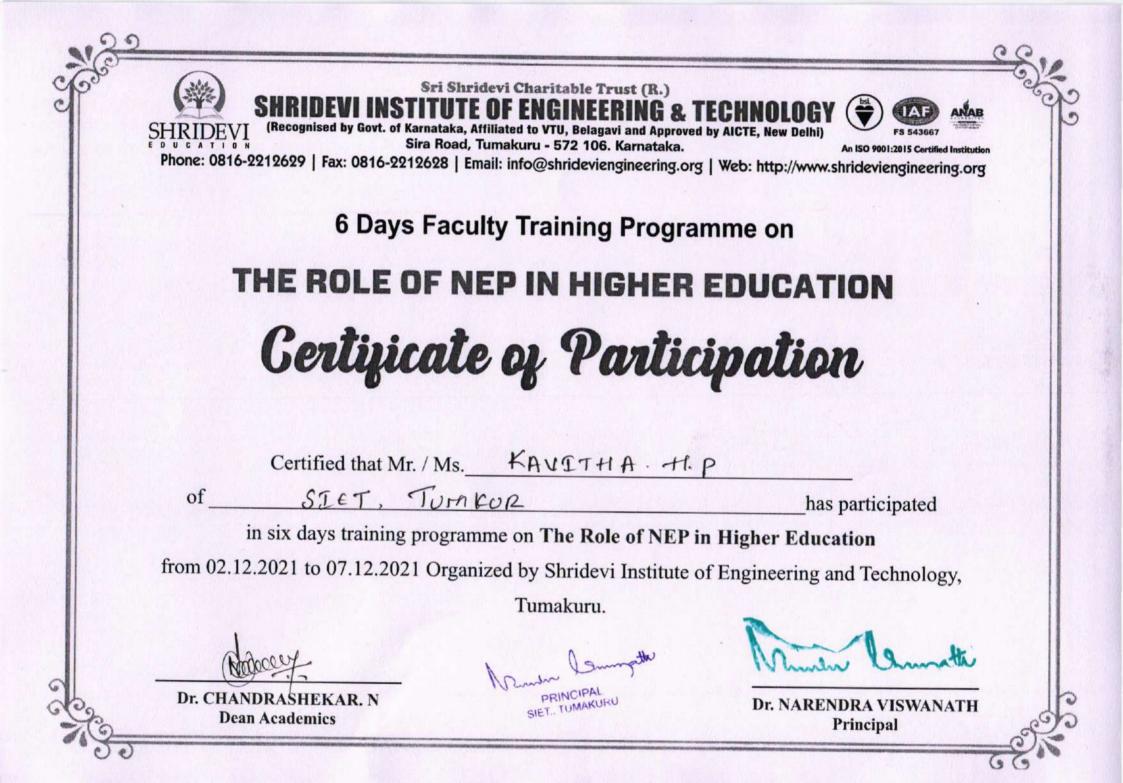




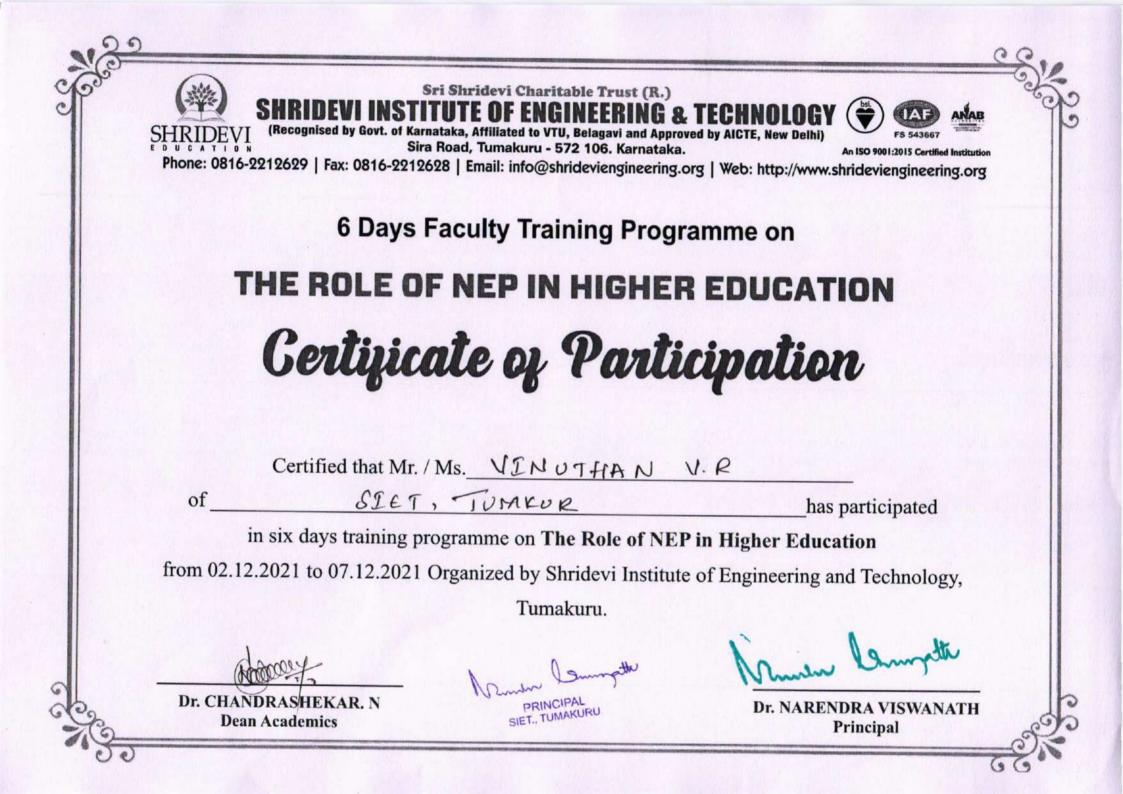


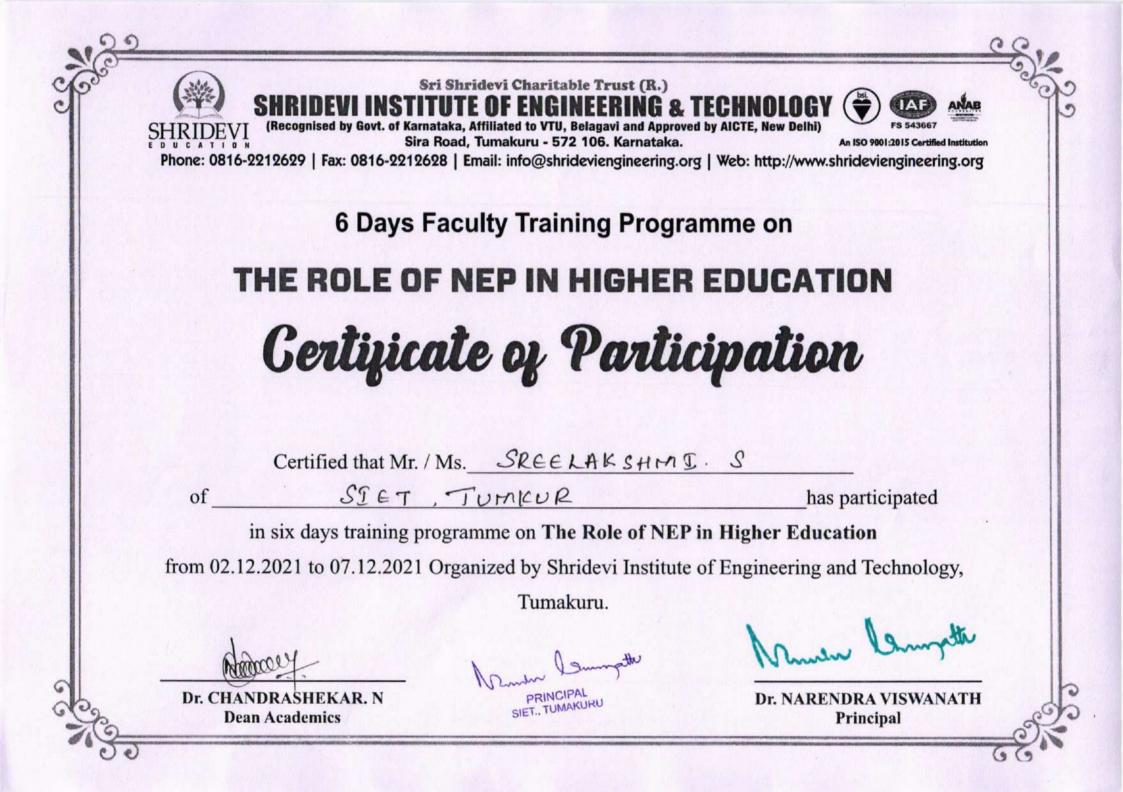


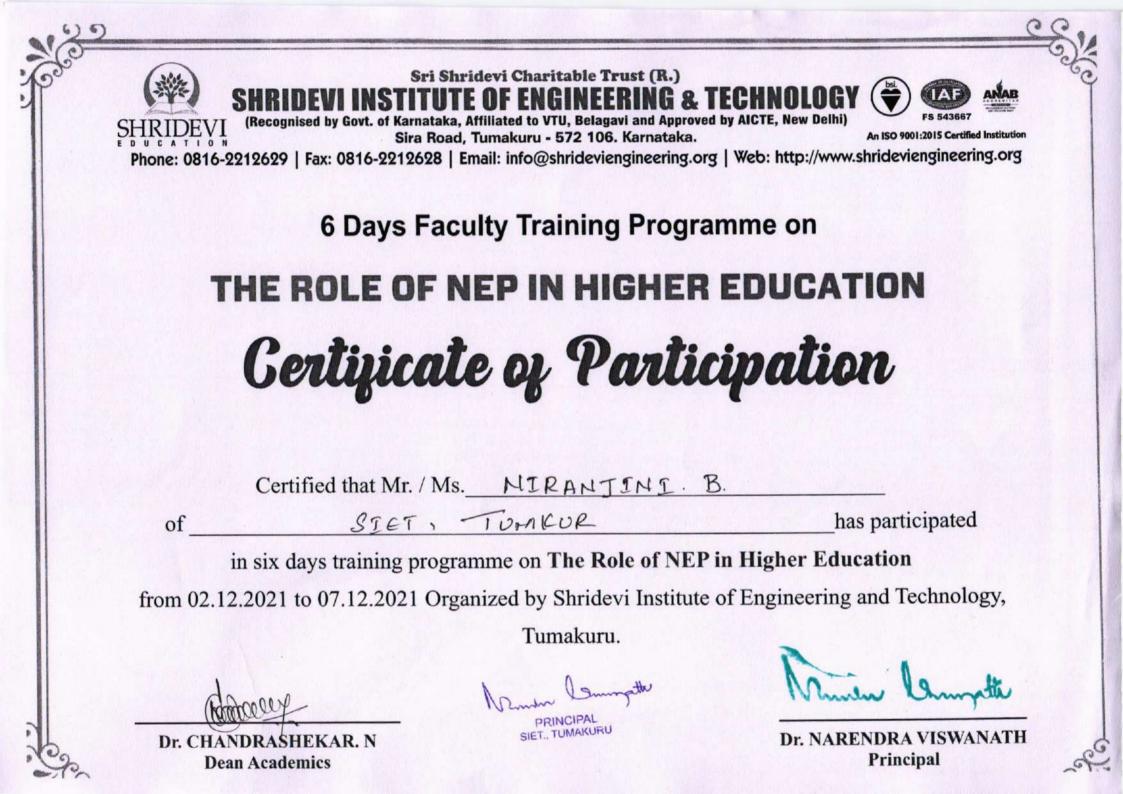


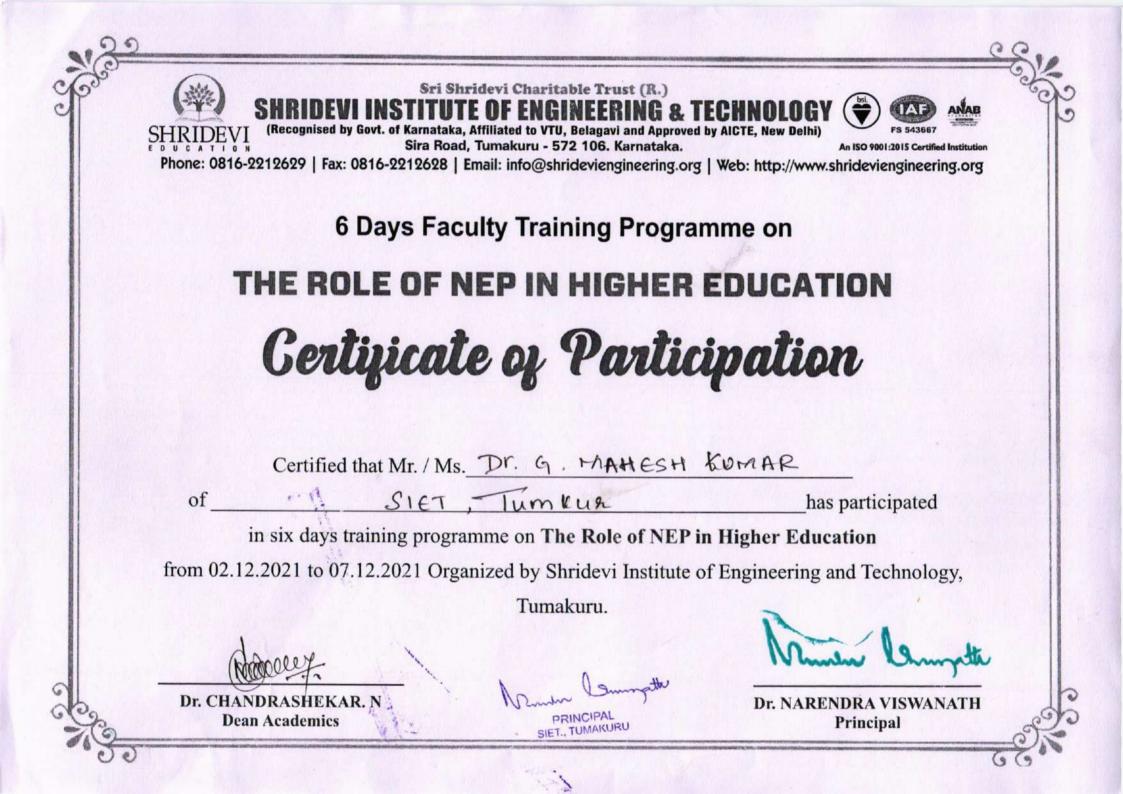


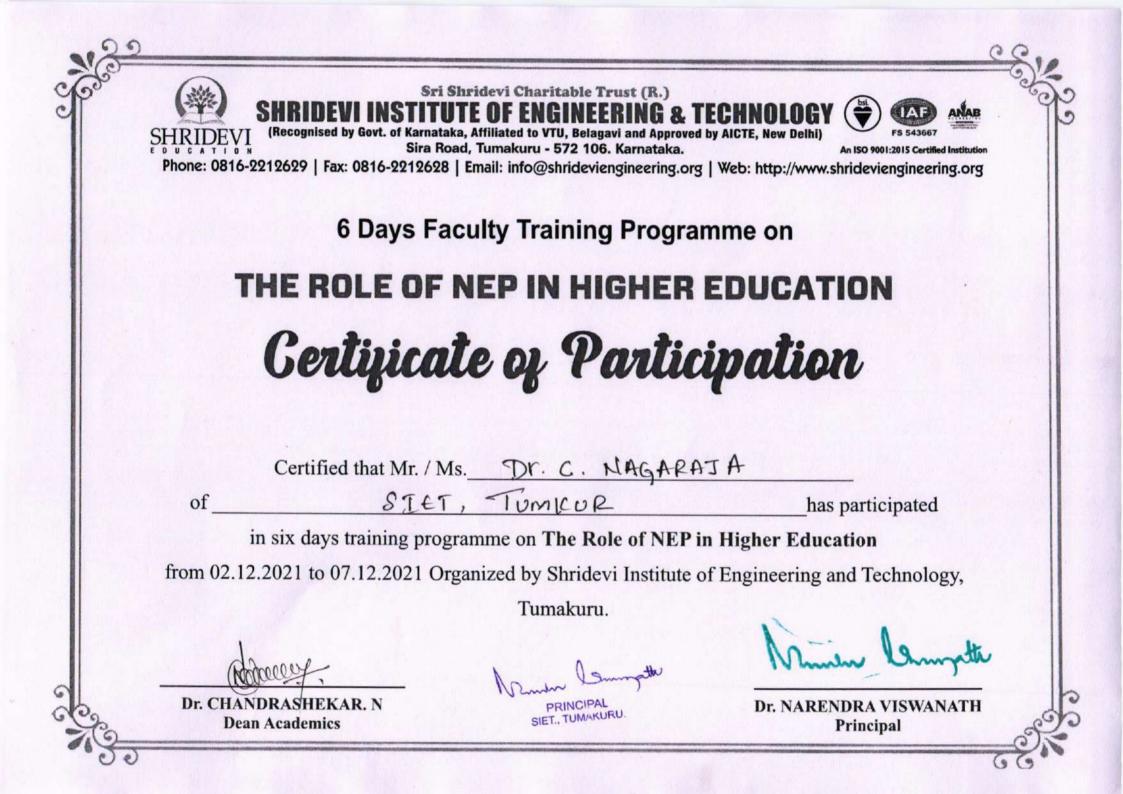
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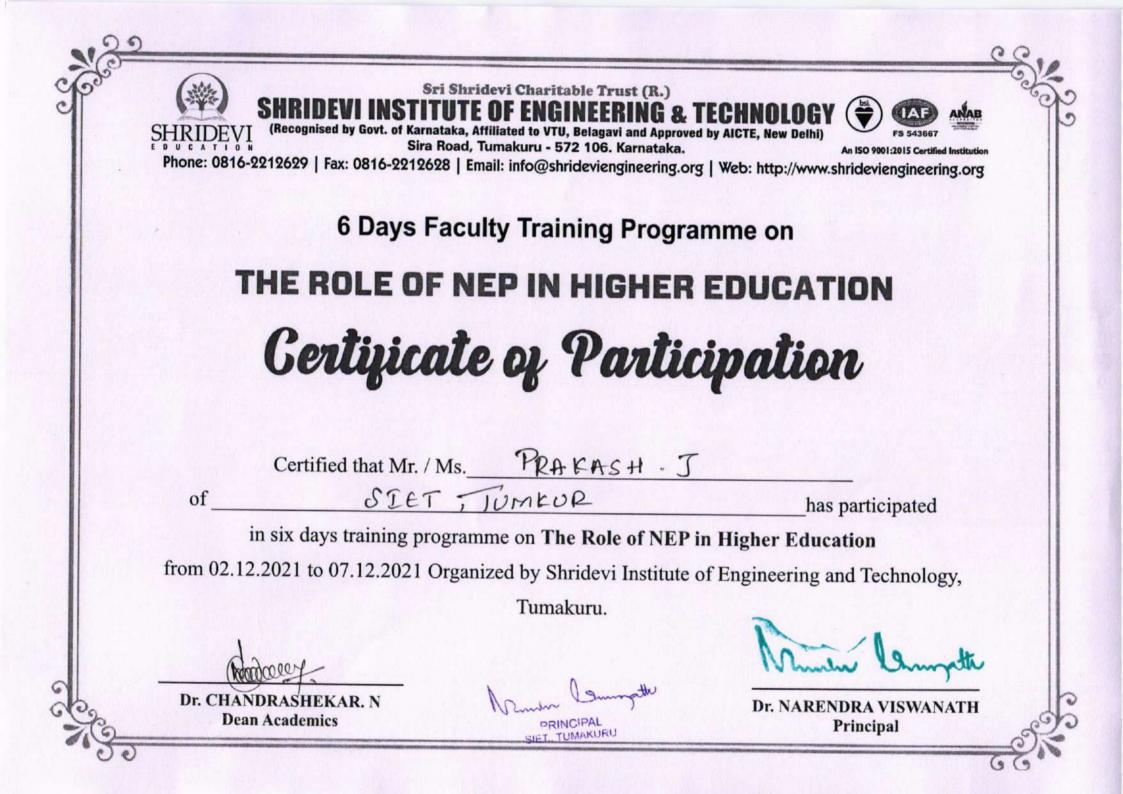




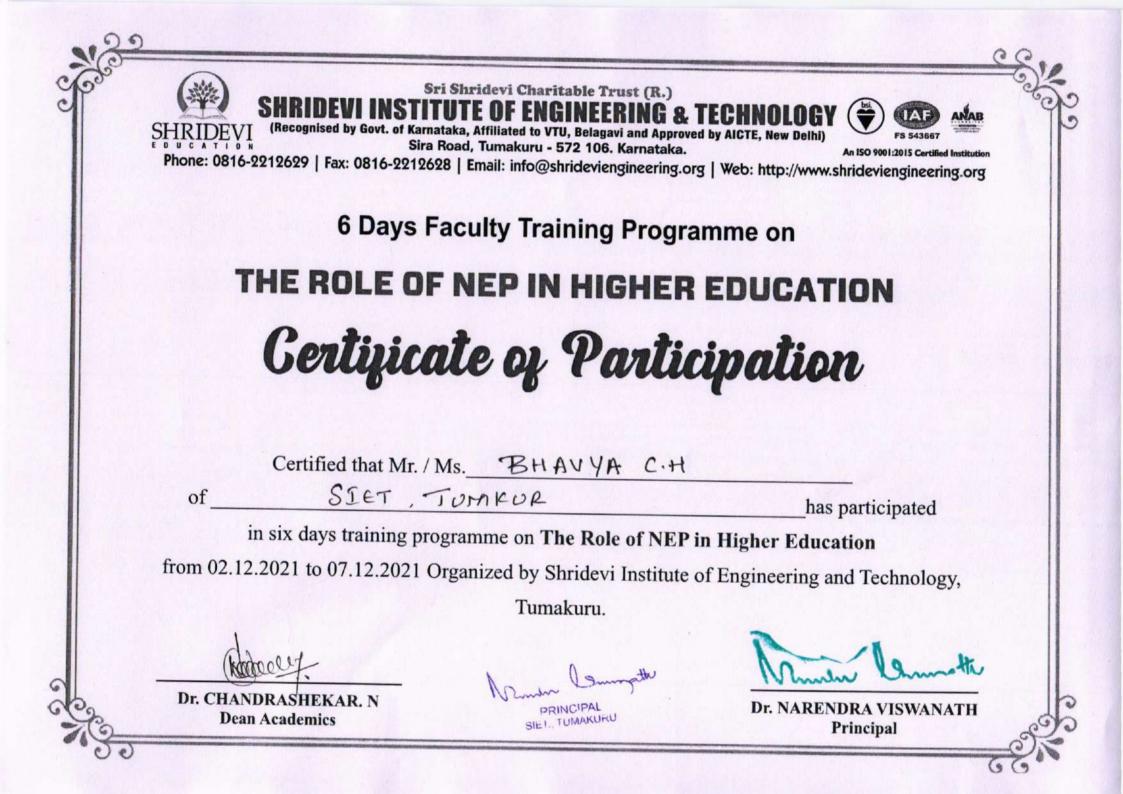


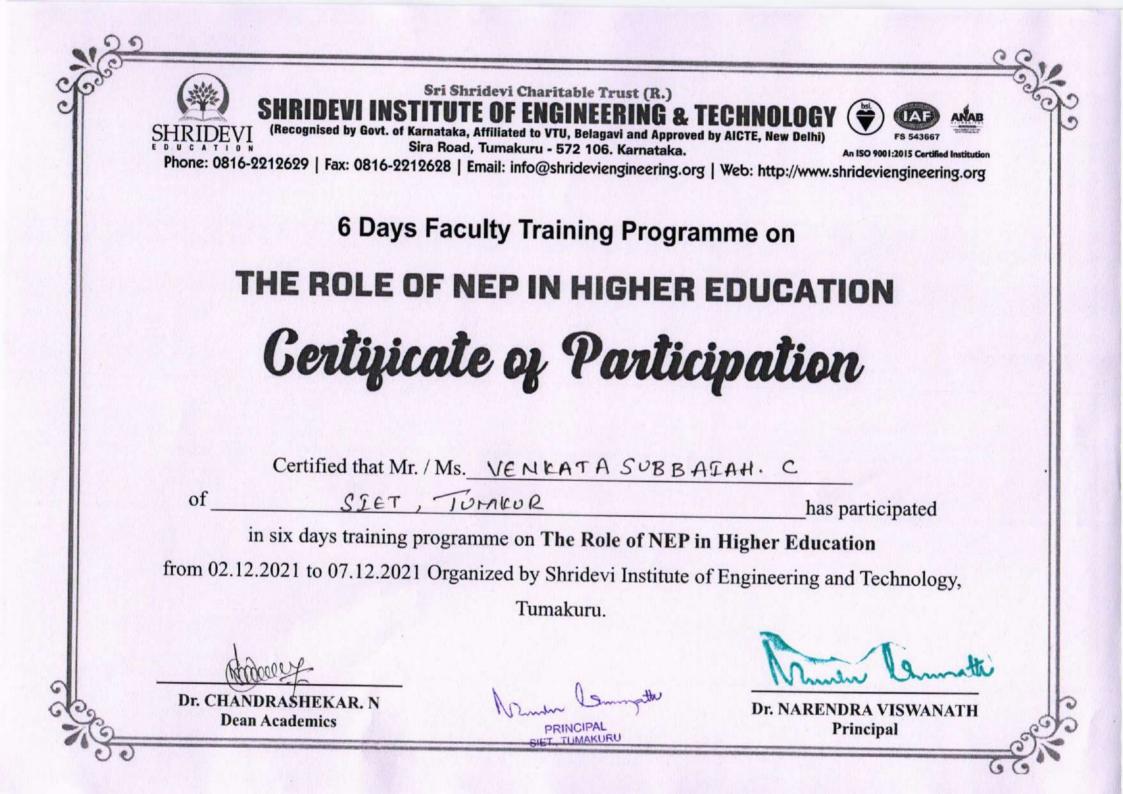


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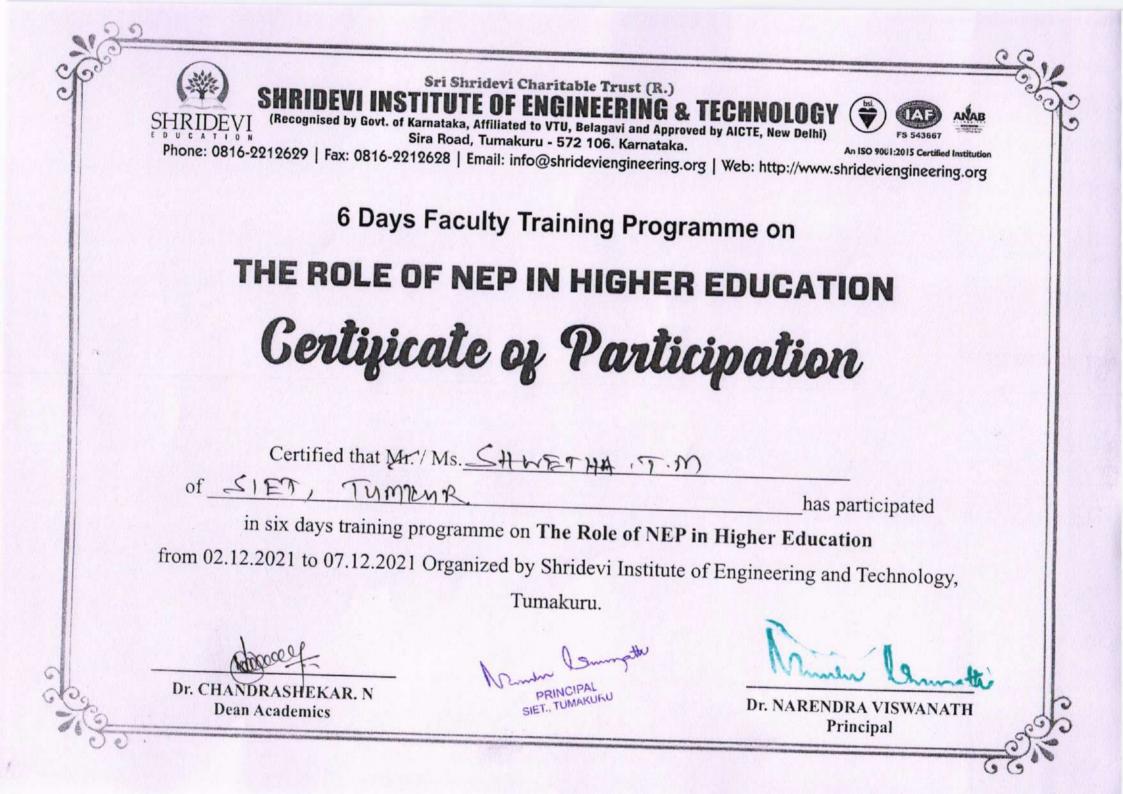


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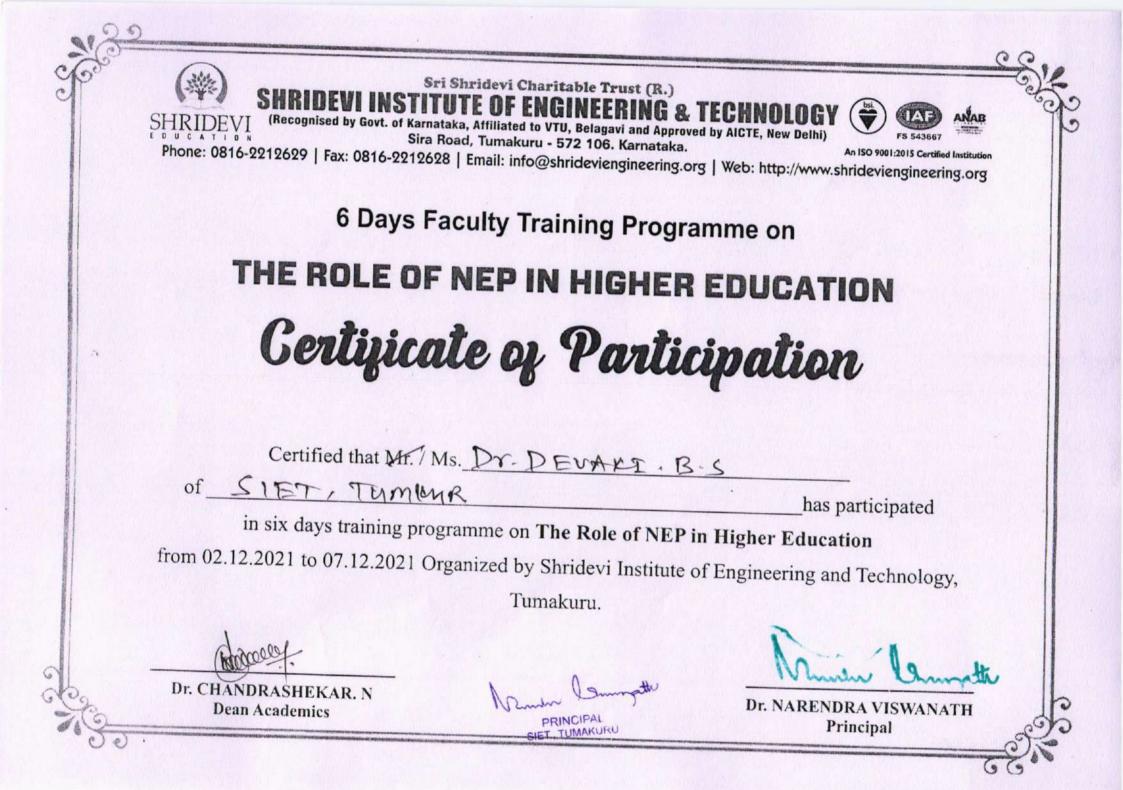
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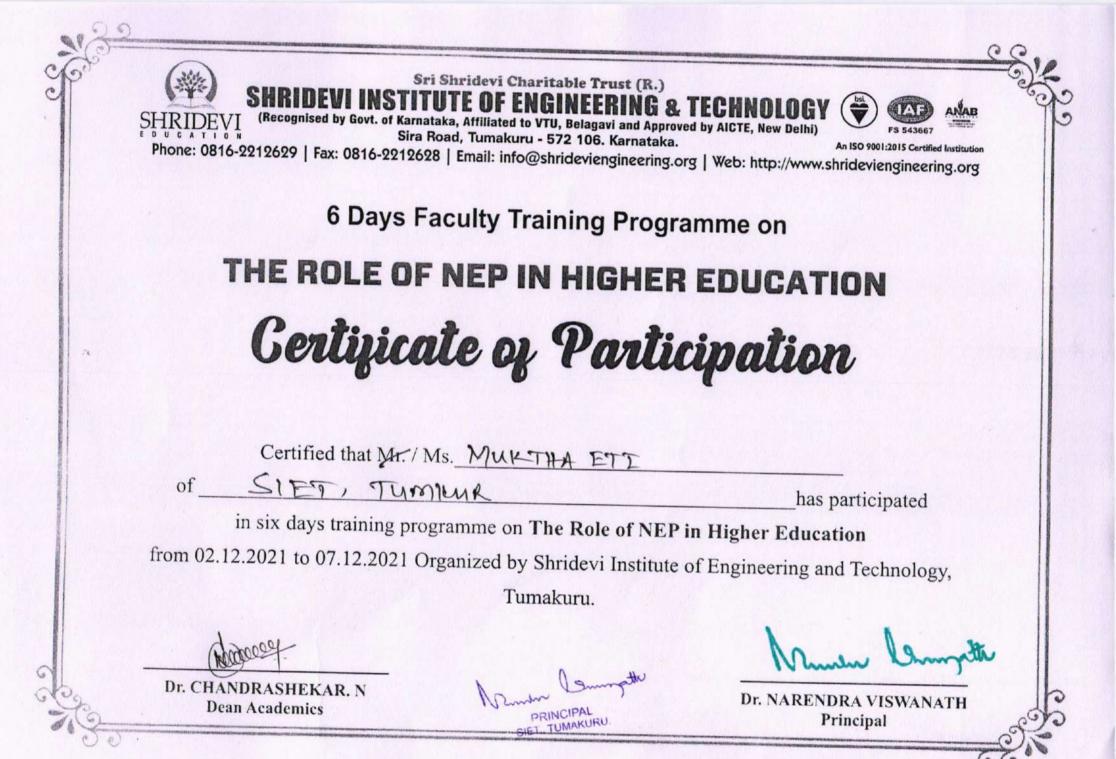
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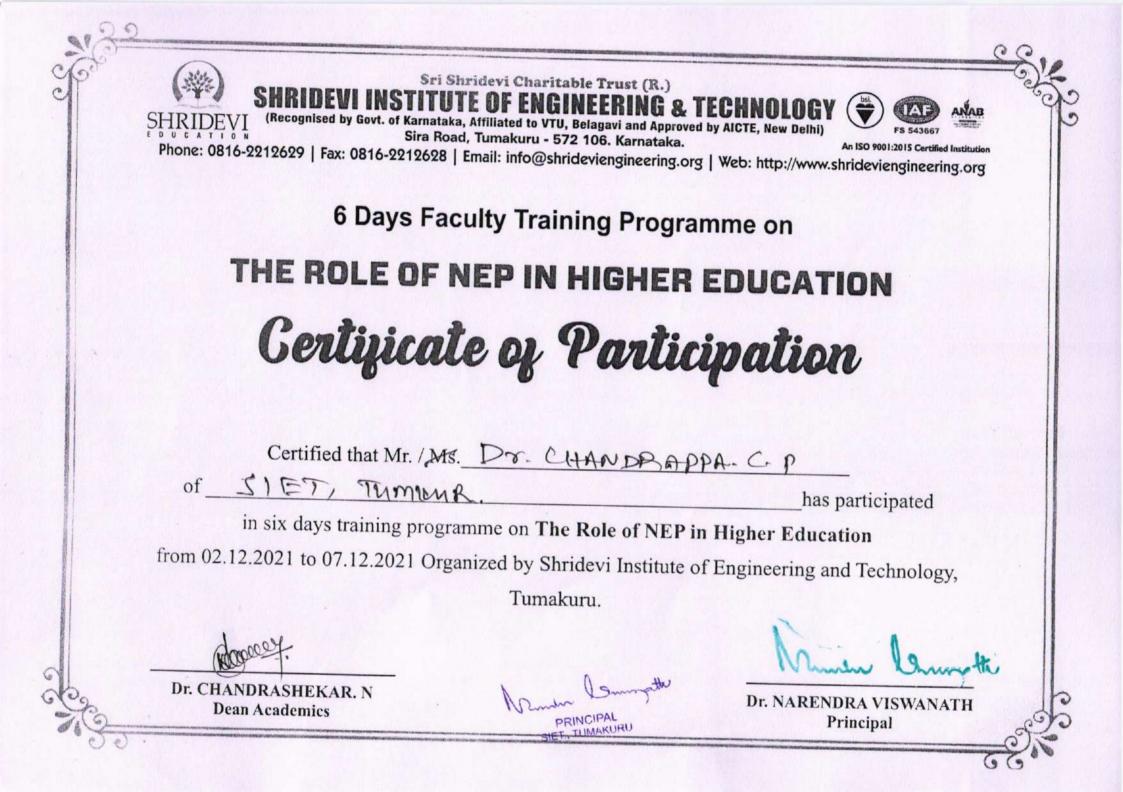


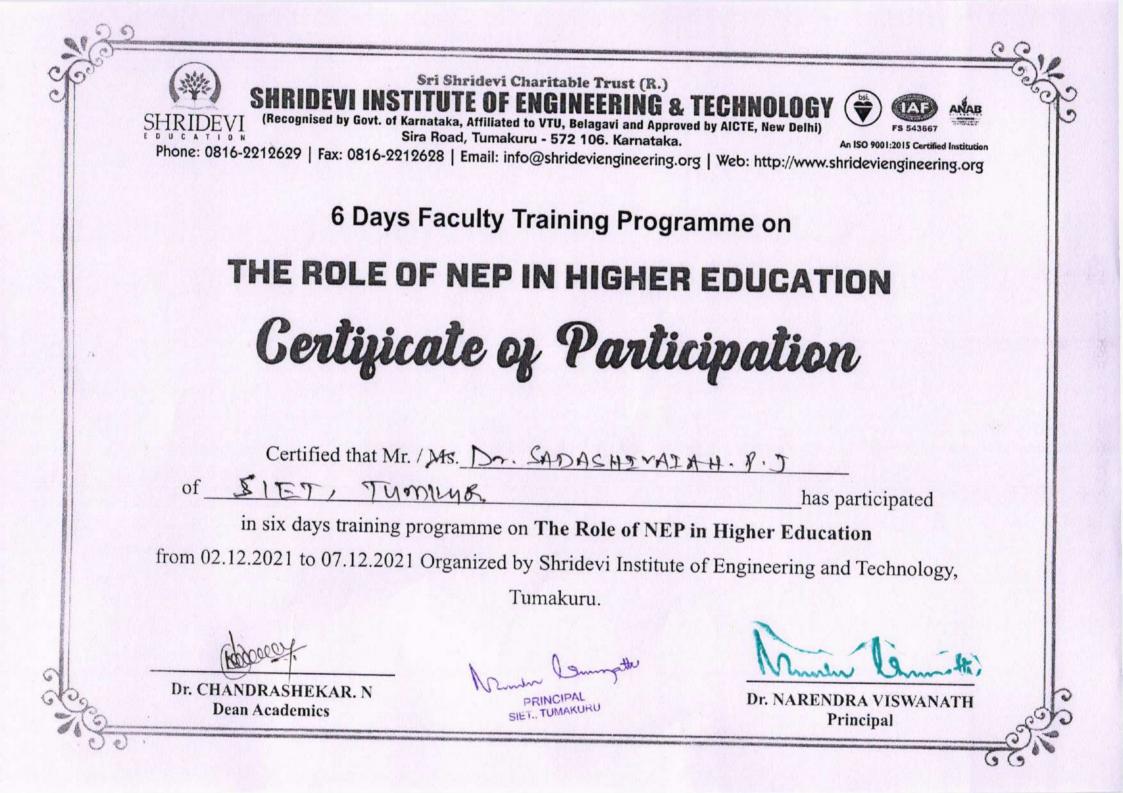
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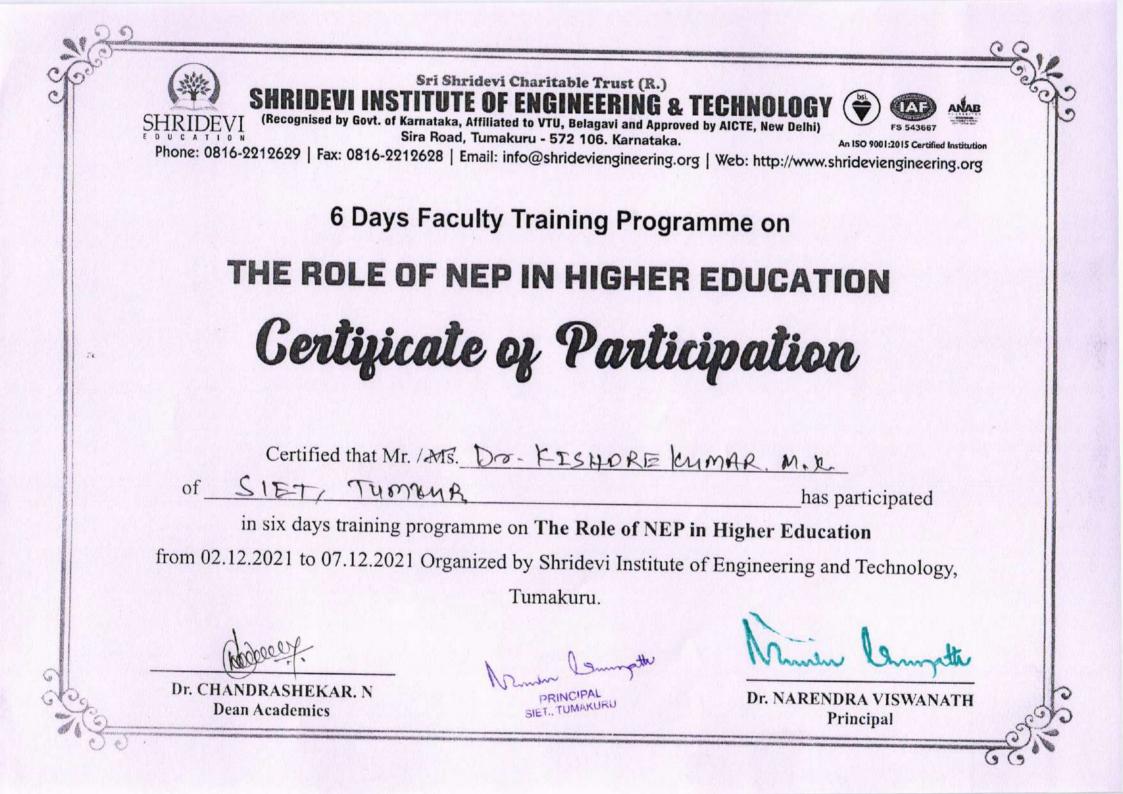
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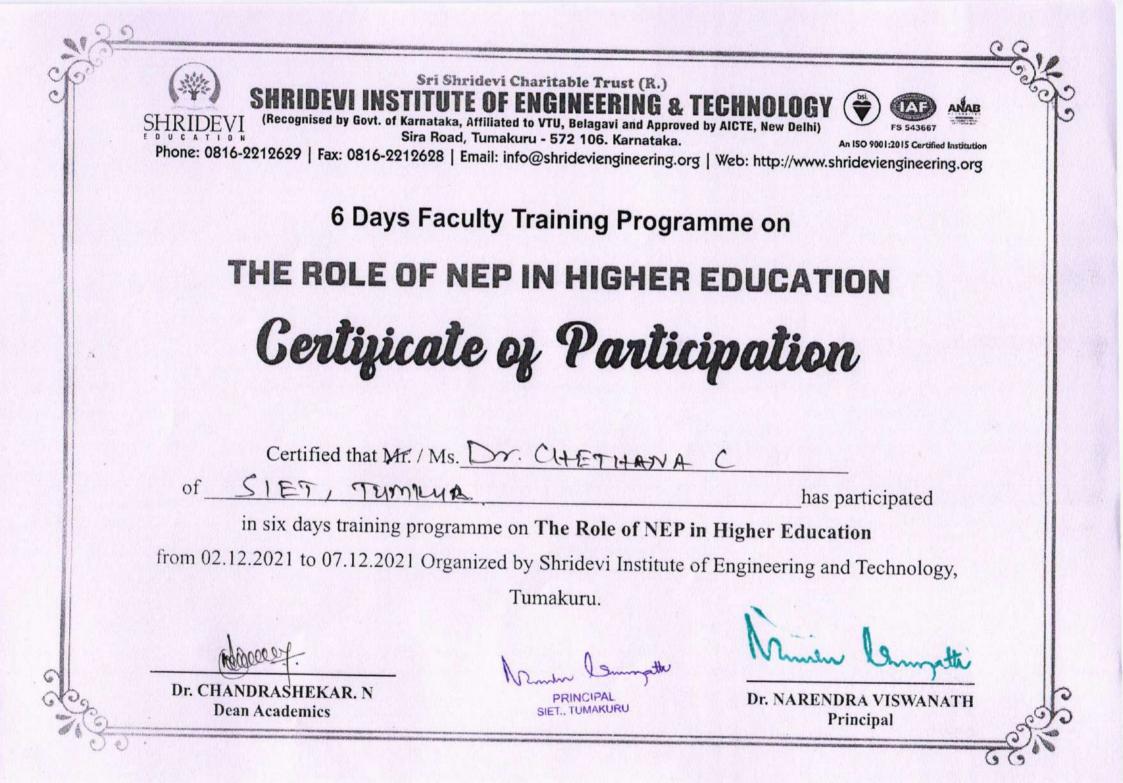


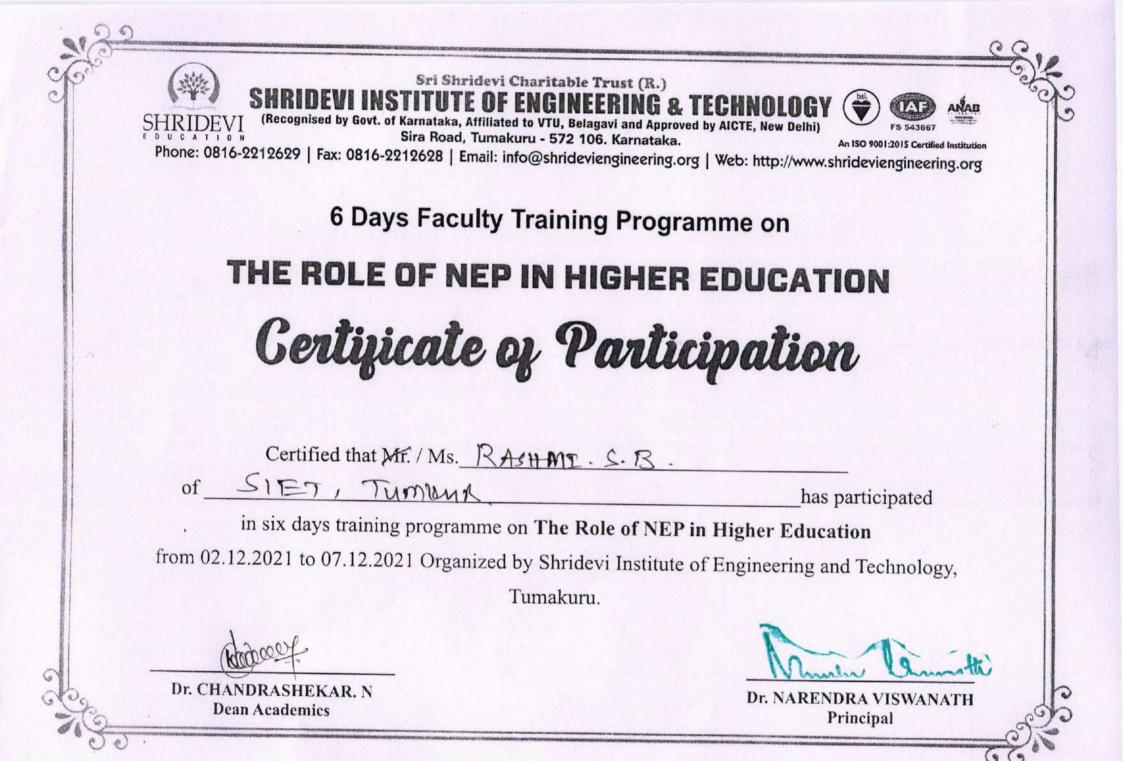


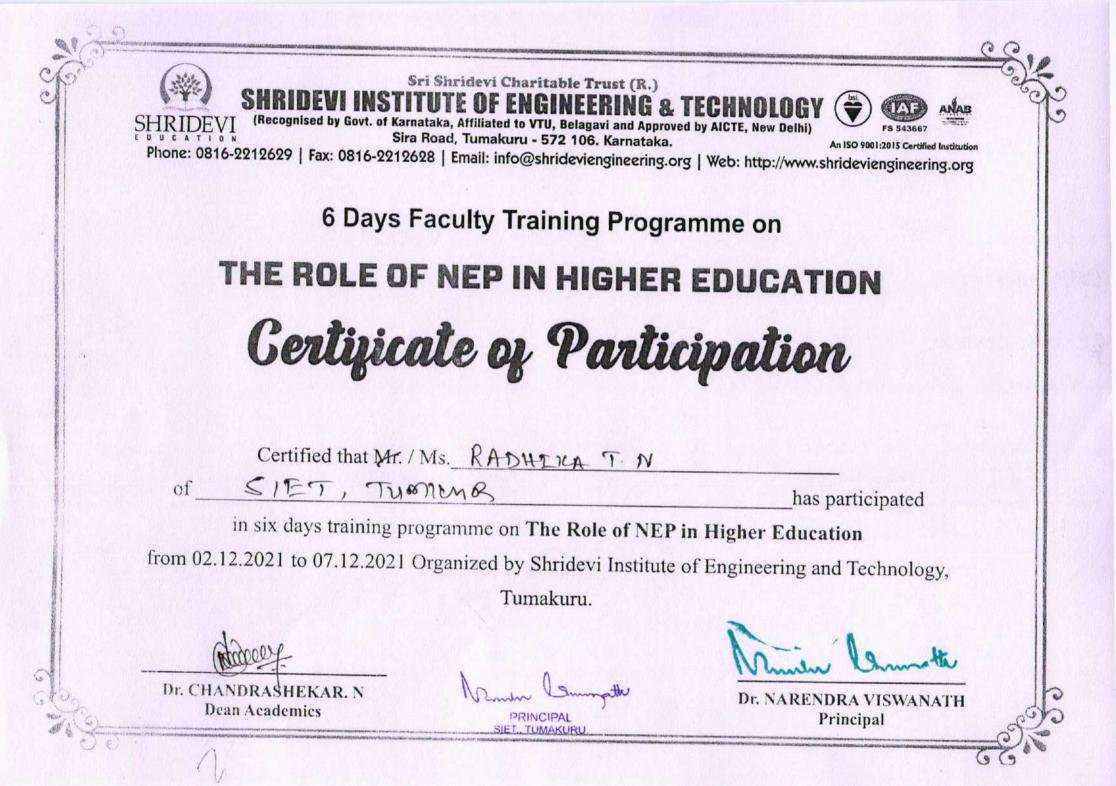


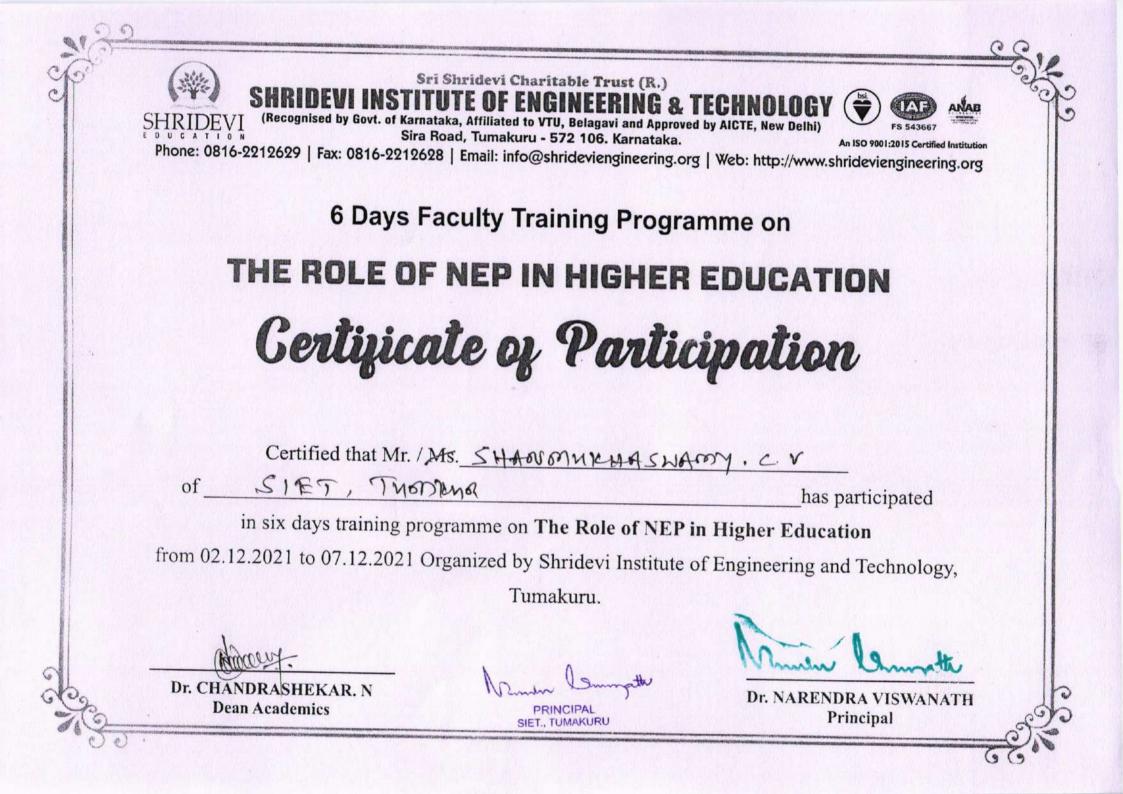


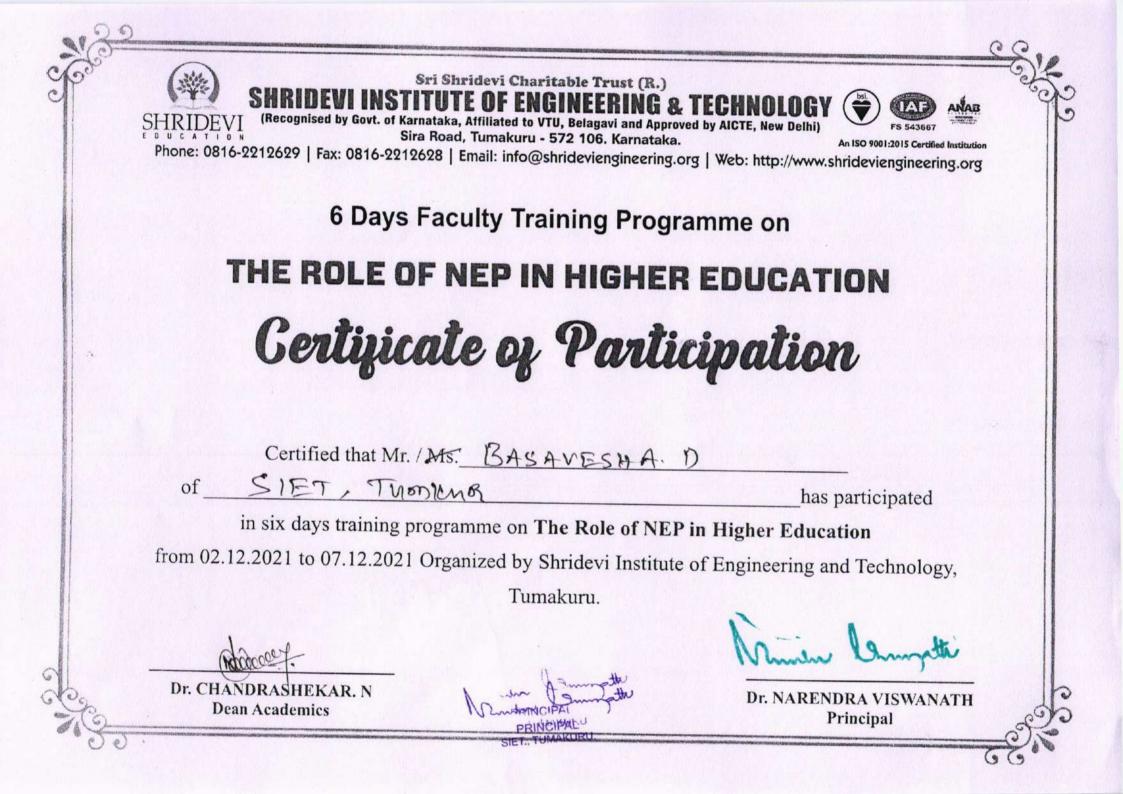


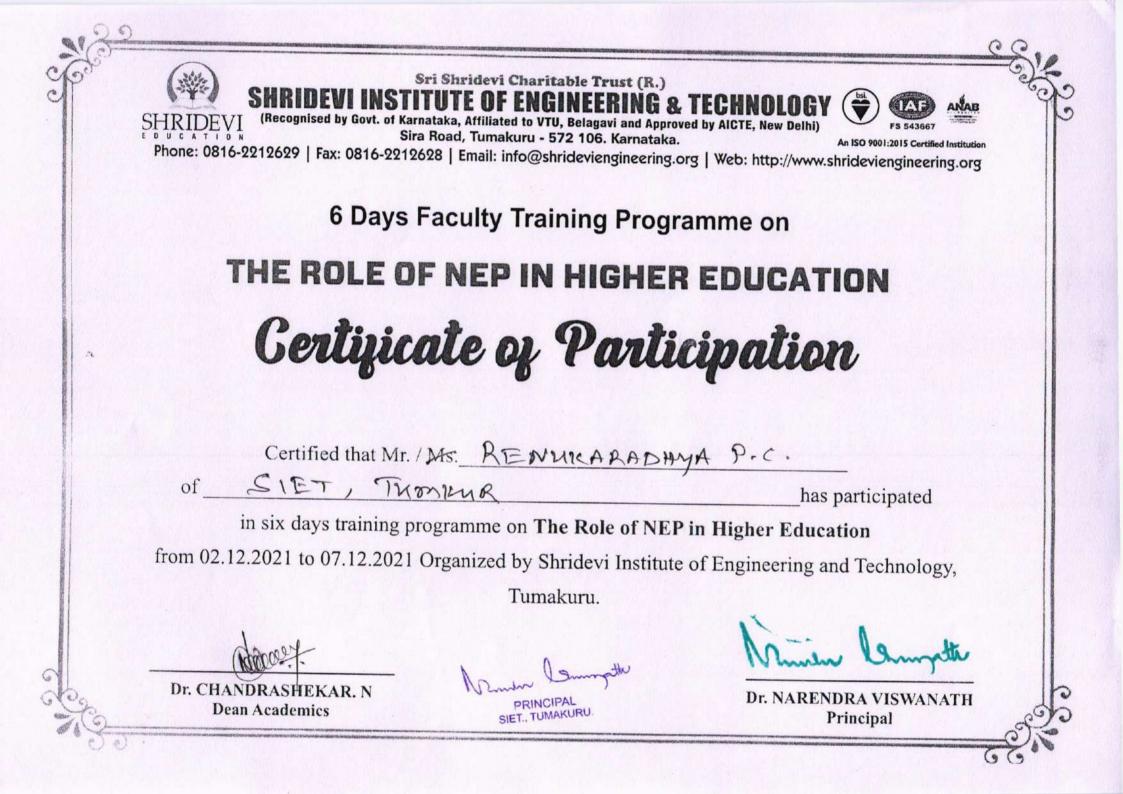


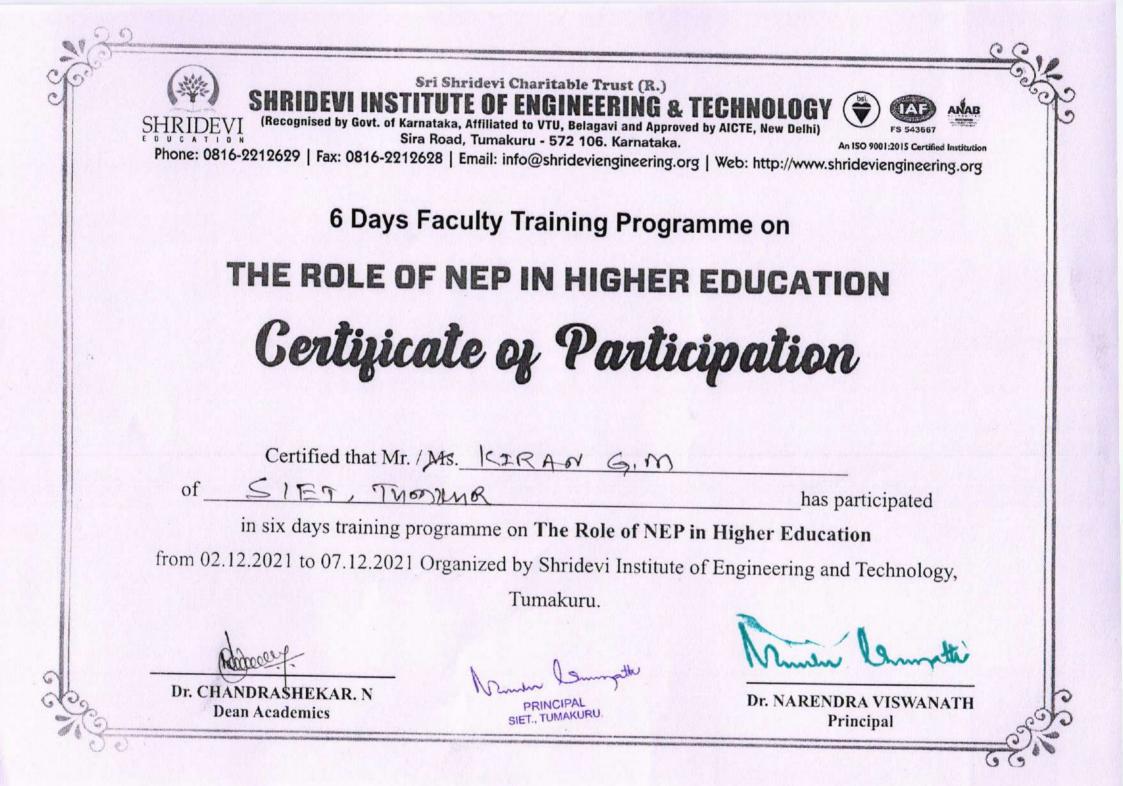


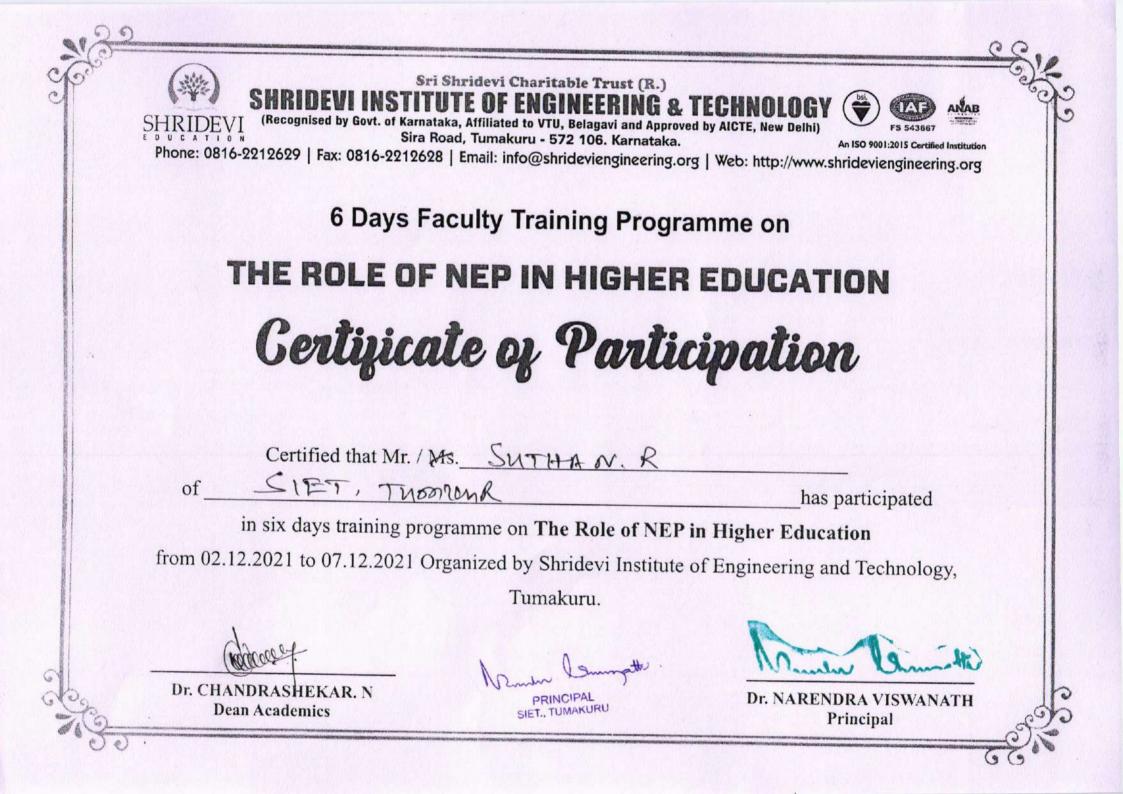


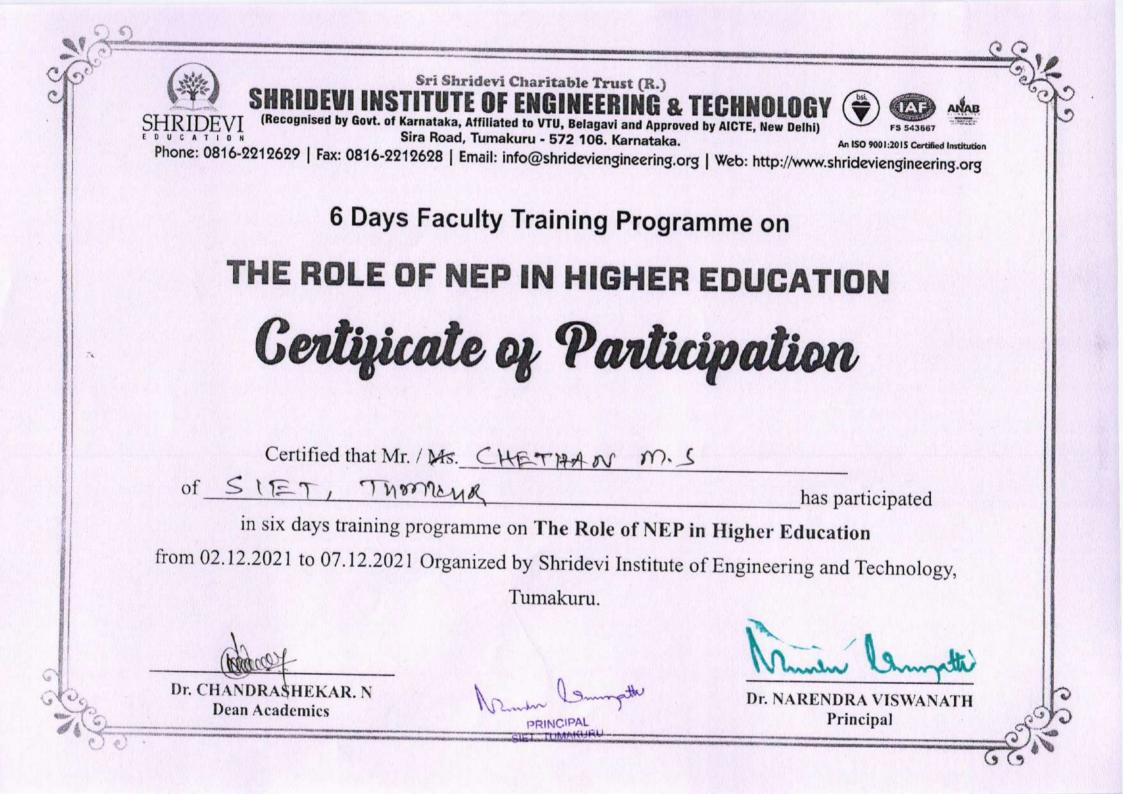


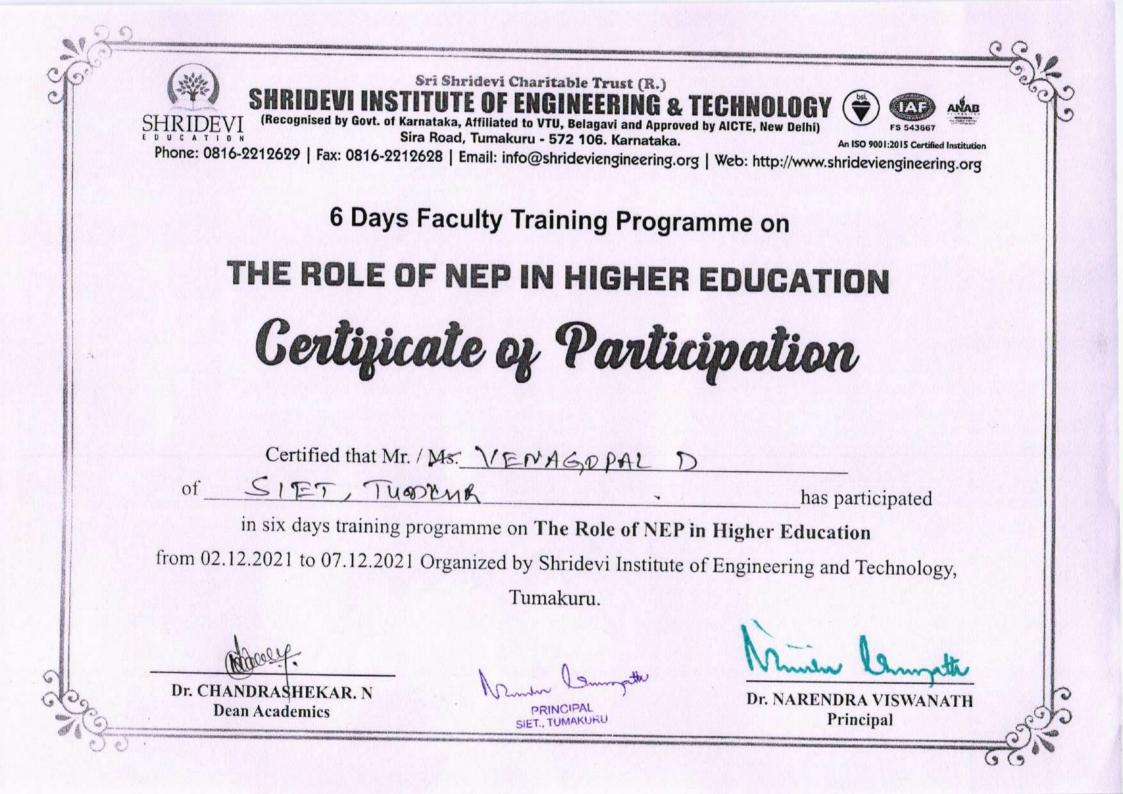


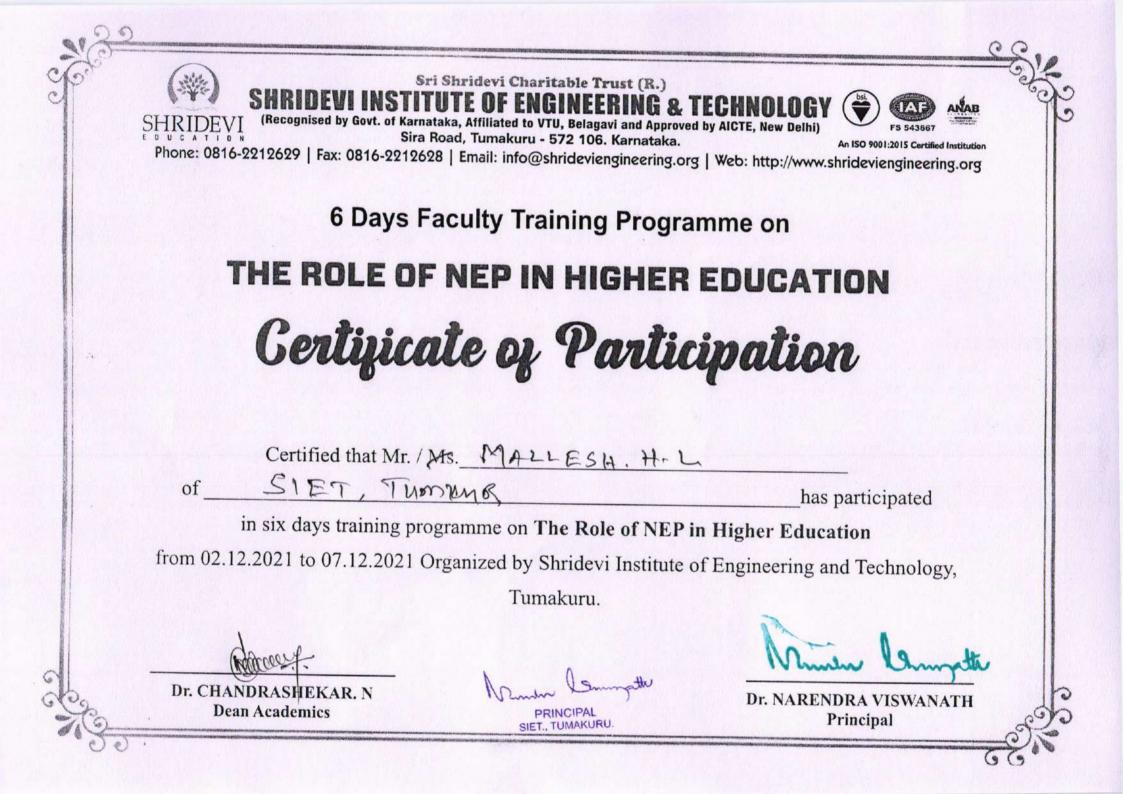


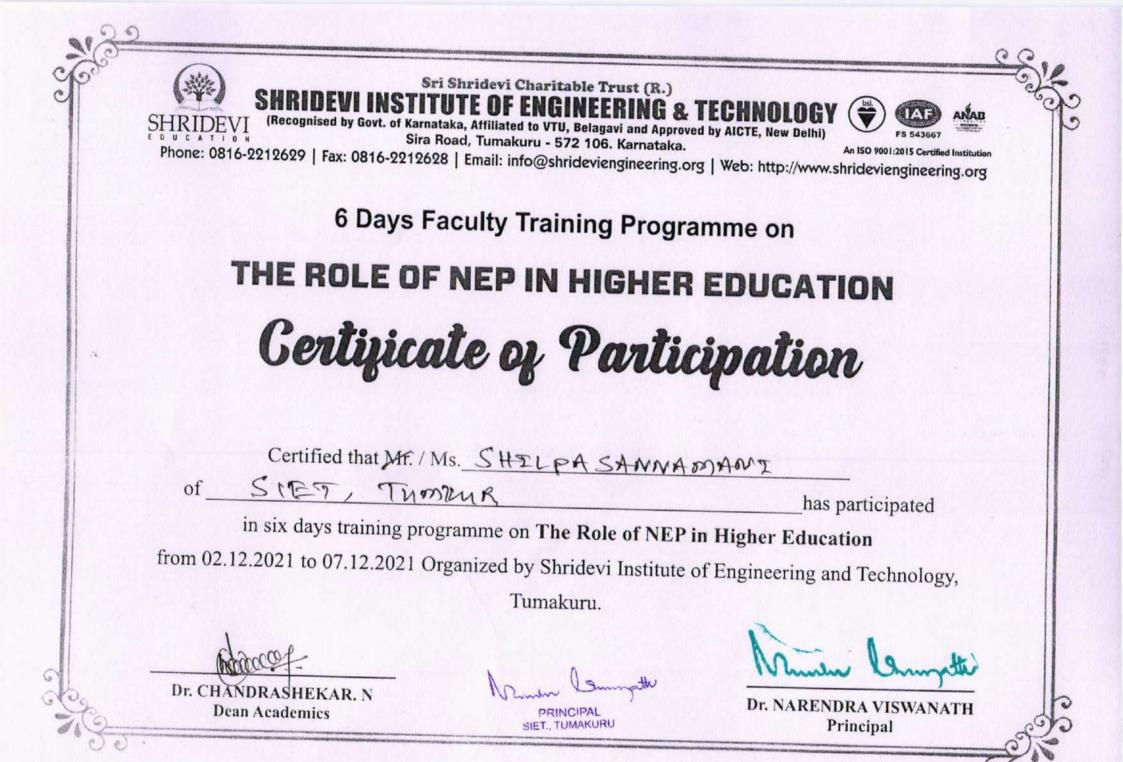


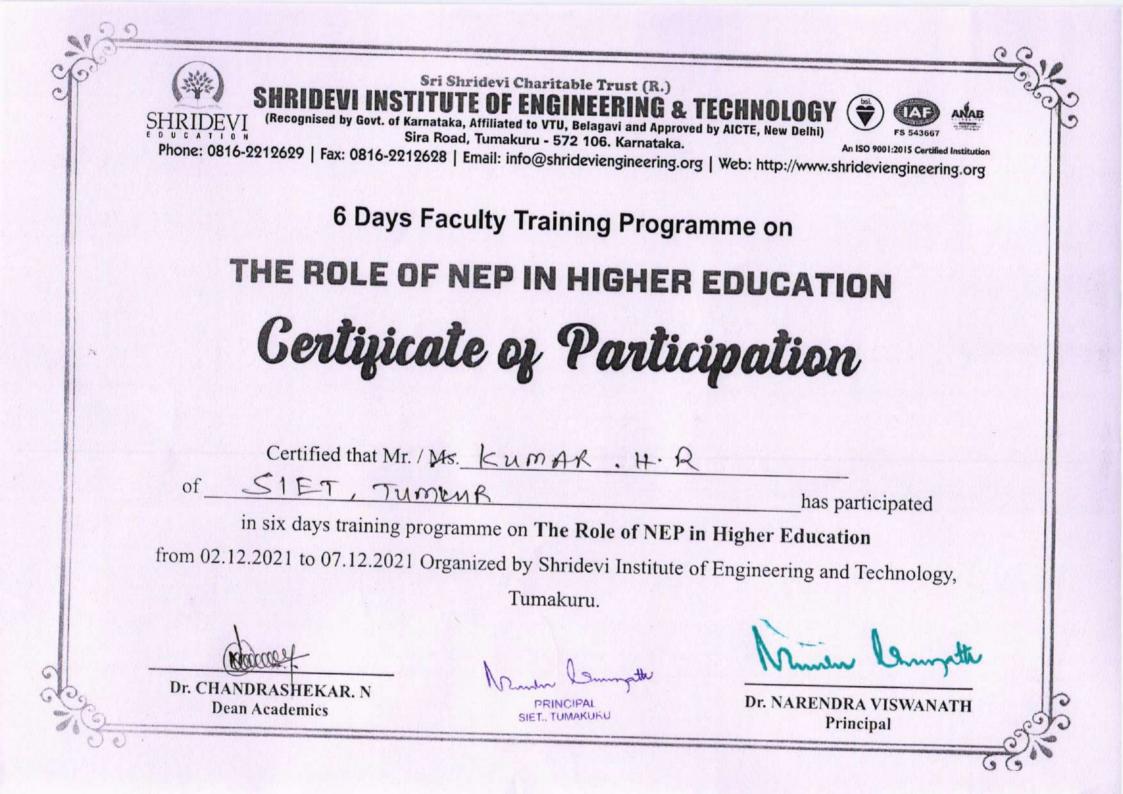


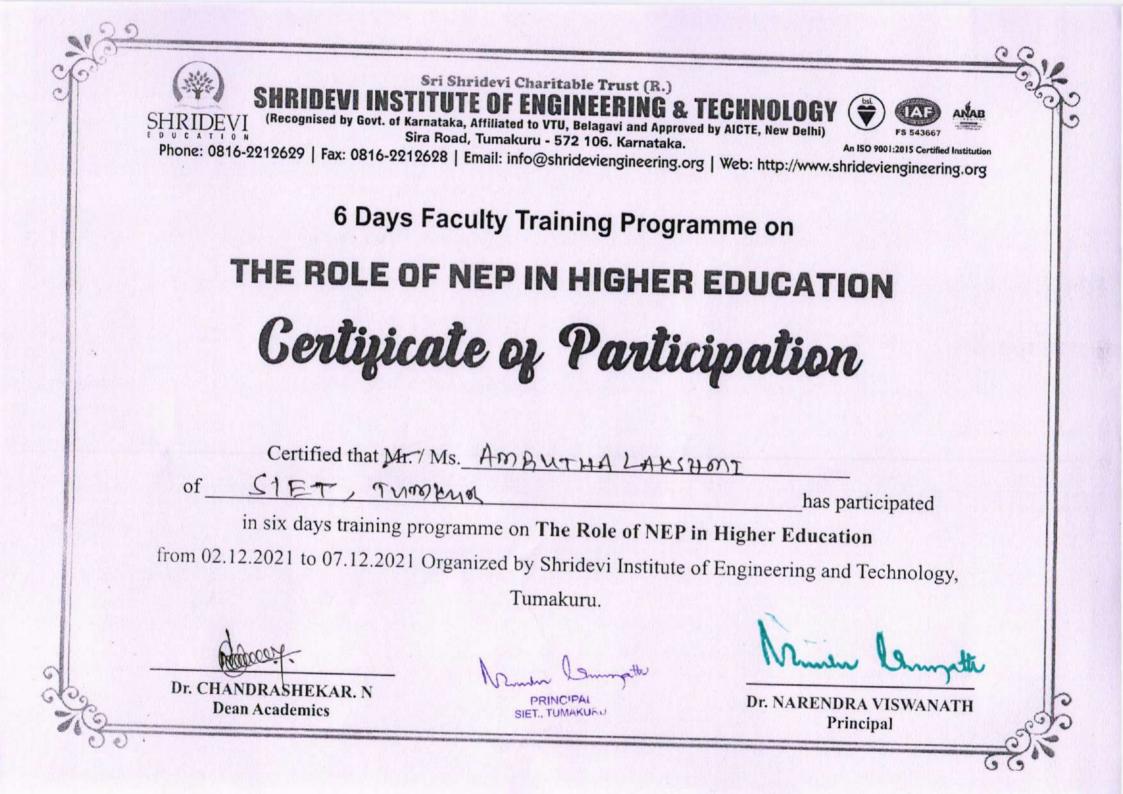


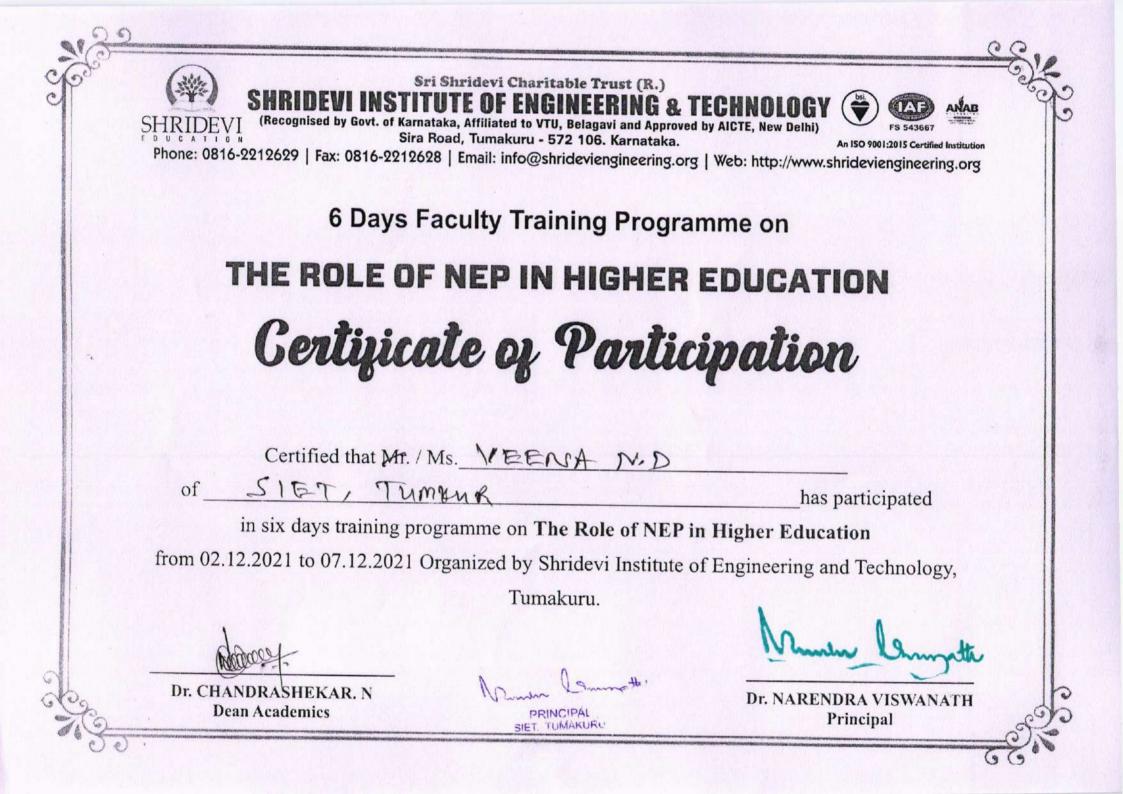


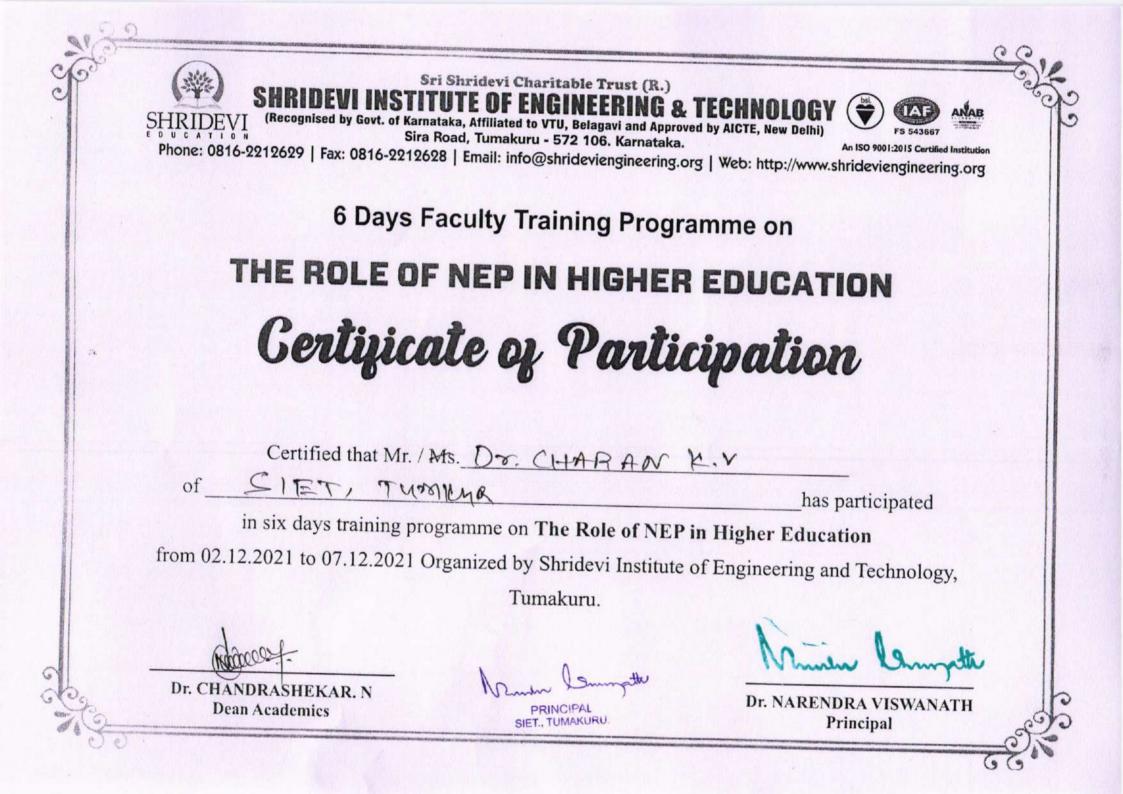




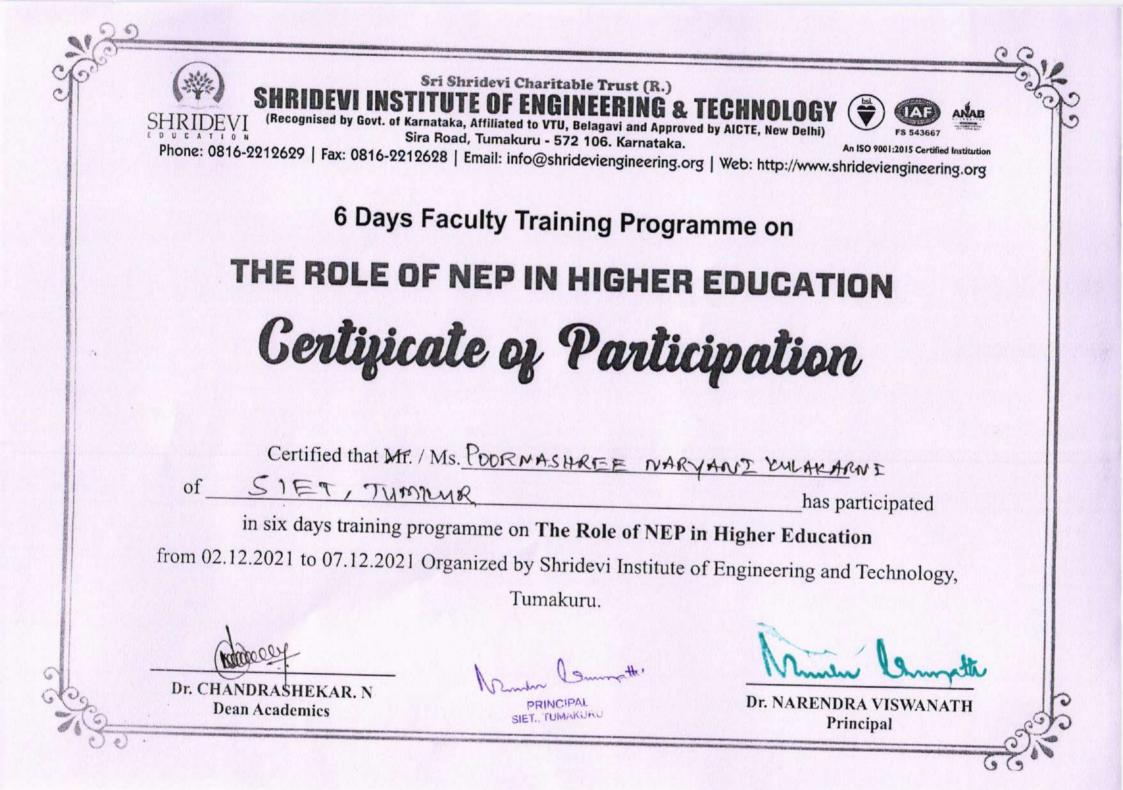


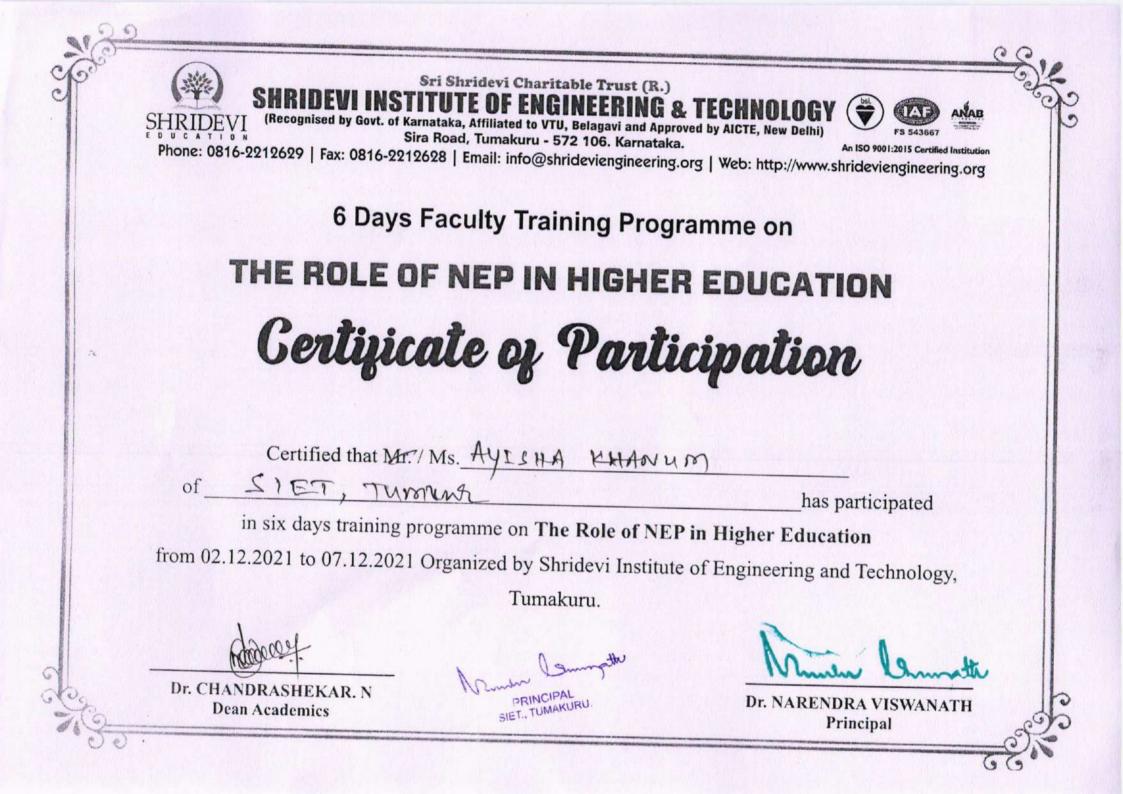


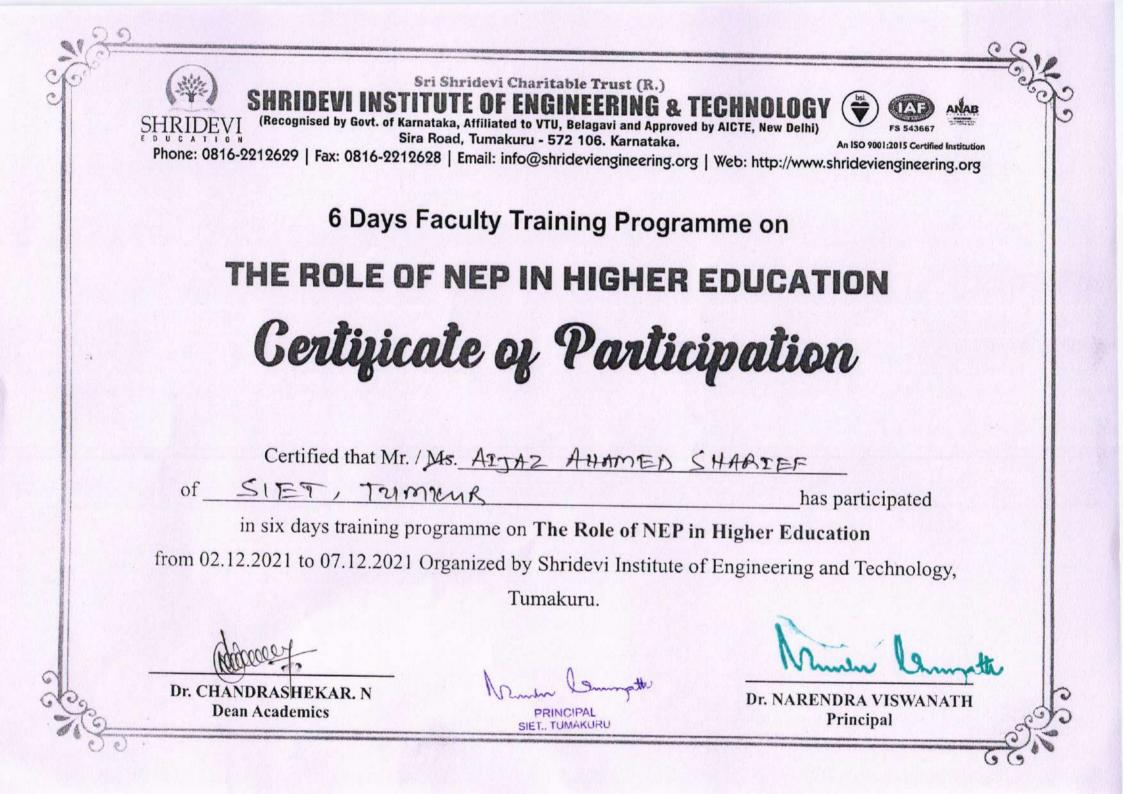


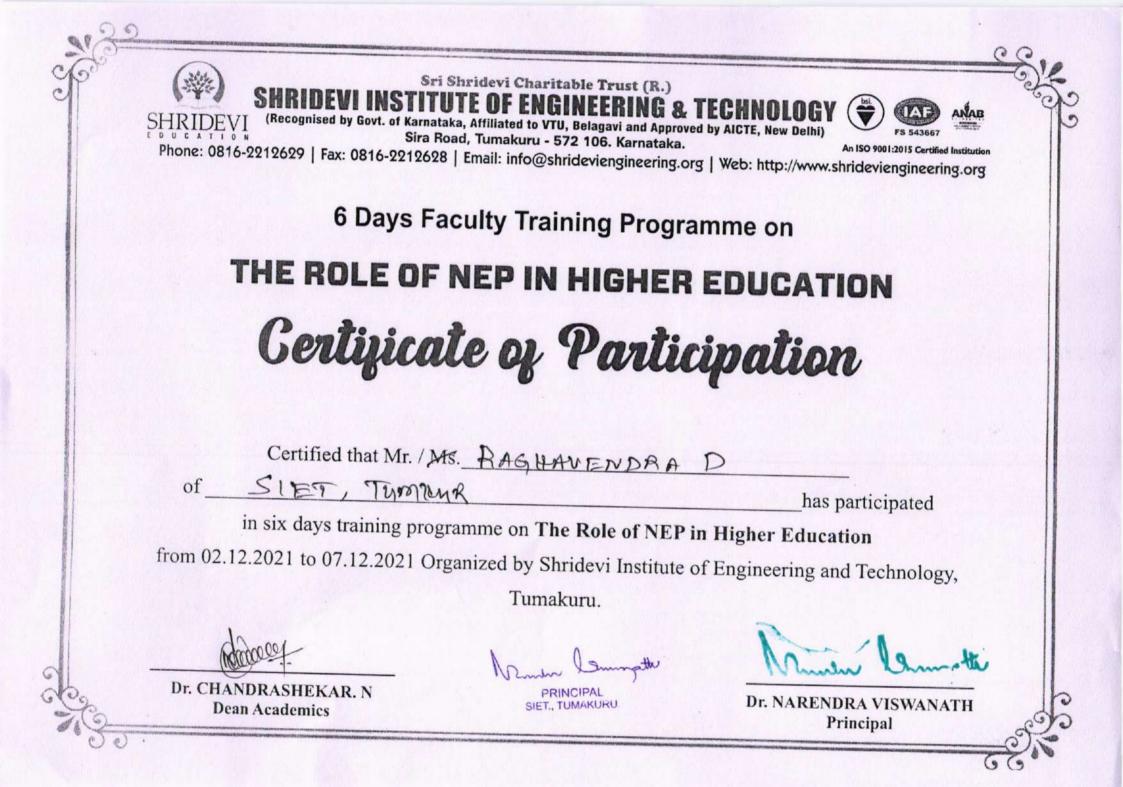


SHRIDEVI (Recognised by Govt. of Kar Sir	Sri Shridevi Charitable Trust (R.) ITUTE OF ENGINEERING & mataka, Affiliated to VTU, Belagavi and Approv ra Road, Tumakuru - 572 106. Karnataka. 2628 Email: info@shrideviengineering.o	TECHNOLOGY Hed by AICTE, New Delhi) An ISO 9001:2015 Certified Instituted org Web: http://www.shrideviengineering.org
6 Days	Faculty Training Progra	amme on
THE ROLE O	F NEP IN HIGHER	EDUCATION
Gentinic	ate of Parti	ringtion
		•
Certified that Mr.	Ms. SowmyA M.S	
Certified that Mr. of <u>SIET, TUM</u>	Ms. SowmyA Mrs	has participated
Certified that Mr. of <u>SIET, TUM</u> in six days training pr	Ms. <u>SowmyA</u> M.S Nour rogramme on The Role of NEP	has participated in Higher Education
Certified that Mr. of <u>SIET, TUM</u> in six days training pr	Ms. <u>SowmyA</u> M.S Nour rogramme on The Role of NEP	has participated

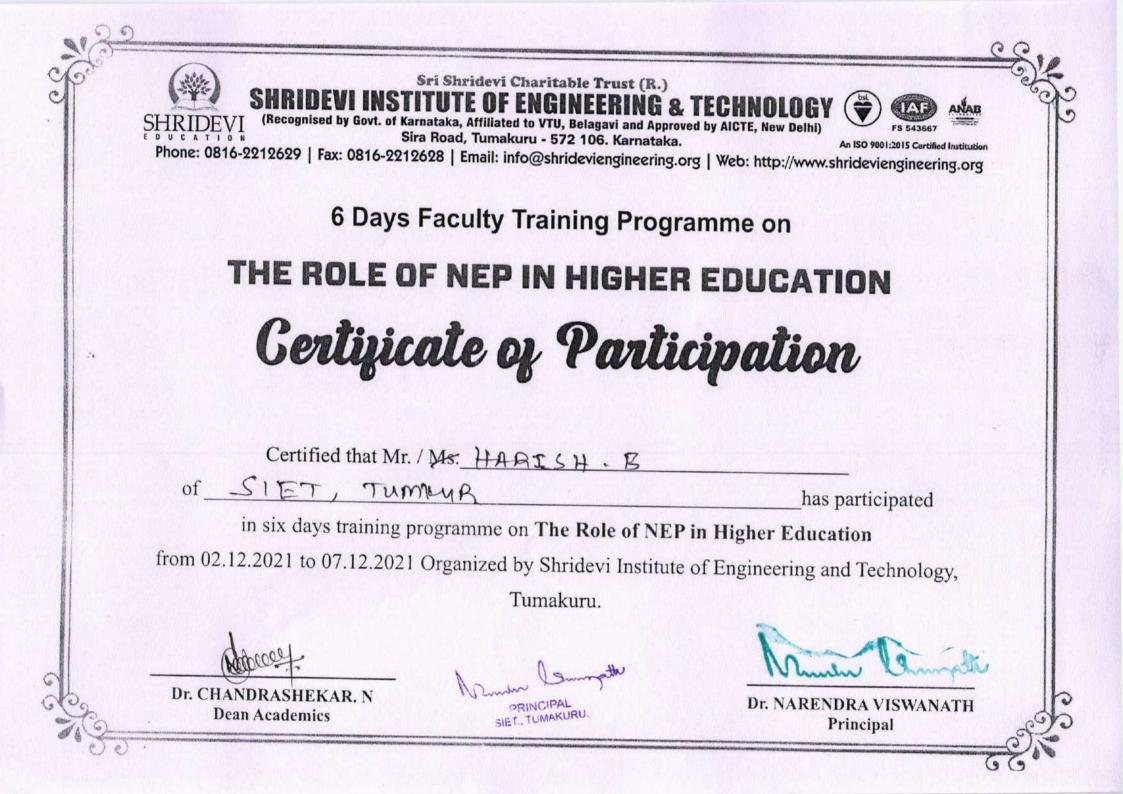


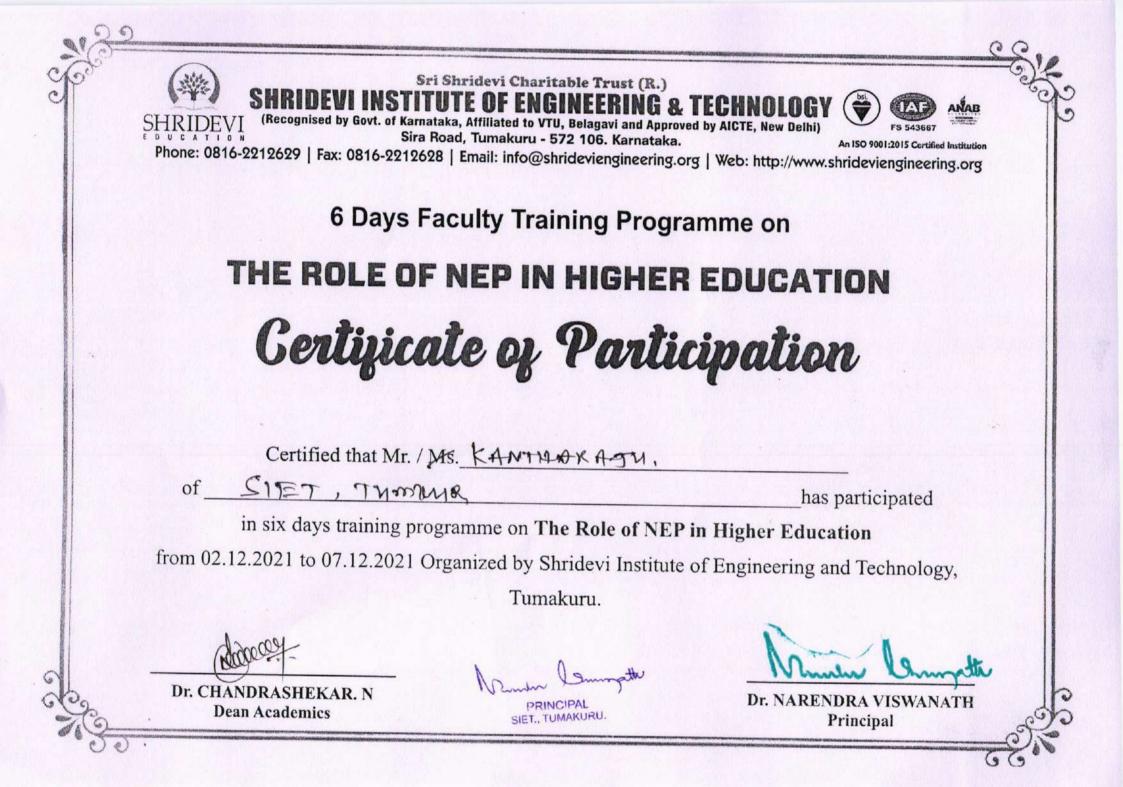




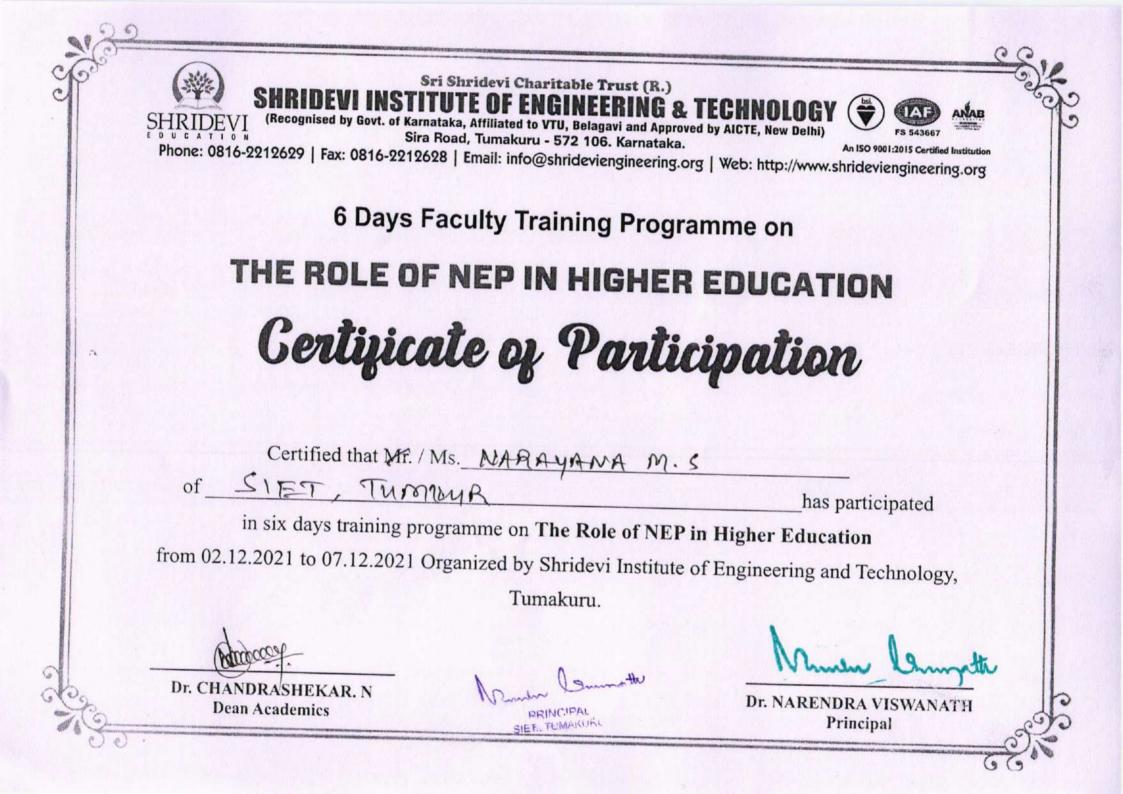






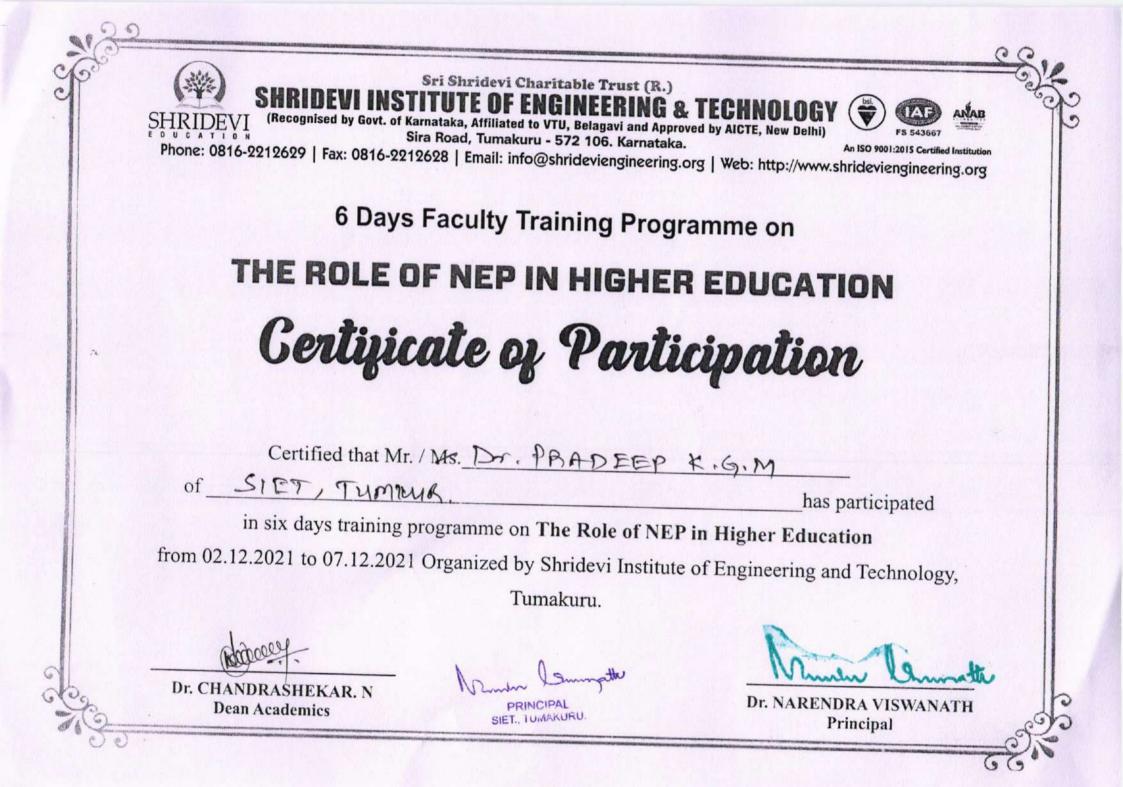


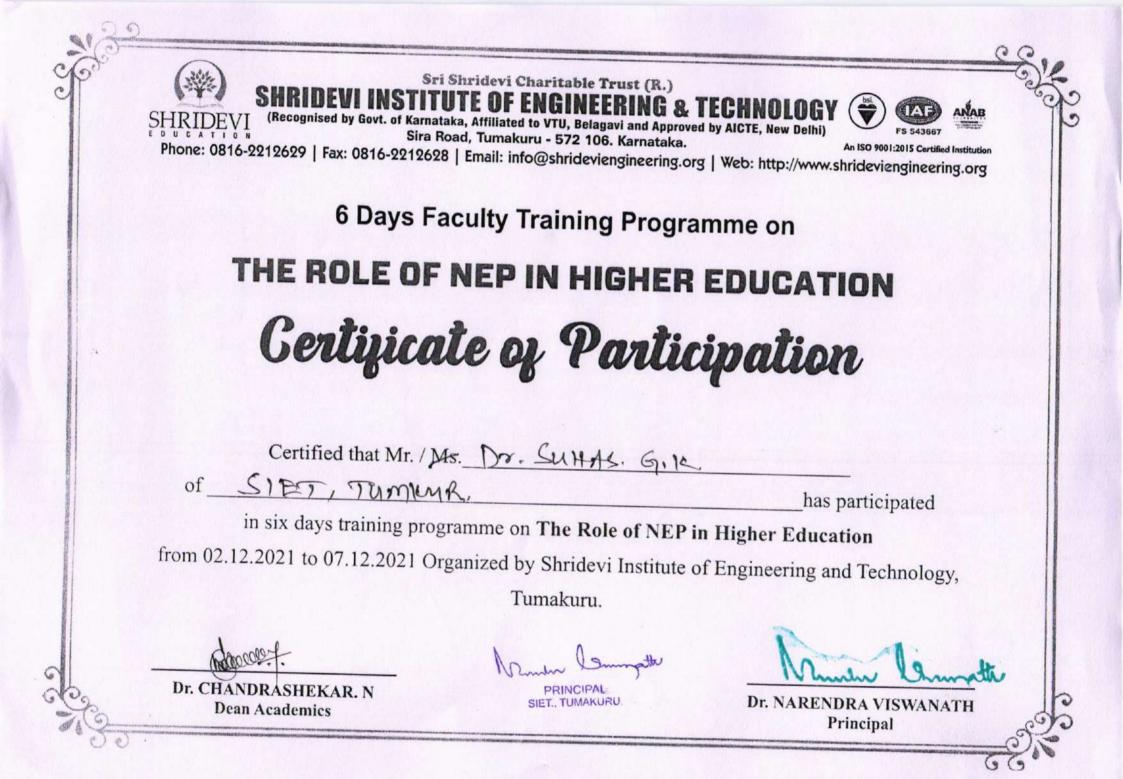




Sri Shridevi Charitable Trust (R.) TITE OF ENGINEERIN (Recognised by Govt. of Karnataka, Affiliated to VTU, Belagavi and Approved by AICTE, New Delhi) Sira Road, Tumakuru - 572 106. Karnataka. Phone: 0816-2212629 | Fax: 0816-2212628 | Email: info@shrideviengineering.org | Web: http://www.shrideviengineering.org An ISO 9001:2015 Certified Institution **6 Days Faculty Training Programme on** THE ROLE OF NEP IN HIGHER EDUCATION Certificate of Participation Certified that Mr. / Mrs. Dr. LOKESH B.S of SIFT, TUMMUR has participated in six days training programme on The Role of NEP in Higher Education from 02.12.2021 to 07.12.2021 Organized by Shridevi Institute of Engineering and Technology, Tumakuru. Dr. CHANDRASHEKAR, N Dr. NARENDRA VISWANATH **Dean Academics** Principal









Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. KISHOR KUMAR . M.K

Department: Mathematics Designation: Associate professor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	V				
Participation and interaction were encouraged	~				
The topic covered were relevant to me	V				(Big)
Materials contributed were helpful		V			
Time allotted training was sufficient	~				
Trainer was well prepared	V				
Training objectives was met		V			

ture of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. ATJA2 AHAMED SHARIEF

Department: ECE Designation: Askikant professor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	~				
Participation and interaction were encouraged		~			
The topic covered were relevant to me	\checkmark				
Materials contributed were helpful	\checkmark				
Time allotted training was sufficient		V			
Trainer was well prepared		~			
Training objectives was met	~				

PRINCIPAL

Signature of the Participant

SIET., TUMAKURU



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. PRATIAR B. W. Department: MRA Designation: Dect. P.L.

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

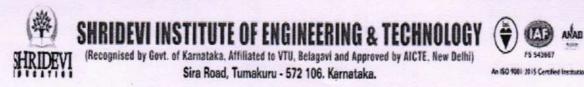
Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined		v			
Participation and interaction were encouraged	~				
The topic covered were relevant to me	V				
Materials contributed were helpful		V			
Time allotted training was sufficient	~				
Trainer was well prepared		\sim			
Training objectives was met	V				

Utgame Manue De

SIET. TUMAKURU

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. Dr. SADA Stelut 244 P.J Department: Physica Designation: APL HOD

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined					
Participation and interaction were encouraged	/	/			
The topic covered were relevant to me		/			
Materials contributed were helpful	/				
Time allotted training was sufficient		1			
Trainer was well prepared	/				
Training objectives was met		/			

Ismungth PRINCIPAL

SIET. TUMARGRU

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. ____MABAI

Department: 131515 Designation: ASSI-1220JES02.

Name of Institution: Shridevi Institute of Engineering and Technology

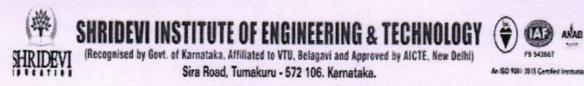
Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	V				
Participation and interaction were encouraged	V				
The topic covered were relevant to me	V				
Materials contributed were helpful	V				
Time allotted training was sufficient	V				
Trainer was well prepared	V				
Training objectives was met	V				

Ismunel Monuter all

PRINCIPAL SIET. TUMAKUR

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr	SHWETHA T.M
Department: EEE	Designation: the prof

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	1				
Participation and interaction were encouraged	1				
The topic covered were relevant to me	/				
Materials contributed were helpful	1				
Time allotted training was sufficient	/				
Trainer was well prepared	1				
Training objectives was met	/				

Immeth Manden

PRINCIPAL SIET., TUMAKURU

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. Raghavendra. D Department: ECE Designation: Akistant Profemor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined		~	-		
Participation and interaction were encouraged					
The topic covered were relevant to me					
Materials contributed were helpful		\checkmark			
Time allotted training was sufficient		V			
Trainer was well prepared	~				
Training objectives was met	/				

atte PRINCIPAL

SIET., TUMAKURU

Signature of the Participant



Feedback Form

Name of Facult	y/Staff: Dr./Ms/Mr.	prade	epkum	2-5.5
Department:	ECE	Designation: _	A set.	professer

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	~				
Participation and interaction were encouraged	/				
The topic covered were relevant to me		/			
Materials contributed were helpful	1				
Time allotted training was sufficient	1				
Trainer was well prepared		/			
Training objectives was met	/				

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr	Renulco	rodhya PC
Department: CSE	Designation: _	Allistant profettion

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	~	•			
Participation and interaction were encouraged	~				
The topic covered were relevant to me		~			
Materials contributed were helpful	~				
Time allotted training was sufficient		~			
Trainer was well prepared	\checkmark				
Training objectives was met	\checkmark				

Sumpt PRINCIPAL

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. CHETANA.C.

Department: Mathematics Designation: AP.

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	v				
Participation and interaction were encouraged	~				
The topic covered were relevant to me	V				
Materials contributed were helpful		\checkmark			
Time allotted training was sufficient	~				
Trainer was well prepared	V				
Training objectives was met	~				

PRINCIPAL

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. Dr. G. Mahesh Kumar Department: <u>Civil Engineering</u>esignation: <u>Professor & Head</u>

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	1				
Participation and interaction were encouraged	/				
The topic covered were relevant to me	/				
Materials contributed were helpful	/				
Time allotted training was sufficient	/				
Trainer was well prepared	1				
Training objectives was met	/				

PRINCIPAL SIET., TUMAKURU

Signature of the Participant





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FACULTY DEVELOPMENT PROGRAMME

Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. _ Nagaraja Department: Civil Engineering Designation:

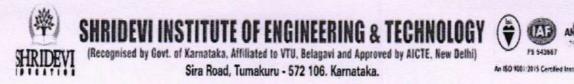
Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined		~			
Participation and interaction were encouraged	\checkmark				
The topic covered were relevant to me	\checkmark				
Materials contributed were helpful		\checkmark			
Time allotted training was sufficient		\checkmark			
Trainer was well prepared	\checkmark				
Training objectives was met		/			

hand PRINCIPAL SIET .. TUMAKURU

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. Kircan Gr Department: CSE Designation: All+-Ord

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

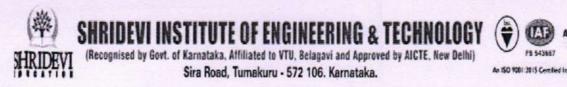
Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	-				
Participation and interaction were encouraged	/				
The topic covered were relevant to me	1	e.			
Materials contributed were helpful	1				
Time allotted training was sufficient	-				
Trainer was well prepared	1				
Training objectives was met	/				

Nomen Dungath PRINCIPAL

SIET TUMAKURU

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. SUTHAN.L

Department: CSE Designation: Adst. Part

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	1				
Participation and interaction were encouraged	1				
The topic covered were relevant to me	1				
Materials contributed were helpful	1				
Time allotted training was sufficient	1				
Trainer was well prepared	1	de.			
Training objectives was met	/				

PRINCIPAL SIET., TUMAKURU.

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr.	characon KV
Department: <u>CSE</u>	Designation: Associat prof

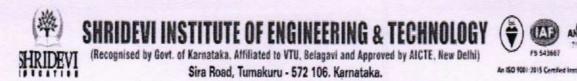
Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	i				
Participation and interaction were encouraged		~			
The topic covered were relevant to me	~				
Materials contributed were helpful	/				
Time allotted training was sufficient	5				
Trainer was well prepared		~			
Training objectives was met	~				

PRINCIPAL SIET., TUMAKURU

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. CHETHAN MIS Department: CSE Designation: AN:New profettor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	~				
Participation and interaction were encouraged	5				
The topic covered were relevant to me	1				
Materials contributed were helpful	~				
Time allotted training was sufficient	~				
Trainer was well prepared	~				
Training objectives was met	~				

PRINCIPAL SIET., TUMAKURU

Cheens

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr	Venigo	1 .	
Department: CSE	Designation: _	Asst.	professor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	c	1000			
Participation and interaction were encouraged	~	1			
The topic covered were relevant to me	-				
Materials contributed were helpful	~		1		
Time allotted training was sufficient	V				
Trainer was well prepared		~			
Training objectives was met	0				

Apropos

Signature of the Participant





Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. <u>Grace Herralate</u> Department: <u>MBA</u> Designation: <u>Assess taul Proferer</u>.

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined			-		
Participation and interaction were encouraged	~				
The topic covered were relevant to me		~			
Materials contributed were helpful	~				
Time allotted training was sufficient	~				
Trainer was well prepared	~				
Training objectives was met		~			

Signature of the Participant



Feedback Form

Name of Facul	ty/Staff: Dr./Ms/Mr.	TANUJAK-S				
Department:	EEE	Designation:	Asst-peof			

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined		~			
Participation and interaction were encouraged		~			
The topic covered were relevant to me		/			
Materials contributed were helpful		~			
Time allotted training was sufficient		~			
Trainer was well prepared		~			
Training objectives was met		1			

PRINCIPAL SIET., TUMAKURU

Signature of the Participant



Feedback Form

Name of Faculty/Staff: Dr./Ms/Mr. G. H. RAVIKUMAR

Department: Electrical & Elevinemi Designation: Asst Professor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: The Role of NEP in Higher education

Dates of Training: 02/12/2021 to 07/12/2021 Duration: 06 Day(s)

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the training were clearly defined	~	n			
Participation and interaction were encouraged	~				
The topic covered were relevant to me	~				
Materials contributed were helpful					
Time allotted training was sufficient	1				
Trainer was well prepared	1				
Training objectives was met	~				

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PRINCIPAL SIET., TUMAKURU. G. H R ~ Comparticipant

From

Dr.Ramakrishna K S Professor & HOD

Department of MBA

Shridevi Insitute of Engineering & Technology

Tumkur

To The Principal Shridevi Institute of Engineering & Technology Tumkur,

Respected Sir,

Sub: Requesting Permission to conduct a one day workshop for Non-Teaching staff -Reg.

With subject to the above, we have planned to conduct one day workshop for Non-Teaching staff on "TIME MANAGEMENT" on 08/08/2021. So we kindly request you to grant permission for the same.

Thanking you Sir

Kanna / 1

Yours faithfully 000

(Dr.Ramakrishna K S)

Date: 05/08/2021

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Circular

Date: 07/08/2021

The Department of MBA Organizing a one-day workshop on "TIME

MANAGEMENT" for Non-Teaching staff. Dr.Ramakrishna K S from Department of MBA is the resource person to present their valuable knowledge on the topic. The workshop will be scheduled on 08/08/2021. The interested staff register their names to the Department of MBA coordinator.

Programme Coordinator

HOD

Principal 28/21

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Time Management Workshop

A workshop on Time Management Workshop was conducted for non-teaching staff members at the Shridevi Institute of Engineering & Technology On August 8th 2021.

Workshop Content:

Introduction:

This report summarizes the Time Management Workshop held for non-teaching staff at our organization. The purpose of the workshop was to provide employees with the tools and techniques necessary to improve their time management skills and increase their productivity.

Workshop Objectives:

The workshop aimed to achieve the following objectives:

- 1. To increase awareness of the importance of time management and its impact on productivity
- 2. To provide participants with tools and techniques for effective time management
- 3. To develop strategies for prioritizing tasks and reducing interruptions
- 4. To promote a culture of time management within the organization

Workshop Content:

The workshop was divided into three main sections:

- 1. Introduction: The facilitator provided an overview of the workshop objectives and explained the importance of time management. Participants were also given an opportunity to share their experiences and challenges related to time management.
- 2. Time Management Techniques: The facilitator presented various time management techniques, such as prioritizing tasks, setting goals, creating to-do lists, and managing interruptions. Participants were encouraged to share their own techniques and discuss how they could apply these techniques in their work.
- 3. Group Activity: Participants were divided into small groups to work on a time management case study. Each group was given a set of tasks and a limited amount of



time to complete them. This activity helped participants practice prioritization, time management, and working efficiently under pressure.

Feedback:

The workshop received positive feedback from the participants. Many employees reported that they found the workshop informative and practical, and that they learned new techniques for managing their time more effectively. Participants also appreciated the opportunity to work with their colleagues in the group activity, which helped to promote teamwork and collaboration.

Recommendations:

Based on the feedback received, we recommend the following:

- Offer regular time management workshops: Hold regular workshops on time management to reinforce the concepts learned and provide ongoing support for employees.
- 2. Encourage time management practices: Encourage employees to apply the techniques learned in the workshop in their daily work, by providing reminders and resources such as posters, tip sheets, and access to time management tools.
- 3. Evaluate effectiveness: Monitor and evaluate the effectiveness of time management practices in the organization, and make adjustments as needed.

Conclusion:

Effective time management is a critical skill for increasing productivity and achieving organizational goals. The Time Management Workshop for non-teaching staff provided participants with the tools and techniques necessary to improve their time management skills and promote a culture of productivity within the organization.

Resource Person:

Dr. Ramakrishna K S Professor, Dept of MBA, SIET, Tumkur



Participation Certificate





Brochure

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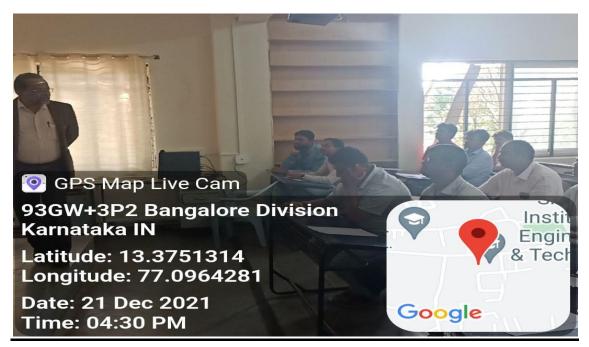




Glimpses of the Event



PC: A workshop on Correspondence skills for Non Teaching Staff conducted on 08/08/2021



PC: A workshop on Correspondence skills for Non Teaching Staff conducted on 08/08/2021



Participants Attendance :

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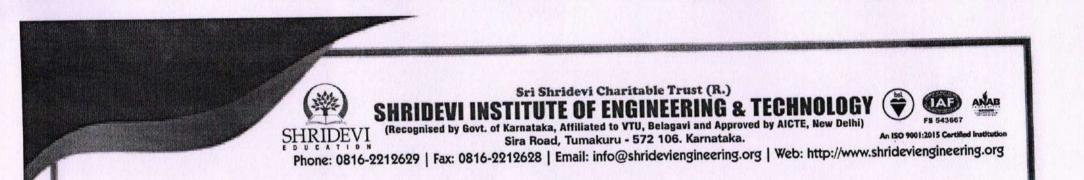
Date:08/08/2021

SI No	Name	Signature
1	Mrs.AKSHATHA V	illar
2	Mr.SRINIVAS A C	BMS-te
3	Mr.RAVISHA C V	Ravinha c.v.
4	Mr.VAGEESH R M	Value
5	Mr.YASHWANTH S	you
6	Ms.SHALINI A R	Shalini
7	Mrs.SOWMYA S	Bowmya.S.
8	Mr.SHANKAR D S	Slewsig
9	Mr.SATHISH C A	Salum
10	Mr.ARAVINDA REDDY	Almandy
11	Mr.RAGHAVENDRA N	· tert.N.
12	Mr.RAJU T	& Polur
13	Mr.GANGADHARA MURTHY	S.V. Score
14	Mrs.NALINA B R	Rals -
15	Mrs.HEMAVATHI H R	Alemarenthi
16	Mr.GOVINDARAJU M	g -
17	Mr.MALLIKARJUNA D	Mortholip
18	Mr.GOPAL S KODLI	gto-
19	Mr.H S SATHISH	t-les
20	Mr.GOWTHAM	Gouthan
21	Mr.GURULINGA KEERTHI D	GVRG
22	Mr.MANJUNATH D N	Duly
23	Mr.T T LOKESH MURTHY	T.Func
24	Mr.JAYAKEERTHI L	The
25	Mrs.BHAGYAMMA N	No. Bhagyong

e Namin atte PRINCIPAL SIET., TUMAKURU.







Workshop on

TIME MANAGEMENT

Certificate

This is to certify that Mr. / Ms. Vageesh . R. M has participated Workshop on Time Management · Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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SIET. TUMAKUR

HOD

Principal







Workshop on

TIME MANAGEMENT

Certificate

This is to certify that Mr. / Ms. Shankal. D.S

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

HOD

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Workshop on

TIME MANAGEMENT

Certificate

This is to certify that Mr. / Ms. Satish. C.A

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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SIET., TUMAKURU

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Workshop on

TIME MANAGEMENT

Certificate

This is to certify that Mr. / Ms. Aravinda Reddy.

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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Workshop on

TIME MANAGEMENT

Certificate

This is to certify that Mr. / Ms. Raghavendra . N.

Principal

HOD

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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Workshop on

TIME MANAGEMENT

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This is to certify that Mr. / Ms. Raju. T

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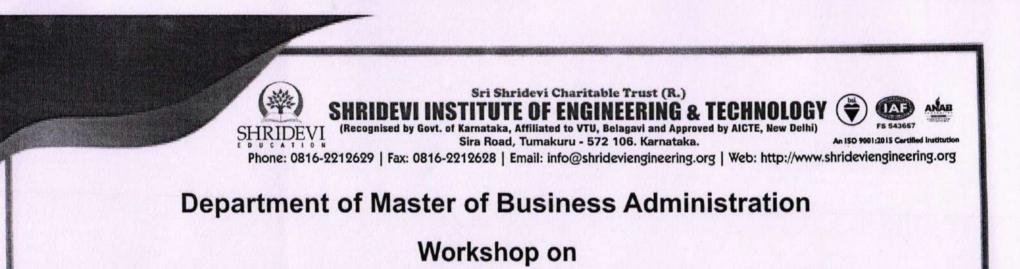
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on 08th August, 2021.

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Certificate

This is to certify that Mr. / Ms. Gangadhara Multhy. V

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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Workshop on

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has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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Workshop on

TIME MANAGEMENT

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This is to certify that Mr. / Ms. Hernavathi. H. R.

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

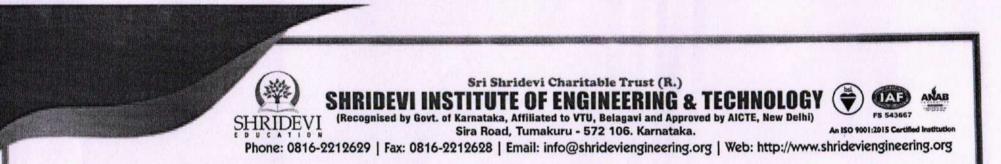
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has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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This is to certify that Mr. / Ms. Mallikarjuna D

has participated Workshop on Time Management

Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

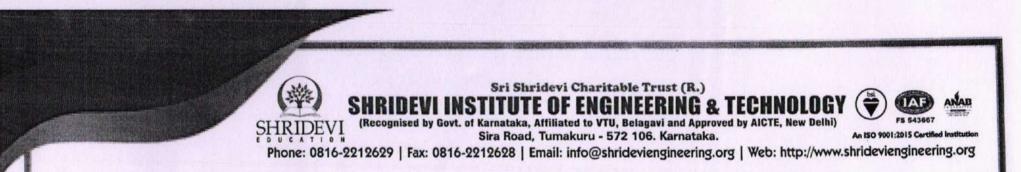
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· Organized by Department of MBA, SIET, Tumakuru

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has participated Workshop on Time Management

Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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This is to certify that Mr. / Ms. Manjunath D.N.

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

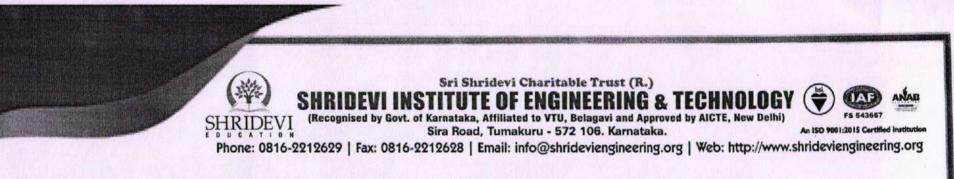
on 08th August, 2021.

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Workshop on

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This is to certify that Mr. / Ms. T.T. Lokesh multhy.

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

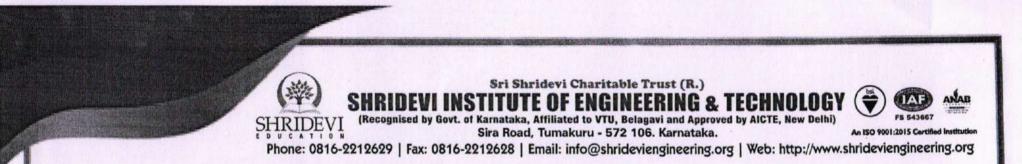
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Workshop on TIME MANAGEMENT Certificate

This is to certify that Mr. / Ms. Jaya keerthi. L

has participated Workshop on Time Management

· Organized by Department of MBA, SIET, Tumakuru

on 08th August, 2021.

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NON-TEAC	CHING Workshop – FEEDBACK
Name of Staff: Ms/Mr	Yeishwanth. S
Department: <u>Crv?l</u>	Designation: Instructor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	1.				
Participation and interaction were encouraged	~				
The topic covered were relevant to me		~			
Time allotted for workshop was sufficient	~		1		
Trainer was well prepared		~			
Training objectives was met	V				

Signature the Participant

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NON-TEACHING Workshop – FEEDBACK								
Name of Staff:	Ms/Mr	Vageeigh						
Department: _	civil	Designation:						

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	L				
Participation and interaction were encouraged		2			
The topic covered were relevant to me	L				
Time allotted for workshop was sufficient	2				
Trainer was well prepared		2		1. Sec. 1.	
Training objectives was met	L				

Signature of the Participant

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NON-TEACHING Workshop – FEEDBACK								
Name of Staff: Ms/Mr.	Ravisba c.v							
Department: <u></u>	Designation:NSTRUCTOR.							

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	V				
Participation and interaction were encouraged		V			- 34
The topic covered were relevant to me		V			
Time allotted for workshop was sufficient		V			
Trainer was well prepared	V				
Training objectives was met	~				

avisba c.v. Signature of the Participant

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NON-TEACHING Workshop – FEEDBACK									
Name of Staff: Ms/Mr.	JOPAL S KODLI								
Department: Mechanical	Designation:Asst. Instructor.								

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined		V			
Participation and interaction were encouraged	V				
The topic covered were relevant to me		~			
Time allotted for workshop was sufficient	V				
Trainer was well prepared		~			
Training objectives was met	V				

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 NON-TEACHING Workshop - FEEDBACK

 Name of Staff: Ms/Mr.

 Name of Staff: Ms/Mr.

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Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	L				
Participation and interaction were encouraged		L			
The topic covered were relevant to me	L				
Time allotted for workshop was sufficient	2				
Trainer was well prepared					
Training objectives was met			L.		

Signature of the Participant

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NON-TEACHIN	G Workshop – FEEDBACK
Name of Staff: Ms/Mr	yamma - N,
Department: Physics	_ Designation:

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined		-			
Participation and interaction were encouraged	~				
The topic covered were relevant to me		~			
Time allotted for workshop was sufficient	~				
Trainer was well prepared	V				
Training objectives was met		V			

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NON	TEACHING Workshop – FEEDBACK
Name of Staff: Ms/Mr	Shalani. A.R
Department:SE	Designation: Instructor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	4				
Participation and interaction were encouraged	~				
The topic covered were relevant to me		2			
Time allotted for workshop was sufficient	V				
Trainer was well prepared	L				
Training objectives was met		~			

Signature of the Participant

mathe PRINCIPAL SIET., TUMAKURU



	NON-TEACHIN	G Workshop – FEEDBACK
Name of Staff: N	Ms/Mr. <u>Sh</u>	ankar DS
Department:	CSE	_ Designation: LabInstructor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

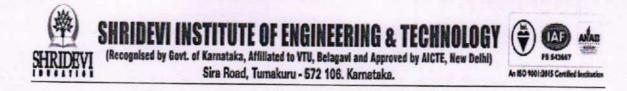
Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	~				
Participation and interaction were encouraged	~				
The topic covered were relevant to me		~		1	
Time allotted for workshop was sufficient		~			
Trainer was well prepared	V				
Training objectives was met	~				

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Signature of the Participant

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	NON-TEACHIN	G Workshop – FEE	DBACK
Name of Staff:	Ms/Mr. 12	JZE T.	
Department:	EEE	Designation:	Assistant Instructor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	V				
Participation and interaction were encouraged	V				
The topic covered were relevant to me	r				
Time allotted for workshop was sufficient		V			
Trainer was well prepared	V				
Training objectives was met	V	-			

Signature of the Participant

Immeth Manuel PRINCIPAL SIET., TUMAKURU



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NON-TEACHING Workshop – FEEDBACK						
Name of Staff: Ms/Mr	Sowmya.s.					
Department: <u>CSE</u>	Designation:Tustrador					

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	~				
Participation and interaction were encouraged				1.2.2	
The topic covered were relevant to me	V				
Time allotted for workshop was sufficient	~				
Trainer was well prepared	~				
Training objectives was met	~				

Signature of the Participant

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H & TECHNOLOGY (Recognised by Govt. of Karnataka, Affiliated to VTU, Belagavi and Approved by AICTE, New Delhi) Sira Road, Tumakuru - 572 106. Karnataka.





NON-TEACHING Workshop – FEEDBACK								
Name of Staff: Ms/Mr. Sheen	ivala A.c							
Department: Chemisting	_ Designation: _	Instructor						

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	r				
Participation and interaction were encouraged		~			
The topic covered were relevant to me		L			
Time allotted for workshop was sufficient	V				
Trainer was well prepared	V				
Training objectives was met		V			

Signature of the Participant

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	NON-TEAC	HING Workshop – FEED	BACK
Name of Staff:	Ms/Mr.	Jayakeethi	L
Department: _	Mechani	cal_ Designation:	Instructor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	~				
Participation and interaction were encouraged		~			
The topic covered were relevant to me	V				
Time allotted for workshop was sufficient		V			
Trainer was well prepared	V				
Training objectives was met		~			-

Signature of the Participant

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SIET., TUMAKURU.



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Sira Road, Tumakuru - 572 106. Karnataka.



	NON-TEACH	ING Workshop – FEED	DBACK
Name of Staff: N	1s/Mr	Akshathal	V
Department:	Civil	Designation:	Instructor

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined	4				
Participation and interaction were encouraged		~			
The topic covered were relevant to me	V				
Time allotted for workshop was sufficient		4			
Trainer was well prepared	V				
Training objectives was met	V				

Signature of the Participant

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PRINCIPAL SIET., TUMAKURU



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Sira Road, Tumakuru - 572 106. Karnataka.



NON-TEACHING Workshop – FEEDBACK						
Name of Staff: N	As/Mr. HE	MAVATHI	H.R			
Department:	ECE	Designation:	Tuemuchor			

Name of Institution: Shridevi Institute of Engineering and Technology

Title of Training: Time Management

Dates of Training: 08/08/2021

Duration: 01 Day

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree
Objectives of the workshop were clearly defined		L			
Participation and interaction were encouraged		L			
The topic covered were relevant to me		L			
Time allotted for workshop was sufficient	L				
Trainer was well prepared	L				
Training objectives was met	L				

191 Signature of the Participant

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PRINCIPAL SIET., TUMAKURU