

To,

The Managing Trustee
Shridevi Charitable Trust (R)
Tumakuru-572106

Respected Sir,

Sub: - Approximate Budget for the conduction of SHRIUTSAV-2019 scheduled to be conducted on 29th and 30th March 2019.

With reference to the above subject, we are herewith submitting the details of approximate expenses pertaining to conduction of SHRI UTSAV-2019. And we request you to kindly approve this budget proposal.

Details of Budget Proposal for SHRIUTSAV - 2019

Sl.no	Event	Discretion	Approximate Budget
1	Reception	(i) Bouquets (ii) Refreshment	4,000
2	Stage Arrangement	(i) Shamiyana (ii) Chairs (iii) Backdrop design (iv) Lighting (v) Sound system (vi) Ramp and Platform (vii) Display Screen	1,50,000
3	Food Catering	(i) 29 th March 2019- Working lunch and dinner for staff only. (ii) 30 th March 2019-Festive Lunch for Students & Staff. (iii) Working dinner for staff only.	70,000
5	Printing	Invitation card, Banner, Badges, Publicity in Press, Postings	10,000
6	Certificates	(i) Cultural (ii) Sports (iii) Meritorious students.	15,000
6	Prizes, Medals and Trophies	Cultural and Sports events	40,000
7	Honorarium, memento for guest and TA	(i) Transportation facility. (ii) 2 guest for Inaugural (iii) 2 guest for Valedictory	45,000
8	Photos and Videos	Photos and Videos Coverage on both days	13,000

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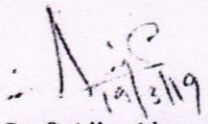
PRINCIPAL
SIET, TUMAKURU.

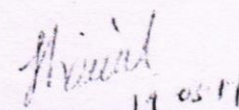
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To, H. S. Maraji, trustee
3,50,000 amount may
be given.
Bill on actual
19/03/2019

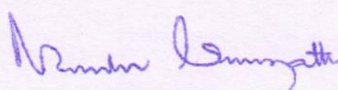
9	Cultural Committee	(i) For procuring necessary raw materials, decoration materials, publicity for individual events and conduction	18,000
		Judgment honorarium 1. Rangoli-- 1000/-for 1 guest 2. Ethnic show--1000/-for 2 guest 3. Singing--3,500/-for 2 guest 4. Dance --5000/- for 2 guest 5. Fireless Cooking--1000/- for 1 guest 6. Quiz--2000/- for 1 guest 7. Skit,MIME, Mimicry Mad ads---- 3000/- for 2 guest 8. Mehandi--1000/- for 1 guest 9. Fashion Show--5000/- for 2 guest 10. Photography-- 1000/- for 1 guest 11. Face Painting & Finger Painting-- 1,500/- for 1 guest Total	25,000
			43,000
10	Police Personnel and Transport Bata	(i) Police personnel (6000 /2days) (ii) Transportation driver/cleaner (2000/2days)	
			Total 8,000
	Sports	For sports materials	4,500
11	Miscellaneous	Other expenses	10,000
GRAND TOTAL			4,12,500/-
Grand Total in words: Four Lakh Twelve Thousand Five Hundred only			

Thanking you,

Yours Sincerely,


Prof. AijazAhamedSharief
IIOD, Dept of ECE
And
CHIEF COORDINATOR- SHRI UTSAV-2019


Dr. Hemadri Naidu. T
PRINCIPAL


PRINCIPAL
SIET, TUMAKURU.

To,

Date: 20-03-2019

Managing Trustee
Shridevi Charitable Trust
Tumakuru-572106

Through,
Principal
SIET, Tumakuru

Respected Sir,

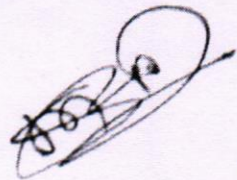
Sub: - Requisition to grant advanced amount for SHRI UTSAV-2019:Reg

With reference to the above subject, I the undersigned request you to grant an amount of Rs.1,44,500/- as advanced amount to meet the expenses towards conduction of S HRI UTSAV-2019. The details of the expenses are shown below. So we request your kind self to sanction the amount as early as possible.

Sl No	Event	Amount Needed
1	Honorarium, memento for guests and TA	Rs. 45,000/-
2	Publicity of cultural events, Decoration, Honorarium for jury of Cultural committee	Rs. 43,000/-
3	Police Personnel and Transport Bata	Rs. 8,000/-
4	Prizes, Medals and Trophies	Rs. 40,000/-
5	Reception	Rs. 4,000/-
6	Sports materials	Rs. 4,500/-
Grand Total		Rs.1,44500/-

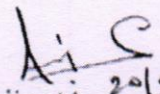
Please do the needful and oblige

yes

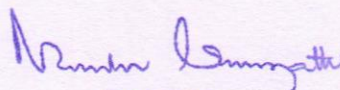
To
The Director
SIET Tumakuru
20/03/19

Thanking you,
Yours truly


(Prof. Aijaz Ahmed Sharief)

HOD, Dept. Of ECE

Chief Coordinator- SHRI UTSAV-2019


PRINCIPAL
SIET, TUMAKURU.

Date: 20/03/2019

From
Mrs. Kokila N N
Assistant Professor
Department of MBA
SIET, Tumakuru

To
The Principal
SIET

(Through HOD-MBA)

Dear Sir,

Sub: Request to sanction budget for Reception, Rangoli and Fashion Show events - SHRIUTSAV 2019 – Reg.

With reference to above mentioned subject, we are organizing Rangoli and Fashion Show events on 30/03/2019 and also we have the responsibility of receiving the guests on account of SHRIUTSAV 2019. In this connection, we request you to kindly sanction an amount of Rs. 7,500/- towards the expenses. The details are given below-

Sl.No	Expenses for Rangoli and Fashion Show events	Amount (Rs.)
1	Promotion	500
2	Flower Boquets (4 *Rs.50)	200
3	Refreshment (2 events *Rs.150)	300
4	Honorarium for Judges(2 events)	5000
	Total	6000
Sl.No	Expenses for Reception committee	Amount (Rs.)
2	Flower Boquets (10 *Rs.50)	500
3	Refreshment	1000
	Total	1500

⇒ 6000/-

⇒ 1500/-

7500/-

Kindly sanction and oblige.

Thanking you,

Yours faithfully

Kokila
(Mrs. Kokila N N)

*Forwarded
Received*

*Forwarded to the
chief - coordinator
to make necessary
Arrangement*

*Jh
21-03-19*

Principals Signature
PRINCIPAL
SIET., TUMAKURU



Shridevi Institute of Engineering and Technology,
Sira Road, Tumkur - 572106
Department of Physical Education



Date: 14-03-2019

To,
Principal
SIET
Tumkur

Respected Sir,

Sub: Budget for Conducting Sports of ShriUtsav-2019-Reg.

ShriUtsav College Annual Day is scheduled on 28th & 29th March 2019. In view of the Function We are going to conduct sports for Students. The estimated budget for the sports conduction is as detailed below.

Sl No	Particulars	Amount
1	Tennis Ball 1Box	360-00
2	Remuneration for Officials 6 days X 500 Rs	3000-00
3	Official Refreshments	500-00
Total		3860-00

(Three Thousand Eight Hundred and Sixty Only)

Kindly sanction the above said amount at the earliest.

Thanking you,

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14-3-19.

Yours Faithfully,

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(Shashikumar K)

Physical Education Director
SIET

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PRINCIPAL
SIET, TUMAKURU.



Sri Shridevi Charitable Trust (R.)
SHRIDEVI INSTITUTE OF ENGINEERING & TECHNOLOGY

(Recognised by Govt. of Karnataka, Affiliated to VTU, Belagavi and Approved by AICTE, New Delhi)

Sira Road, Tumakuru - 572 108, Karnataka.

Phone: 0816-2912629 | Fax: 0816-2912628 | Email: info@shrideviengineering.org | Web: <http://www.shrideviengineering.org>



An ISO 9001:2015 Certified Institution

DEPARTMENT OF CIVIL ENGINEERING

26/03/2019

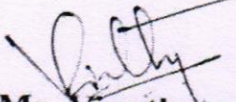
BUDGET FOR FIRELESS COOKING

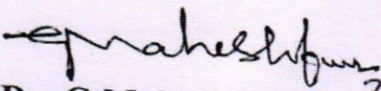
1. Posters and print outs	Rs. 300/-
2. Remuneration for guests	Rs. 1000/-
3. Stationary and Miscellaneous	Rs. 200/

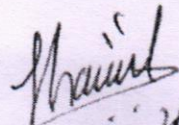
TOTAL

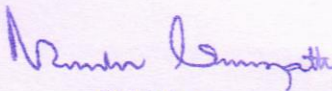
Rs. 1500/--

Rupees One Thousand Five Hundred only.


(Mr. Vinuthana V R)
STAFF COORDINATOR


(Dr. G Mahesh Kumar) ^{26/3/19}
HOD, CV
Head
Dept of Civil Engineering,
S.I.E.T., TUMKUR 06


(Dr. Hemadri Naidu T) ^{26/03/19}
PRINCIPAL


PRINCIPAL
SIET., TUMAKURU.